

SUBDIVISION / DEMOLITION DEVELOPMENT APPLICATION CHECKLIST

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Checklist for Complying Development Applications

Item	Description	Notes	Copies Required	Applicant (✓)	Officer (✓)
1	Application form with owner's consent	Correctly completed and Signatures of ALL owners	1		
2	CD ROM <u>OR</u> scanning fee	All plans and all documents on CD ROM in the correct file format and organisation as per 'Digital Requirements Checklist'. If not a scanning fee is required.	1		
3	Aboriginal Archaeological Statement	For high and medium sensitivity sites	4		
4	Australian Bureau of Statistics	Where the application includes a Construction Certificate	4		
5	Statement of Environmental Effects	Full description & assessment of the potential environmental impact of the proposal	4		
6	Architectural Plans / Site Plans	Full drawings of the development (1:100 scale/1:200)	4		
7	A4 size Notification Plans	Site plan & elevation reduced to A4 size	8		
8	Complying Development Statement	Full description and an assessment of the potential environmental impact of the proposal.	4		
9	Correct fees	In accordance with 18.18 of the Development Fees & Charges Schedule	1		
10	Erosion and sediment control	Where soil is disturbed - indicated on plans	4		
11	External finishes and materials	Samples required and/or colour charts, etc.	4		
12	Stormwater Concept Plan	Hydraulics - On-Site Detention (OSD) calculations where required	4		
13	Waste Management Plan	Required for all applications; A Waste Management Plan is to contain details of: <ul style="list-style-type: none"> the volume and type of waste to be generated, whether the waste will be re-used, recycled or disposed of, building materials and design techniques; and the operation of ongoing waste management, post-occupancy 	4		

Declaration

I declare that the lodgement items checked above are, to the best of my knowledge, those which I have submitted with the attached Development Application

Signatures

Applicant:

Support Officer:

Dates