

Quarterly Review September 2008

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CHIEF EXECUTIVE OFFICER'S REPORT



This first quarter of the new financial year has been an exciting time with the election of the new Council and my growing knowledge of and involvement in the diverse activities of the organisation. Amongst a range of happenings, the quarter has seen Council actively involved in assisting pilgrims to World Youth Day, facilitating the return to Parramatta of a street market attended by over 15,000 people and with more than 30 stalls, launching a new website to promote employment in Parramatta City and introducing a new waste and recycling system throughout most of Council's major buildings. August saw the commencement of *The Loop* shuttle bus service and by mid September patronage had reached over 1,800 people daily. The major refurbishment of the Parramatta War Memorial Swimming Centre has been completed and will re-open to the public on the 7th October. There is no doubt patrons will greatly appreciate the new 50 metre pool, change rooms, grandstand, waterslides and other improved facilities that will now be available to them. There was good news in relation to the Civic Place development with the NSW Court of Appeal unanimously setting aside the previous Land & Environment Court decision that prevented Council compulsorily acquiring properties for the project. This good news was tempered however by the subsequent decision to allow property owners leave to appeal the decision to the High Court. A decision on this appeal is expected in early 2009.

Performance against the Management Plan's Targets

In June of this year the Council adopted its Management Plan and Budget for 2008/09 which set out the strategic and financial objectives for the year ahead. These documents set out the goals and various performance measures for Council's seven Programs and details the services and projects that Council plans to deliver in 2008/09.

As CEO I am required by legislation to report to the Council on a quarterly basis as to how we are performing against the targets that were set out in the Management Plan. The attachments to my report include details for each of the seven Programs showing the targets adopted by Council and how we have fared so far this financial year.

Also shown is a financial performance summary for each Program and a list of all Projects that are to be undertaken in 2008/09 with information on how each Project is progressing.

Financial Results

How we are performing against our budgetary objectives is of critical importance at any time but even more so in the current volatile economic environment. On assuming the CEO's role I immediately implemented comprehensive, monthly financial reporting for all Business Units to ensure that we are closely monitoring our budgetary situation. Sound financial management skills must be part of the toolkit of all Managers regardless of their area of responsibility. Finance staff had already commenced a comprehensive training program in financial systems and processes and I have made it clear to all Managers that these skills are essential if they are to do their jobs successfully.

The Finance Manager in her report to Council has provided details of the outcome of the September Quarterly Budget review. The following comments relate to Council's overall financial position and the major budgetary issues for each Program.

Services Result

The Services Result is before funding for Projects and includes transfers from reserves to fund Services and excludes specific restricted revenues and depreciation. The 2008/09 Budget, adopted as part of the Management Plan, and including revotes adopted at the June Quarterly Review, forecast a Services Result of \$9.459M surplus to fund Projects.

Following the September review the surplus has been reduced by \$1.854M to \$7.605M due primarily to the sudden decline in investment income expectations. Funding adjustments are proposed to be made to the Parramatta Pool project releasing Street Furniture Reserve funding of \$3.462M and replacing it with Section 94 Funding. The street furniture funds were used to fund needed IT projects that involve replacement printers and migration from Lotus notes to MS Exchange for our email system including provision for future replacement of computers. The balance replaced some revenue funding on the Road Repair and Maintenance project. The result is the requirement of \$7.609M of revenue required to fund project. With these changes the net services result is a \$(4)K a balanced result.

The change to the forecast Services Result is due mainly to the following major variances:

Services Revenue

Unfavourable variances

- A \$1.585 million reduction in expected investment income resulting from the global financial crisis.
- Reduced revenue from construction certificates \$260K and hoarding fees \$140K due to the construction industry downturn

Favourable variances

- Other rental income (excluding Civic place) is forecast to increase by \$242K
- Financial Assistance Grant has been increased by \$483K
- Additional rates revenue \$139K

Services Expenditure

Unfavourable variances

- Increased fuel cost \$630K
- Additional computer lease rentals \$206K
- Additional workers compensation premiums \$194K
- Additional interest expense on loans \$139K (Variable loans budget assumes 7% : going rate around 8% plus)

Favourable variance

- Net additional savings of \$507K on top of the \$1.35M already incorporated in the original budget in response to 2% target savings challenge by the CEO.

Note: Civic place rental income down by \$1.3M offset by interest income of \$835K and lower interest and operating expense forecast. Parking meter revenue has increased. The net results of Civic place and parking meters do not affect overall service results as they are transferred to reserves.

Projects Result

The adopted 2008/09 Management Plan included total Projects expenditure of \$30.465 million comprising Operating Projects \$3.042 million and \$27.423 million for Capital Projects. At the June 2008 Budget Review Council re-voted \$10.275 million of Projects that had not been completed in 2007/08 into the 2008/09 Budget. A large part of this re-vote was for the completion of the Parramatta Swimming Centre (\$4.9M).

The total Projects budget became \$40.735M made up of operating projects \$4.356M and capital projects \$36.384M.

- Significant projects highlighted during the quarter and the YTD spending is:
- Parramatta Swimming Centre \$3.1M that will make the Pool ready for this summer
- Road Repairs and Maintenance \$1.7M completed 38 out of 84 road resurfacing program
- Shuttle Bus Procurement \$0.5M to complete delivery of three buses and installation of associated street furniture
- CBD Public Domain \$0.2M Church Street Mall tree guards
- Better Neighbourhood Guildford \$0.2M
- Barton Park Car park Upgrade \$0.2M to remedy problem of exposed asbestos

Funding of our Management Plan projects has become more challenging as the revenue funds available has been reduced by significant drop in investment income and development services revenue. In addition to \$40.7M projects budget, \$2.3M projects expenditure is proposed bringing the full year forecast up to \$43M. These additional expenditure budgets are all covered by funding mostly from grants previously received and are now being brought in as part of project schedules.

\$630K of this increase relates to high priority IT projects. The Councils On Line upgrade has been delayed while we assess Parramatta's long term business technology strategy. However there are some urgent IT issues that need addressing and the \$630K identified in this quarterly review is to fund two important IT projects during this financial year. These projects are the migration from Lotus notes to MS Exchange for our email system and replacement of printers. While these IT project costs will be offset to some extent from expected savings from printer lease rentals over 2 to 3 years, the acquisition cost of the printers and new software is \$630K this year. This is proposed to be funded from the redundant Street Furniture reserve which council has previously resolved to deplete. While this was previously allocated to the Parramatta Pool project, section 94 funding of the pool has released these funds. An additional \$731K is proposed to be transferred from the street furniture reserve to the IT reserve to cover anticipated expenditure on computer replacements over this financial year. Full details on this item will be presented in the December quarter for council approval.

Financial result per Statutory Operating Statement

The adopted Management Plan included a balanced forecast Operating Result after Capital Contributions and Grants. The re-voting of Operating Projects referred to above, increased expenditure in 2008/09 and revised the year end forecast to \$1.579M deficit. After this September Review, the forecast Operating Result is a surplus of \$260K. The surplus is the result of comprehensive income and expenditure review which has reduced net costs in response to unavoidable changes in forecast budgets.

Programs Summary

The detailed reports within this Review are presented in Council's Program format. The significant variations to annual forecasts for each Program are as follows -

Culture and Leisure Program

Description	Comments
Revenue	Forecast revenue has increased by \$796K - major variations are Swimming Centres income \$661K increase, Golf course \$31k and Hall Rentals \$43K.
Services expenditure	Services expenditure forecast has been increased by \$280K. Employee costs are increased by \$704K offset by reductions in materials and contracts \$252K and other expenses \$172K.
Projects	Projects expenditure increase \$580K – major variances Parramatta Pool \$300K, Barton Park Car Park upgrade \$230K and Binalong Park Toongabbie \$90K

Community Care Program

Description	Comments
Revenue	Forecast revenue has remained generally in line with the current budget with no major variations.
Services expenditure	Forecast expenditure has remained generally in line with the current budget with no major variations.
Projects	No change to forecast Projects expenditure

City Development Program

Description	Comments
Revenue	Forecast revenue has been reduced by \$456K made up of reduced property rental income \$1.3M offset by an increase for Civic Place investment income of \$835K. The original forecasts were based on expected timings of property acquisitions that have been delayed.
Services expenditure	Service Expenditure forecast has reduced by \$462K due mainly to a reduction in employee costs of \$184K and reduced borrowing costs for Civic Place \$389K.
Projects	Project expenditure reduced by \$120K – major variances Better Neighbourhoods Program Guildford \$125K increase, Civic Place Project Management \$300K increase, City Centre Streetscape \$299K reduction, Neighbourhood Improvements Granville \$390K reduction to be transferred to reserve, SMART Transport to Parramatta \$55K increase.

Regulatory Program

Description	Comments
Revenue	Revenue forecast reduced by \$370K made up of construction certificates income \$260K and hoarding fees \$140K. Reduction due to the construction industry downturn.
Services expenditure	Forecast Services expenditure has reduced by \$137K with a reduction of \$60K in SEINS costs being the main contributor.
Projects	No change to forecast Projects expenditure

Environment Program

Description	Comments
Revenue	Forecast revenue has remained generally in line with the current budget with no major variations.
Services expenditure	Services expenditure forecast has decreased by \$469K primarily due to reduced employee costs \$221K and a reduction of \$144K in Tipping Fees for Domestic Waste Management.
Projects	Projects expenditure increase in forecast \$550K – major variances Fish Ladders \$280K increase from additional contribution funding, Estuary Management Plan \$110K increase from additional grant funding, TBL Model for Duck River \$190K increase from additional grant funding.

Roads, Paths, Access and Flood Mitigation Program

Description	Comments
Revenue	Revenue forecast has increased by \$303 mainly due to a forecast increase of \$250K in Parking Meters Revenue.
Services expenditure	There has been no significant change to forecast expenditure.
Projects	Projects expenditure increase \$579K, grant funded – major variances Blacktown Cycleway \$120K increase, Roads Repair & Maintenance \$77K reduction, Epping TMAP \$150K increase, Floodplain Property Acquisitions \$150K increase, Sustaining the Parramatta River \$125K reduction, Wharf Road Boat Ramp \$300K increase.

City Leadership and Management Program

Description	Comments
Revenue	Forecast revenue has increased by \$1.4 million due forecast property sales to integral energy of \$2.98 million offset by a drop in expected investment income resulting from the global financial crisis. Overall interest has reduced by \$2.55 million but with a reduction in interest on restricted revenues in turn reducing the transfer to these reserves, the net impact on Services is \$1.6 million. Rental income has increased by \$188K and the Financial Assistance Grant has been increased by \$448K. There was a minor increase in forecast Rates income of \$140K.
Services expenditure	Forecast expenditure increased by \$2.3M. Increases – budgeted target employee savings of \$1.3M coded to Human Resources being allocated to relevant areas as part of the 2% savings exercise, increased workers compensation premium \$194K, and increased fuel \$660K. Reduced redundancies budget by \$72K.
Projects	Projects expenditure increase \$0.7M – major variances Printer Device Replacement Program \$315K and Lotus Notes replacement \$297K.

Dr Robert Lang

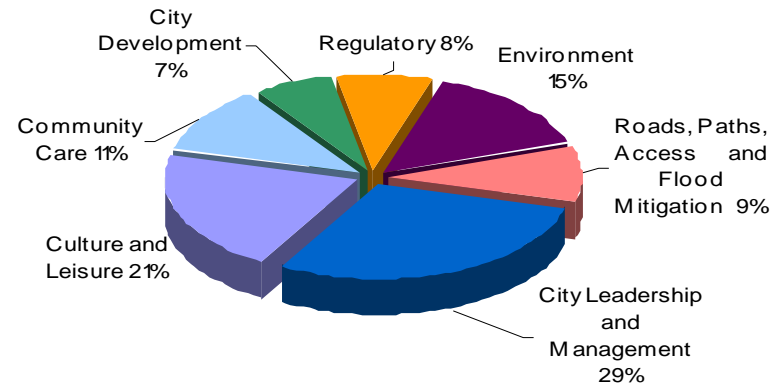
Chief Executive Officer

Annual Forecasts

1.0 WHERE COUNCIL SPENDS THE SERVICES BUDGET¹

Where the dollars go by program	\$,000
Culture and Leisure	25,237
Community Care	13,597
City Development	8,154
Regulatory	10,081
Environment	18,088
Roads, Paths, Access and Flood Mitigation	11,173
City Leadership and Management	35,689
Total	122,019

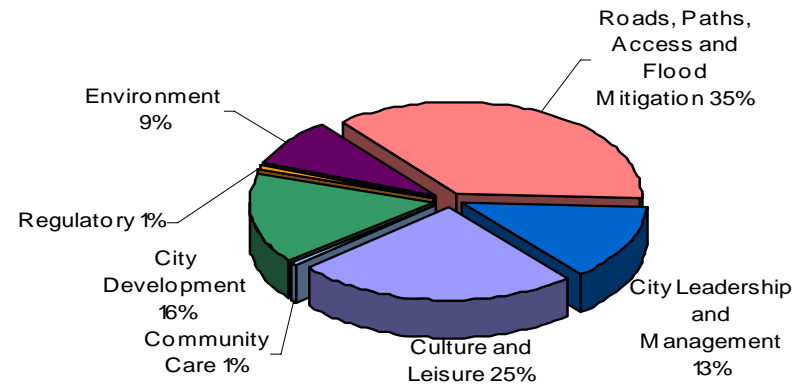
Where the Dollars Go by Program Services Expenditure



2.0 WHERE COUNCIL SPENDS THE PROJECTS BUDGET²

Where the dollars go by program	\$,000
Culture and Leisure	10,603
Community Care	358
City Development	6,774
Regulatory	260
Environment	3,801
Roads, Paths, Access and Flood Mitigation	15,609
City Leadership and Management	5,634
Total	43,039

Where The Dollars Go by Program Projects



¹ Refer to page 16 and 17 of 2008/09 – 2011/12 Management Plan.

² Refer to page 16 and 17 of 2008/09 – 2011/12 Management Plan.

3.0 PROGRAM COSTS – 2008/09 TOTAL EXPENDITURE³

Program and Sub-Program Expenditure (,000)

As At September

CITY DEVELOPMENT		ENVIRONMENT	
ECONOMIC DEVELOPMENT	2,056	NATURAL ENVIRONMENT	5,161
LAND USE	1,851	WASTE AND CLEANING	16,728
PUBLIC SPACES	11,020	Total	21,889
Total	14,928	REGULATORY	
CITY LEADERSHIP AND MANAGEMENT		DEVELOPMENT CONTROL	5,512
CITY LEADERSHIP	11,437	ENFORCEMENT	4,829
CORPORATE MANAGEMENT	29,886	Total	10,341
Total	41,323	ROADS, PATHS ACCESS AND FLOOD MITIGATION	
COMMUNITY CARE		PROVISION OF ROADS, FOOTPATHS AND BICYCLE FACILITIES	17,881
COMMUNITY SERVICES	9,019	STORMWATER DRAINAGE	4,122
HEALTH AND SAFETY	4,935	TRANSPORT SUPPORT SERVICES	4,779
Total	13,955	Total	26,782
CULTURE AND LEISURE			
ARTS	5,325		
FESTIVALS AND EVENTS	2,189		
HERITAGE	1,738		
PARKS	11,157		
PUBLIC LIBRARIES	6,141		
RECREATION	9,290		
Total	35,840		
Grand Total			165,058

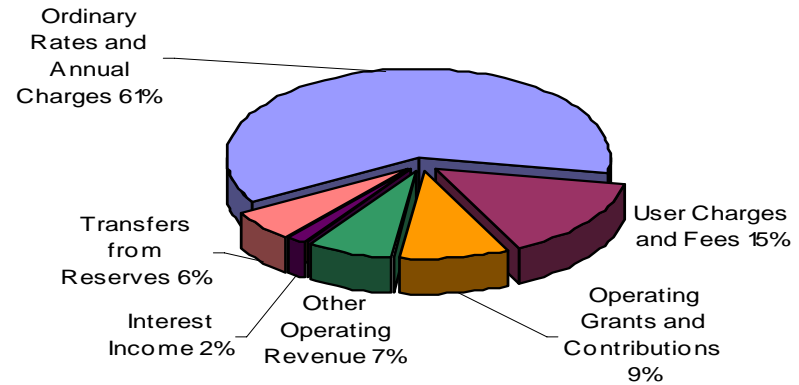
³ Refer to page 17 of 2008/09 – 2011/12 Management Plan.

Annual Forecasts

4.0 HOW WE FUND OUR SERVICES⁴

Where the Dollars Come From

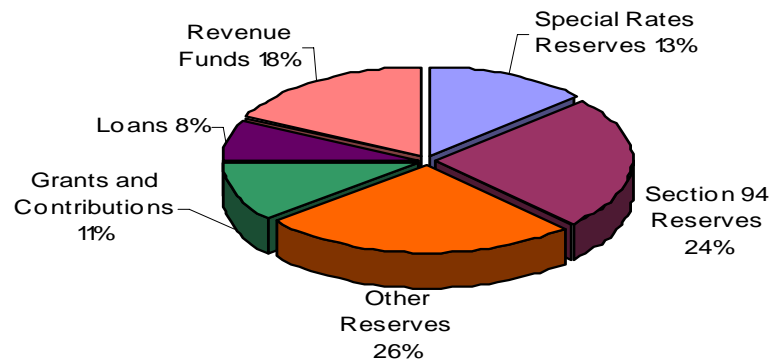
Where the Dollars Come From?	\$,000
Ordinary Rates and Annual Charges	87,912
User Charges and Fees	21,793
Operating Grants and Contributions	13,308
Other Operating Revenue	10,265
Interest Income	2,471
Transfers from Reserves	8,402
Total	144,150



5.0 HOW WE FUND OUR PROJECTS⁵

Where the Dollars Come From

Where the Dollars Come From?	\$,000
Special Rates Reserves	5,718
Section 94 Reserves	10,548
Other Reserves	11,269
Grants and Contributions	4,614
Loans	3,304
Revenue Funds	7,609
Total	43,062



⁴ Refer to page 76 of 2008/09 – 2011/12 Management Plan.

⁵ Refer to page 77 of 2008/09 – 2011/12 Management Plan.

6.0 MANAGEMENT FINANCIAL SUMMARY (1 July – 30 September 2008)⁶ \$000

Description	YTD Actuals	YTD Budgets	YTD Variance	Annual Original Budget	Annual Approved Budget	Forecast Variance	New Budget Forecast
SERVICES							
REVENUE							
RATES AND ANNUAL CHARGES	87,782	87,492	290	87,773	87,773	140	87,912
USER CHARGES AND FEES	5,583	5,085	498	21,271	21,271	522	21,793
INTEREST	676	1,282	(606)	4,056	4,056	(1,585)	2,471
OTHER REVENUES	2,715	2,744	(30)	11,174	11,184	(919)	10,265
GRANTS - SERVICES	2,095	2,423	(328)	10,639	10,639	504	11,143
CONTRIBUTIONS AND DONATIONS - SERVICES	404	308	97	2,108	2,104	59	2,164
TOTAL ORDINARY REVENUE	99,255	99,335	(80)	137,021	137,028	(1,280)	135,748
EXPENSES							
EMPLOYEE COSTS	17,248	16,578	(670)	62,664	62,724	(1,888)	64,612
BORROWING COSTS	1,748	1,753	5	6,817	6,817	244	6,573
MATERIALS & CONTRACTS	6,739	6,831	92	27,337	27,411	(491)	27,902
OTHER OPERATING EXPENSES	6,486	5,827	(659)	23,476	23,614	683	22,931
NET INTERNALS (OVERHEADS) (Note)	(24)	246	270	0	0	0	0
TOTAL EXPENSES	32,197	31,235	(963)	120,293	120,565	(1,452)	122,018
RESULT BEFORE DEPRECIATION AND FUNDING ADJUSTMENTS	67,058	68,101	(1,043)	16,728	16,462	(2,732)	13,730
FUNDING ADJUSTMENTS							
TRANSFERS TO RESERVES	3,702	3,727	25	11,285	11,285	522	10,763
TRANSFER FROM RESERVE	2,231	1,764	467	7,780	8,061	341	8,402
LOAN PRINCIPAL REPAYMENTS	647	647	0	3,764	3,764	0	3,764
TOTAL FUNDING ADJUSTMENTS	(2,117)	(2,610)	493	(7,269)	(6,989)	863	(6,125)
SERVICES RESULT	64,941	65,491	(550)	9,459	9,474	(1,869)	7,605
LESS: REVENUE FUNDS ALLOCATED TO PROJECTS	9,459	9,459	0	9,459	9,459	(1,850)	7,609
NET SERVICES RESULT	55,482	56,032	(550)	(0)	15	(19)	(4)
PROJECTS							
CAPITAL PROJECTS - EXP	9,815	6,163	(3,652)	27,423	36,384	(2,064)	38,429
OPERATING PROJECTS - EXP	544	528	(17)	3,042	4,356	(235)	4,591
PROJECTS FUNDING FROM RESERVES	9,553	6,829	2,725	30,465	40,735	2,327	43,062
NET PROJECTS RESULT	(806)	138	(943)	0	(5)	28	22
TOTAL NET RESULT	54,677	56,170	(1,493)	(0)	9	9	18

⁶ Refer to page 16 and 17 of 2008/09 – 2011/12 Management Plan.

MANAGEMENT FINANCIAL SUMMARY (1 July – 30 September 2008)⁷ \$000

Description	YTD Actuals	YTD Budgets	YTD Variance	Annual Original Budget	Annual Approved Budget	Forecast Variance	New Budget Forecast
ADDITIONAL INFORMATION							
<u>RESTRICTED REVENUE</u>							
SPECIAL RATES	5,405	5,419	(14)	5,419	5,419	7	5,426
GRANTS - MP PROJECTS - (Operating)	0	20	(20)	335	160	80	240
GRANTS - MP PROJECTS - (Capital)	571	87	484	1,467	1,467	1,467	2,934
OTHER CAPITAL GRANTS	0	0	0	0	0	0	0
CONTRIBUTIONS AND DONATIONS - MP PROJECTS (Operating)	28	44	(16)	0	175	(25)	150
CONTRIBUTIONS AND DONATIONS - MP PROJECTS (Capital)	20	0	20	0	0	295	295
OTHER CAPITAL CONTRIBUTIONS AND DONATIONS	1,781	1,049	732	4,193	4,193	0	4,193
TOTAL RESTRICTED REVENUE	7,804	6,618	1,186	11,414	11,414	1,824	13,238
<u>OTHER RECEIPTS</u>							
NEW LOAN BORROWINGS	0	0	0	2,022	2,022	0	2,022
PROCEEDS FROM SALE OF ASSETS	0	4,483	(4,483)	6,656	6,656	0	6,656

Note:

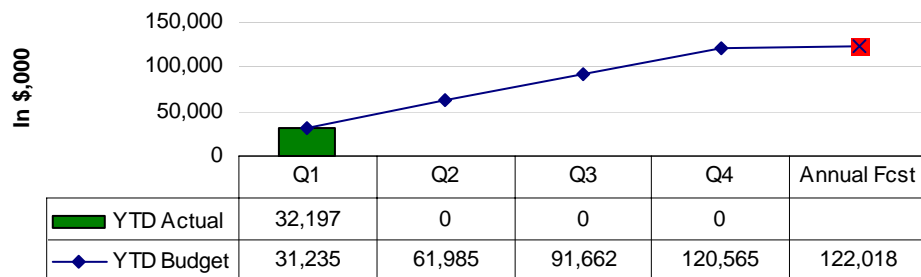
* Difference in internal revenue and internal expenditure represents capitalised overheads

** Internal Overheads have been distributed to individual expenditure categories i-e Employee Costs, Materials and Contracts and Other Expenses

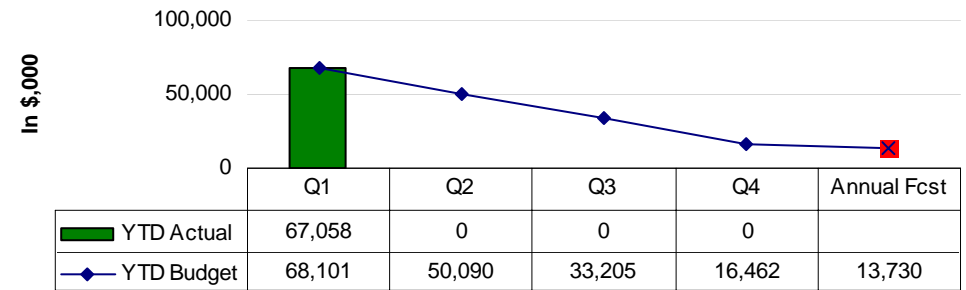
⁷ Refer to page 16 and 17 of 2008/09 – 2011/12 Management Plan.

7.0 ORDINARY REVENUE AND SERVICES EXPENDITURE - Level 1 – Council (\$,000)

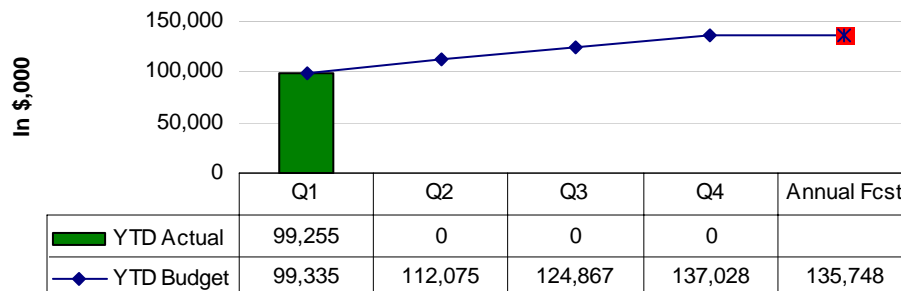
Services Expenditure Excluding Depreciation



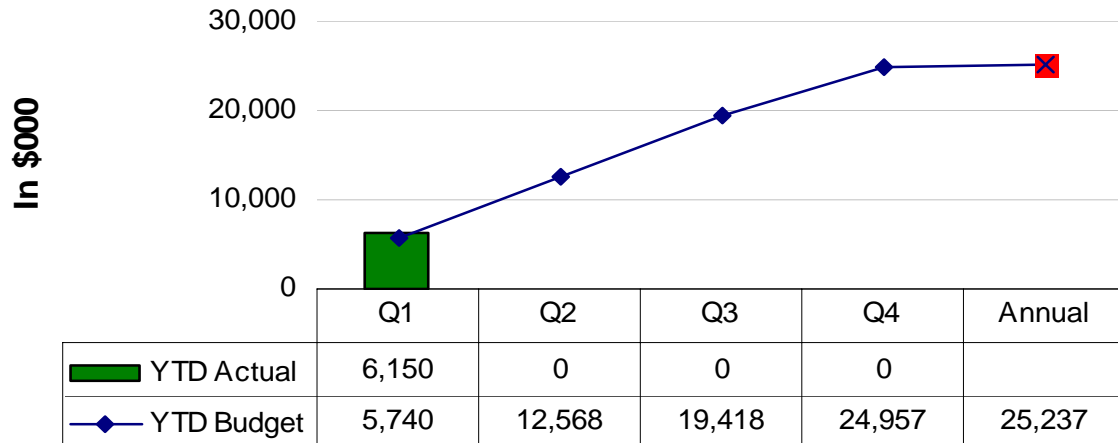
Result Before Depreciation and Funding Adjustments



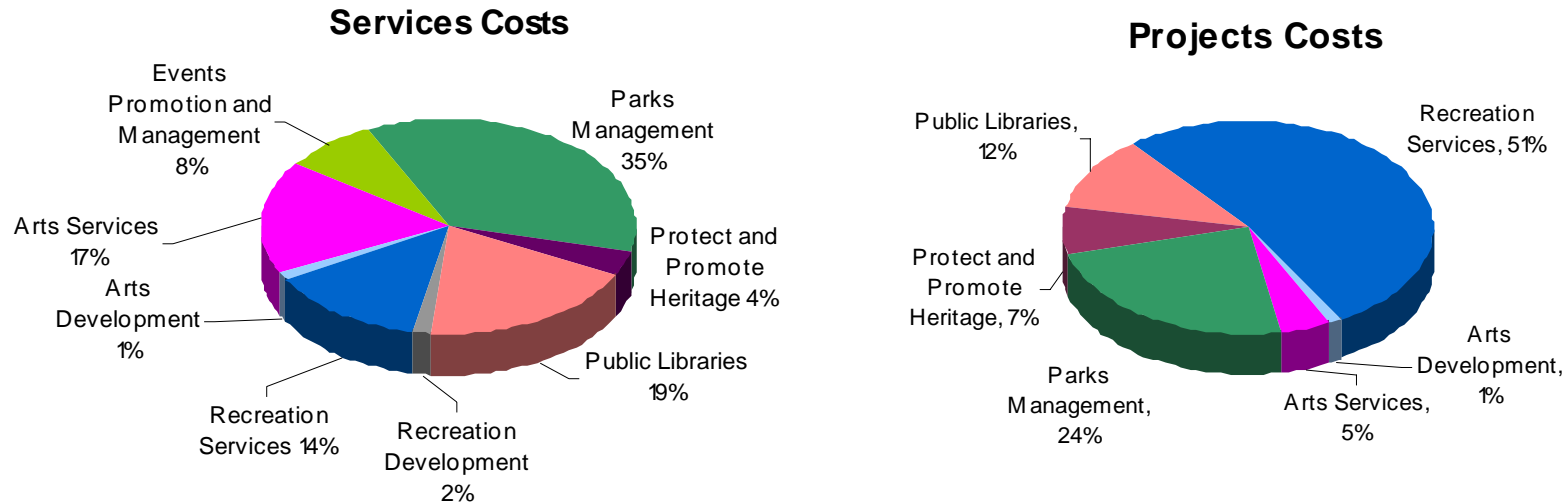
Ordinary Revenue



8.0 CULTURE AND LEISURE PROGRAM SERVICES EXPENDITURE EXCLUDING DEPRECIATION



8.10 CULTURE AND LEISURE PROGRAM EXPENDITURE⁸



⁸ Refer to Page 22 and 23 of 2008/09 – 2011/12 Management Plan.

Culture and Leisure Expenditure	Services Cost (\$,000)						Projects Costs (\$,000)					
	YTD Actual	YTD Budgets	YTD Variance	Annual Approved Budget	Forecast	Forecast Variance	YTD Actual	YTD Budgets	YTD Variance	Annual Approved Budget	Forecast	Forecast Variance
Arts												
Arts development	83	59	(24)	298	272	27	1	9	7	100	110	(10)
Arts services	1,443	971	(472)	4,336	4,468	(132)	23	102	79	476	476	-
Festivals and events												
Events promotion and management	306	447	141	2,164	2,174	(9)	-	15	15	60	15	45
Heritage												
Protect and promote heritage	264	240	(24)	988	974	14	50	150	100	764	764	-
Parks												
Parks management	2,047	2,089	42	8,957	8,664	293	666	216	(451)	2,178	2,493	(315)
Public libraries												
Public libraries	1,209	1,257	48	5,027	4,921	106	178	175	(3)	1,220	1,220	-
Recreation												
Recreation development	117	108	(10)	395	388	7	-	-	-	-	-	-
Recreation services	680	569	(112)	2,791	3,377	(586)	3,159	2,290	(869)	5,225	5,525	(300)
Program Total	6,150	5,740	(409)	24,957	25,237	(280)	4,077	2,956	(1,121)	10,023	10,603	(580)
User charges and fees	1,212	812	401	4,163	4,772	609	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-	-	-	-	-	-
Other revenues	164	48	116	405	559	155	-	-	-	-	-	-
Grants	-	183	(183)	521	521	-	58	-	58	-	50	50
Contributions and donations	53	81	(28)	282	314	32	5	-	5	-	-	-
Total gain on disposal of assets	-	-	-	-	-	-	-	-	-	-	-	-
Revenue	1,429	1,124	306	5,370	6,166	796	64	0	64	0	50	50

Project Milestones Achieved

83%

Culture and Leisure Major Highlights Services and Projects

Highlights

The \$9.5 million refurbishment of the Parramatta War Memorial Swimming Centre was finalised in preparation for re-opening in the October school holidays. The refurbishment includes a new 10 lane 50m pool, new filtration systems, new change room wings, a new grandstand and shade structures.

The 'Women Transported' exhibition opened at the Parramatta Heritage and Visitor Information Centre (PHVIC) about life in Australia's 12 convict female factories, including the oldest at Parramatta.

The Libraries celebrated Australian Children's Author Month and were visited by leading children's author, Andy Griffiths on his national book tour.

The Riverside Theatres continued its varied program of performances including a new production of the most frequently performed opera in the world, Madame Butterfly, directed by John Bell. The Events team continued with preparations for the third annual Riverbeats festival in November.

Expenditure

Services

Overall expenditure for the year to date was overspent by \$409K. The year to date actuals for Arts Services was \$472K higher than budgeted as a result of an increase in activity at Riverside Theatres (in the main offset by increased revenues). Recreation services expenditure was \$112K higher than budgeted because of the phasings of fee subsidies for the use of Public Halls and insurance costs and increases in operational costs at the Granville Swimming Centre (also partly offset by increased revenue). Heritage was \$24K over for the year to date partly because of a bulk order for printing. In the Parks Management area, there was an increase in recruitment, overtime and training costs in City Operations offset by savings in the City Services budget resulting in an overall underspend. Libraries were under for the year to date as a result of staff vacancies (12 out of 14 positions have since been recruited). Events was also under as a result of tendering processes taking longer than anticipated, expenditure will occur in the next quarter.

Projects

Overall costs for the year to date were overspent by \$1.1M. In Recreation Services the \$869K unfavourable variance was due to budget phasings for the Parramatta Swimming Centre project. Formal completion of the contract and full expenditure will occur in the next quarter. In Parks Management there was a \$451K unfavourable variance. Further detail can be found in the progress reports for each project on the following pages.

Council has been successful in securing 3-year project funding from Arts NSW for the engagement of a Creative Enterprise Broker. This project officer would be responsible for improving sustainability in the cultural sector by developing innovative funding and sponsorship models and seeking in-kind support from business/industry. It is proposed that \$35k of existing operational resources be reallocated this year and in the subsequent 2 years to meet Council's "matching funding" obligations. Prior approval is sought for a project to be implemented in the December Quarter for a Creative Enterprise Broker.

Revenue

Revenue for the Program to date was up by \$306K. The largest increase was in fees and charges resulting from increased revenues at Riverside Theatres, Granville Pool and Hall Hire.

Note: See Page 6 for summary of forecast variances.

8.20 CULTURE AND LEISURE PROGRAM MEASURES⁹

Measure: Number of community-level arts projects and average number of participants	First Year Recorded
	Sep 08
Target	18.75 (12)
Actual	17 (10)
Comments: New measure – target and actual are based on direct engagement and average number of participants per arts project. The target and actuals includes all direct targeted arts projects delivered by the Artists Studios, City Animation, Parramatta Stories and SWITCH program.	

Measure: Level of business support (corporate sponsorship) for major events and festivals and satisfaction of sponsors	First Year Recorded
	Sep 08
Target	60,000
Actual	80,000
Comments: Revenue targets are higher than previous year due to changes to event structures: Australia Day concert carved out for new sponsor and Lunar New Year now covering several cultural groups in 2009, with concomitant sponsor opportunities	

⁹ Refer to Page 24, 25 and 26 of 2008/09 – 2011/12 Management Plan.

Measure: The number of visits to Council's libraries (Info/Lib)				2006/07 Actual	2007/08 Actual
				773,882	773,987
	Sep 07	Dec 07	Mar 08	Jun 08	Sep 08
Target	200,000	194,152	185,375	194,460	200,000
Actual	197,431	182,550	187,768	206,238	202,113
<p>Comments: Number of visits to the libraries has increased this year due to Promotion & introduction of the new library programs and events such lunch time author talks, home work help. Roll out of the new public access PCs also contributing to this.</p>					

8.30 CULTURE AND LEISURE PROGRAM PROJECTS PROGRESS REPORT¹⁰

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
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Capital ProjectsARTS DEVELOPMENT

12567. CAP - 2006/07 Lord Mayor Art 0 10,000 1,393
 \$1392 was spent on the acquisition of Art work for the Lord Mayor. 10k needs to be transferred to LM Art Acquisition project account 11485 to sustain agreed spending for the year.

ARTS SERVICES

12601. CAP - 2006/07 Arts facilities & Cultural Place 137,773 137,773 76
Milestones achieved. Still awaiting first matching instalment of support from Federal Government for Parramatta Stories project. Spend has now been phased for remaining quarters for a number of projects including the completion of an tourism experience audit report, visitor research program, river foreshore interpretation and complimentary city animation programming during Sydney Festival in January 2009.

13096. CAP - 2007/08.Riverside - Resurfacing 74,500 74,500 0
Milestones not achieved. Project delayed due to difficulty in obtaining quotations for the work. It is now anticipated that the work will be undertaken in the December Quarter.

13500. CAP-2008/09 Riverside Screens 42,500 42,500 0
Milestones achieved. Designs, quotations and suppliers are being sought in December Quarter 2008. Anticipated that Project will be completed in June Quarter 2009.

13515. 2008/09 CAP Riverside Sound Equipment 46,000 46,000 0
Milestones achieved. Quotations are being sought in December Quarter 2008 for the equipment. Anticipate that Project will be completed in March Quarter 2009.

13525. 2008/09 CAP Connect Arcade Artists 50,040 50,040 4,947
Milestones achieved. Dance flooring, and painting completed in September Quarter 2008. Partitioning & further painting to be completed in October. Data and phone cabling being installed in October. Some new ceilings and signage to be completed in Oct. Connect Studios will commence operation later in October 2008.

13527. 2008/09 CAP Riverside Plant & Equipment 125,000 125,000 22,525
Milestones achieved. Bar/catering facilities upgrade and CC TV for foyers and backstage completed. Quotations being sort for computerised touch screen bar tills and inventory stock control. Other equipment replacement / upgrades being scoped in December Quarter 2008. To be implemented in March and December Quarters 2009.

¹⁰ Refer to Page 78 and 79 of 2008/09 – 2011/12 Management Plan.

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
<u>EVENTS PROMOTION AND MANAGEMENT</u>				
13099.	CAP - 2007/08.Tourist and Visitor Sign Milestones achieved. This Project will be closed and transferred over to project 13497 Visitor Signage.	45,303	0	0
<u>PARKS MANAGEMENT</u>				
10234.	George Kendall Improve Meeting Milestones achieved. Works Completed.	51,712	51,712	51,712
12497.	CAP - 2006/07 Parks Program Milestones achieved. Works completed including electric BBQ replacements, playground shade structures, park fencing and a new Bocce Court.	20,000	20,000	20,000
13066.	CAP - 2007/08.Sportsground Program Milestones achieved. Program of works included: Design of Old Sales Yards Reserve - completed, McCoy Park Flood lighting - completed, Seasonal works to various playing fields - completed.	53,400	53,400	53,400
13067.	CAP - 2007/08.Parks Program Milestones achieved. Various minor works across the LGA. NSW Sport and Rec Grant funded works completed.	29,500	29,500	28,833
13069.	CAP - 2007/08.Playground Program Milestones achieved. Playgrounds completed	61,200	61,200	61,200
13307.	Barton Park Car park Upgrade Milestones achieved. New project was created to remedy the problem of exposed asbestos at this site. Car park was sealed with bitumen. Funds were drawn from S94, the Open Space Special Rate and the Roads Repair & Maintenance Capital Project, PN 13557.	0	229,833	229,883
13361.	2007/08 Park Irrigation Milestones achieved. Community water grants for 11 sporting fields to install remote control operation underway, scheduled for completion mid October 2008.	56,479	56,479	6,275
13499.	CAP-2008/09 Lake Parramatta Mower Milestones achieved. A Purchase of lawn mowing equipment has been placed with Fleet, delivery is expected in the December Quarter.	44,500	44,500	0
13502.	CAP-2008/09 CBD Mower Milestones achieved. A Purchase of lawn mowing equipment has been placed with Fleet, delivery is expected in the December Quarter.	34,500	34,500	0

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
13504.	CAP-2008/09 Boronia Park Ride On Mower Milestones achieved. A Purchase of lawn mowing equipment has been placed with Fleet, delivery is expected in the December Quarter.	47,200	47,200	0
13520.	2008/09 CAP Pavilion Program Milestones achieved. This program includes the construction of a new amenities building at F.S Garside Park. Design is complete and DA is lodged awaiting determination by Council.	450,000	450,000	19,692
13522.	2008/09 CAP Recreation Facilities Milestones achieved. Funding from this project has contributed to minor capital works at Parramatta Pool, upgrade to Tennis Court Fencing, upgrade of floodlight controls at the sports fields and to make improvements to Woodville Golf Course.	150,000	150,000	87,250
13530.	2008/09 CAP Sportsground Program Milestones achieved. This program includes the upgrade of Old Sales Yards Reserve. Scope has been amended and the job will be re-tendered in October.	400,000	400,000	17,921
13532.	2008/09 CAP Playground Replacement Milestones achieved. Playground designs commenced for three playgrounds. Public consultation undertaken for Rosella Playground, artist engaged and concept design completed.	480,000	480,000	25,793
13535.	2008/09 CAP Parks Program Milestones achieved. Minor parks projects underway including floodlighting, pathways and drainage works. Finalising projects for submission to NSW Sport and Recreation for Capital Assistance. Grants not anticipated to be approved until March Quarter.	300,000	295,000	64,444
13733.	Binalong Park, Toongabbie Milestones achieved. Grant received from the Federal Government Department of Health and Ageing. Project planning commenced.	0	90,000	0
<u>PROTECT AND PROMOTE HERITAGE</u>				
13068.	CAP - 2007/08.Cultural Parks Program Milestones achieved. Work in progress on St Patricks and All Saints Cemeteries for monument restoration, works to be completed mid November 2008.	48,770	48,770	0
13214.	2007/08 Parramatta Town Hall Milestones achieved. Works completed.	35,267	35,267	33,963

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
13508.	2008/09 CAP Parramatta Town Hall AirC	400,000	400,000	9,158
	Milestones not achieved. As a result of the requirement for a system of Smoke Hazard Management to be implemented in conjunction with the proposed air conditioning system, initial estimates to construct the works have exceeded the original budget. A formal estimate is being prepared by a Quantity Surveyor from which options will be prepared and reported to Council for consideration.			
13518.	2008/09 CAP Cultural Parks Program	80,000	80,000	2,000
	Milestones achieved. Hambledon Cottage Conservation Management Plan being revised by heritage consultant to review scope of works. This program also includes restoration works in All Saints and St Patricks Cemeteries.			
13519.	2008/09 CAP Parramatta Town Hall	200,000	200,000	0
	Milestones not achieved. Scope of 2008/09 works to be finalised during the December Quarter.			
<u>PUBLIC LIBRARIES</u>				
13513.	2008/09 CAP Library RFID	500,000	500,000	375
	Milestones not achieved. The (RFID-Radio Frequency Identifiable Data Project) for Parramatta Libraries is planning to incur expenses in the later half of the year. The project has been phased to reflect this. At the moment Library is in the process of writing the Tender documents for this project.			
13516.	2008/09 CAP Library Security Camera	20,000	20,000	0
	Milestones not achieved. The Project has expended a portion of the budget in installation of security equipments, the charges for which will come through this month and during the second half of the financial year. The project has also been phased to reflect this setup.			
13517.	2008/09 CAP Library Books Increase	100,000	100,000	0
	Milestones not achieved. This amount for this project is allocated to spend for certain specific collections in the Library and is underway to make expenses.			
13526.	2008/09 CAP Library Materials	600,000	600,000	177,220
	Milestones not achieved. The Library Book Vote is travelling well on budget and is being monitored closely to any variances since the introduction of new collection Management Process and Policy this year.			

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
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RECREATION SERVICES

13093. CAP - 2007/08.Parramatta War Memorial Swimming Centre	4,896,094	5,196,094	2,999,784
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Milestones Achieved. The physical works are nearing completion with formal completion of the contract anticipated in the early part of the 2nd quarter. Pools will be operational for the commencement of the 2008-09 summer swimming season. Budget variances for the September 2008 quarter are a result of phasing. Full expenditure of the project budget will occur in the 2nd quarter with the finalisation of the contract. It is anticipated that there will be an over spend of \$300K - 3% of the project cost. The over spend is a result of completing the concrete grandstand adjacent to the 50m pool. Although a provisional sum was included for this in the contract, the amount was insufficient. The grandstand is a key deliverable for pool users such as local schools and delaying construction would have resulted in additional costs and disruption to service delivery. As the project is identified in the City Centre Section 94 Plan, funds from this source will cover the additional project cost.

13213. 2007/08 Public Halls & Community Centre	3,441	3,441	1,050
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Milestones Achieved. New mirror was purchased for the Charles Byrnes Room. Remaining funding has been allocated to reinstate the WC signs around the Town Hall.

13501. CAP-2008/09 Granville Youth Community Recreational Centre	50,000	50,000	2,380
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Milestones achieved. New roller shutters for the main office have been purchased. The remaining budget has been allocated to install new security cameras to the exterior of the building, resurfacing of the main hall floor, new screen for the IT Suite, new light weight tables and storage.

13510. 2008/09 CAP Granville Pool Repairs	100,000	100,000	76,050
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Milestones achieved. Scheduled repairs have been completed. Remaining funding will contribute to some other essential minor capital works for aquatics facilities.

13514. 2008/09 CAP Parramatta Pool Equip	75,000	75,000	75,000
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Milestones achieved. Expenditure related to complimentary work and equipment purchases for Parramatta Swimming Centre including the recommissioning of the waterslides. Work is complete - payments will be processed in the 2nd quarter.

13521. 2008/09 CAP Public Halls &Community	100,000	100,000	5,054
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Milestones achieved. In period we have conducted repair work at the Guilford Meeting Room. The installation of steel reinforced doors will prevent future vandalism. Also the purchase of new microphones and curtains for the Community Halls and Meeting Rooms. Remaining budget will be used to carry out repairs following the OHS report on all public halls and community centres.

Total For Capital Projects	9,908,179	10,487,709	4,077,377
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Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
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Operating Projects

ARTS DEVELOPMENT

13649. OP - 2008/09 Cultural Trust	100,000	100,000	0
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Milestones Not Achieved. Project delayed due to no Council appointments to the Trust Advisory Board. A report is being prepared for Council 24 November 2008 recommending Councillor nominations be made and outlining new facilitated program to develop a business plan including vision, marketing and communications, positioning and branding of the Trust.

ARTS SERVICES

EVENTS PROMOTION AND MANAGEMENT

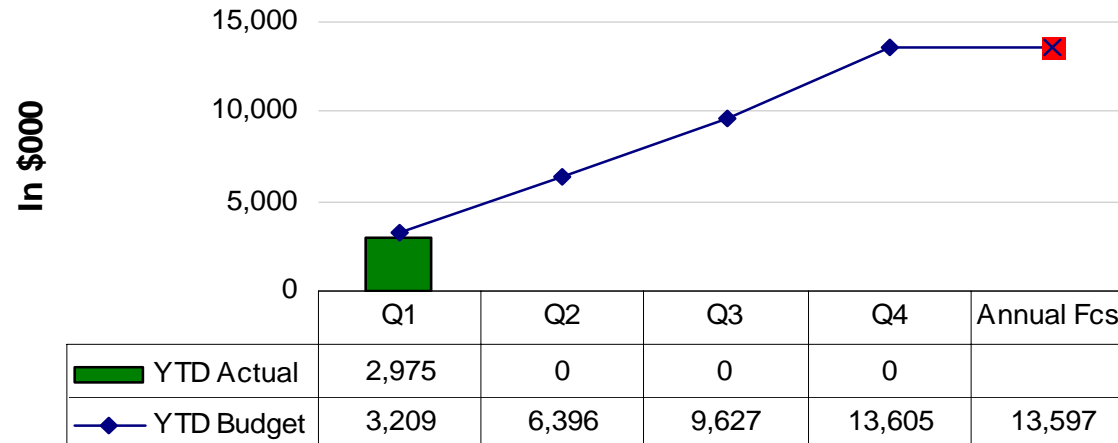
12531. OP - Event Program Enhancement	15,000	15,000	0
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Milestones achieved. New venue Drift Bar will run 2 weeks across Riverbeats / Current project. The budget will be spent in next quarter.

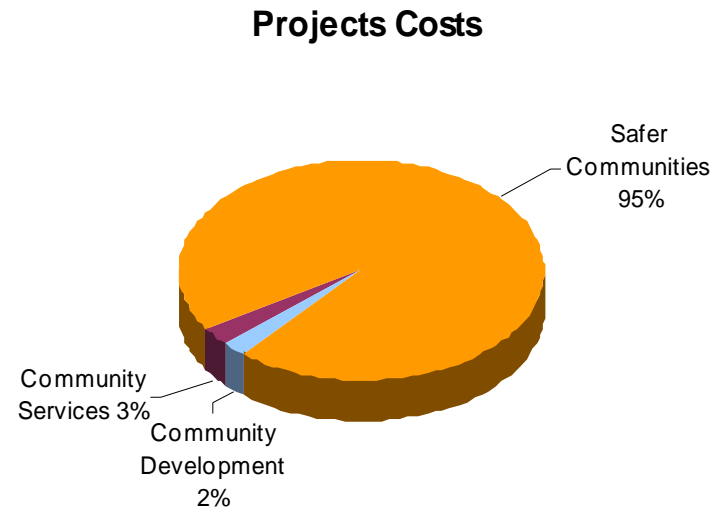
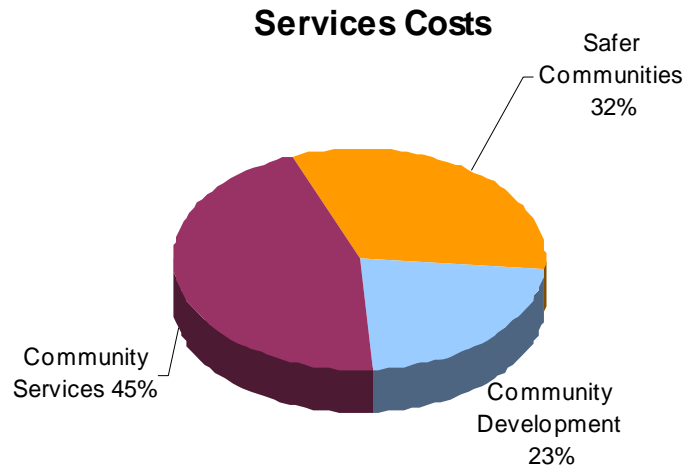
RECREATION SERVICES

Total For Operating Projects	115,000	115,000	0
TOTAL FOR CULTURE AND LEISURE PROGRAM	10,023,179	10,602,709	4,077,377

9.0 COMMUNITY CARE PROGRAM SERVICES EXPENDITURE EXCLUDING DEPRECIATION



9.10 COMMUNITY CARE PROGRAM EXPENDITURE¹¹



¹¹ Refer to Page 29 and 30 of 2008/09 – 2011/12 Management Plan.

Community Care Expenditure	Services Cost (\$,000)						Projects Costs (\$,000)					
	YTD Actual	YTD Budgets	YTD Variance	Annual Approved Budget	Forecast	Forecast Variance	YTD Actual	YTD Budgets	YTD Variance	Annual Approved Budget	Forecast	Forecast Variance
Community services												
Community development	630	713	82	3,180	3,217	(37)	-	1	1	8	8	-
Community services	1,310	1,344	34	5,812	5,774	38	1	3	2	10	10	-
Housing support	-	11	11	11	11	-	-	-	-	-	-	-
Health and safety												
Protect public health	2	2	-	7	7	-	-	-	-	-	-	-
Safer communities	1,032	1,140	108	4,596	4,589	7	29	48	19	340	340	-
Program Total	2,975	3,209	234	13,605	13,597	8	30	51	22	358	358	-
User charges and fees	566	505	60	2,020	2,020	-	-	-	-	-	-	-
Other revenues	75	74	1	313	313	-	-	-	-	-	-	-
Grants	437	497	(60)	2,522	2,543	21	-	-	-	-	-	-
Contributions and donations	14	10	4	44	53	10	-	-	-	-	-	-
Revenue	1,092	1,087	5	4,899	4,930	31	-	-	-	-	-	-

Project Milestones Achieved

60%

Community Care Major Highlights Services and Projects

This Program is responsible for looking after disadvantaged members of our community, improving their quality of life and protecting public safety

Highlights

In this quarter there was an increase in the utilisation rate of our Childcare Services. The Jubilee Childcare Centre Sustainability Retrofit Project is now complete and has been well received by parents and staff, so much so that 3 other childcare centres have become involved; each being supplied a solar hot water system.

The demand for Meals on Wheels continues with the Home Support and Community Care Service working at 130% of capacity to meet the extra demand. The benefit of their walking groups has also been recognised, with a feature and promotion in the media on "A Current Affair."

The CDSE grants scheme continues to be highly regarded, with 110 applications made worth over \$1million. 66 applications were successful in obtaining grants worth \$540K.

Several community events were held to raise awareness and support for significant community issues. The Community Capacity Building Team supported the Burramatta Family Fun Day at Parramatta Park on 6th July as part of NAIDOC Week celebrations. The event was well received with over 1,500 people attending. Homeless Person's Week was also acknowledged with an official launch on August 3rd. A Crime Prevention Coordinator joined PCC in July and has commenced work to implement prevention strategies defined in the PCC City Centre Crime Prevention Plan 2008 - 2013.

Expenditure

a) Services

The annual forecast remains on track with forecast savings of \$8K. There is a YTD surplus variance of \$234K, explained as follows.

The surplus of \$108K in the area of 'Safer Communities' was made up of an underspend of \$12K for community emergencies. Each year Council sets aside a budget to assist the community to cope with emergencies but there was no call for this support this quarter. We also attribute the difference to a \$12K underspend in road safety due to a delay in recruiting for the road safety coordinator position and a smaller than expected payment of Council's contribution to the Sydney Regional Development Fund, saving \$86K. This will be made up throughout the year.

'Community Services' registered a surplus of \$34K explained through timing of invoicing for maintenance at childcare centres.

While work has been continuing in the areas of Homelessness and Affordable Housing, the 'Housing' subprogram shows nil expenditure and \$11K savings because the expenditure was incorrectly allocated to other sub program areas. Council maintains the partnership with NSW Housing and is actively involved in this work.

The 'Community Development' sub program has a YTD surplus of \$82K resulting from staff turnover in the Aboriginal Family Support Service Project Officer position and savings in administration salaries.

b) Projects

There is no change to the annual forecast The small YTD surplus of \$22K is attributed to delayed recruitment of the crime prevention coordinator, and phasing issues for the street lighting and Possum Patch Playground projects. The annual forecast has not altered.

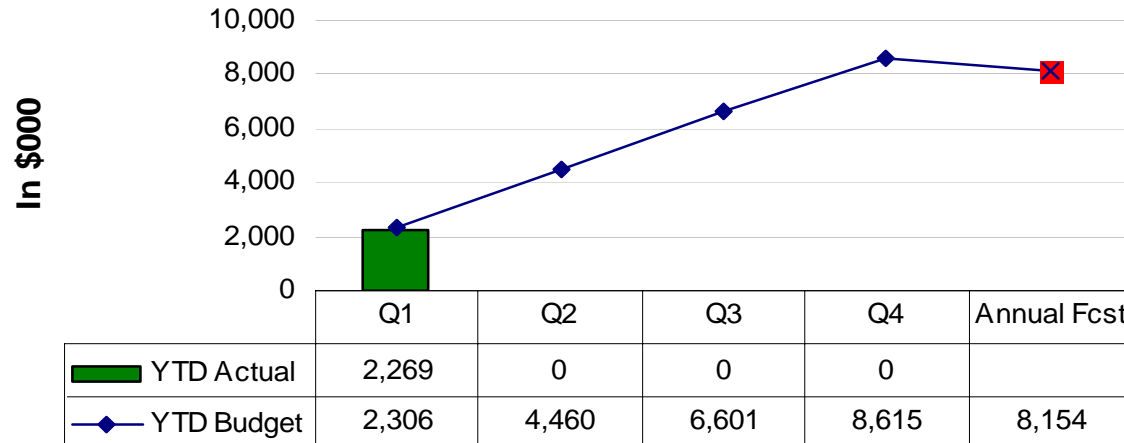
Services Revenue actuals reflect the budget. There was an increase in Childcare fees due to higher than expected utilisation rates by families with higher incomes, but this was offset by a decrease in the Childcare Benefit Subsidy grant PCC receives from the Federal Government.

9.30 COMMUNITY CARE PROGRAM PROJECTS PROGRESS REPORT¹²

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
Capital Projects				
<u>COMMUNITY DEVELOPMENT</u>				
13074.	CAP - 2007/08.GY&CC Project	4,821	4,821	0
	Milestones achieved. Funding has been allocated to upgrade the data cables at the Granville Youth and Community Recreation Centre to allow for Outreach work to occur in the Interview Room and Music Room			
<u>COMMUNITY SERVICES</u>				
13077.	CAP - 2007/08.Possum Patch Playground	10,000	10,000	800
	Milestones achieved. Works completed. Final equipment expenditure to be expended by end of quarter 2.			
<u>SAFER COMMUNITIES</u>				
13511.	2008/09 CAP Street Lighting Enhance	150,000	150,000	12,907
	Milestones achieved. Works in progress. Three street lighting projects completed.			
	Total For Capital Projects	164,821	164,821	13,707
	Operating Projects			
<u>COMMUNITY DEVELOPMENT</u>				
13090.	OP - 2007/08.Community Spirit Street	3,337	3,337	0
	Milestones Not Achieved. Package for interested residents will be finalised and printed in Q2.			
<u>SAFER COMMUNITIES</u>				
13548.	2008/09 OPER - Crime Prevention Plan	190,000	190,000	16,111
	Milestones Achieved. Project achieving its milestones. Budget slightly underspent due to the Officer not being recruited until August. Expenditure expected to correct in the next quarter as the Crime Prevention Plan rolls out.			
	Total For Operating Projects	193,337	193,337	16,111
	TOTAL FOR COMMUNITY CARE PROGRAM	358,158	358,158	29,818

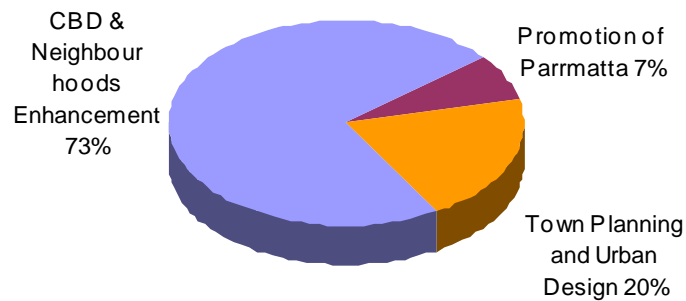
¹² Refer to Page 79 of 2008/09 – 2011/12 Management Plan.

10.0 CITY DEVELOPMENT PROGRAM SERVICES EXPENDITURE EXCLUDING DEPRECIATION

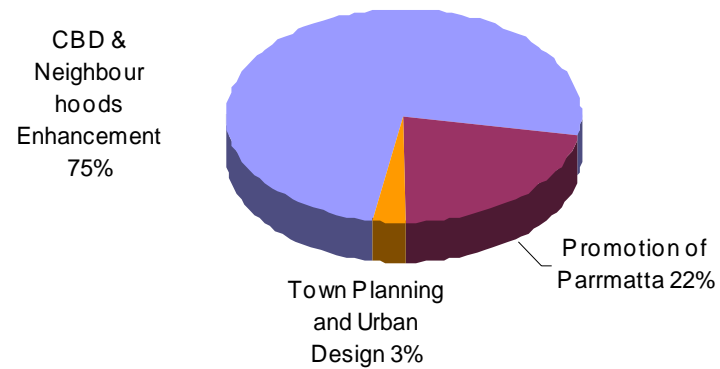


10.10 CITY DEVELOPMENT PROGRAM EXPENDITURE¹³

Services Costs



Projects Costs



¹³ Refer to Page 36 and 37 of 2008/09 – 2011/12 Management Plan.

City Development Expenditure	Services Cost (\$,000)						Projects Costs (\$,000)					
	YTD Actual	YTD Budgets	YTD Variance	Annual Approved Budget	Forecast	Forecast Variance	YTD Actual	YTD Budgets	YTD Variance	Annual Approved Budget	Forecast	Forecast Variance
Economic development												
Promotion of Parramatta	112	144	32	597	594	2	604	422	(182)	1,416	1,462	(45)
Land use												
Town planning and urban design	344	420	76	1,701	1,646	55	81	38	(44)	150	205	(55)
Public spaces												
Cbd & neighbourhoods enhancement	1,813	1,741	(72)	6,317	5,913	404	950	503	(447)	5,327	5,107	220
Program Total	2,269	2,306	37	8,615	8,154	462	1,635	962	(673)	6,894	6,774	120
User charges and fees	3	-	3	-	-	-	-	-	-	-	-	-
Interest	245	-	245	-	835	835	-	-	-	-	-	-
Other revenues	620	965	(345)	3,857	2,565	(1,292)	-	-	-	-	-	-
Grants												
Contributions and donations	1,794	1,053	742	4,210	4,210	-	10	-	10	-	-	-
Revenue	2,662	2,017	645	8,067	7,610	(457)	10	-	10	-	-	-

Project Milestones Achieved

71%

City Development Major Highlights Services and Projects**Highlights**

Patronage of the Shuttle Bus far exceeding the anticipated usage.

Completion of Church Street South streetscape works and the installation of artwork.

Completed audit of 2007/08 Economic Development Expenditure with a favourable result.

Completed the upgrade of Guildford laneway and received the tenders for the Guildford main street upgrade works.

Completed the draft final Ponds Subiaco Creek Waterways Rehabilitation Master plan.

Commenced a \$2m Urban Sustainability Grants (for Camellia Industrial sustainability & Sustaining the Parramatta River).

Business Awards - the awards program of which Council is the principal sponsor culminated in a success evening at the Roxy where 13 businesses were recognised as achieving business excellence, with the overall Business of the year - Matthews Folbigg - receiving \$10K from Suncorp which they promptly donated to two charities - Parramatta Mission and the Salvation Army.

2009 Parramatta Dining Guide was completed for print. Print to happen in early October.

Services

Land Use underspent due to vacancies and salary savings, plus a delay in expenditure for exhibition of LEP.

Civic Place existing investment properties: forecast expenditure reduced on property management however offset by lower than expected rent returns.

Projects

Overall overspent by \$673K due largely to works being ahead of schedule.

Shuttle bus expended ahead of schedule \$240K

Over expenditure in CBD Public Domain as the project was finished ahead of schedule

Full year expenditure forecast is lower by \$120K net due to budget transfers to 2009/10 for better neighbourhood Granville offset by increase in Civic place project management budget by \$300K mainly for legal fees. Civic Place budget was set before High Court Appeal special leave application was agreed to.

Revenue

YTD Favourable position mainly due to Section 94 Contributions higher than forecast by \$742K and interest income from Civic Place is favourable by \$245K. There was no interest income budgeted for Civic Place in the original budget as the assumption was the Civic Place remaining properties would be acquired. These favourable variances are partly offset by lower Property rentals for Civic Place (\$345k).

Full Year revenue forecast however is reduced by \$457K net. This is due to significant reduction in Civic Place Connection Arcade property rentals. Interest from monies for Civic Place acquisition of properties is offsetting this shortfall in rental revenue.

10.20 CITY DEVELOPMENT PROGRAM MEASURES¹⁴

Measure: Number of visitors to City as measured at the Parramatta Visitor Information Centre (Info/Lib)		2005/06 Actual	2006/07 Actual	2007/08 Actual	2008/09 Target
		54,270	53,804	51,376	49,546
	Sep 07	Dec 07	Mar 08	Jun 08	Sep 08
Target	13,000	11,200	13,200	12, 200	12,300
Actual	12, 012	11,679	12,279	15, 406	15, 230
<p>Comments: Increase in public programs associated with the Women Transported exhibition has seen the Visitors Centre respond to an increase in inquiries. The production and distribution of the 2008/09 Discover Parramatta Visitor Guide in this period also resulted in increased inquires to the centre.</p>					

¹⁴ Refer to Page 38 of 2008/09 – 2011/12 Management Plan.

10.30 CITY DEVELOPMENT PROGRAM PROJECTS PROGRESS REPORT¹⁵

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
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Capital Projects

CBD & NEIGHBOURHOODS ENHANCEMENT

12542. CAP - 2006/07 Street scape Church St South 116,116 116,116 31,800

Milestones Achieved. Church Street South Streetscape works completed. Baacode Artwork installed. The full expenditure for this project has been accrued and fully spent in October versus the phasing of the budget. This project now to be closed.

13065. CAP - 2007/08.CBD Public domain 149,956 164,369 164,369

Milestones Achieved. Church Street mall tree guards and tree guards fully installed and flock pole work completed. Costs incorrectly charge to this project of \$14,413 should be 13531. \$284,000 has been placed into reserve for the second year of the project for construction.

13078. CAP - 2007/08.City of Trees 81,790 81,790 81,790

Milestones achieved. Program of works included streetscape improvements in Rawson Street, Epping - completed.

13086. CAP - 2007/08.BNP Granville 71,499 71,499 10,626

Milestones Achieved. Consultants finalised Granville Pedestrian, Parking and Parking Study, milestone achieved. Remainder of funds re-phased for Granville Hub Feasibility Studies and Granville portion of centre Retail Study.

13124. CAP - 2007/08.BNP Guildford 1,500,000 1,625,000 203,606

Milestones Achieved. The project is currently within budget and on schedule. The project is in the final stages of tender. Tender to go to council on the 24/11/08. Construction is scheduled to start in February 2009. Budget increased \$125K via grant contribution from project 12873.

13498. CAP-2008/09 Church St Mall 450,000 450,000 10,000

Project Commenced consultation undertaken with businesses and property owners as well as other key stakeholders. Design in concept phase.

13505. 2008/09 CAP BNP Westmead 200,000 200,000 0

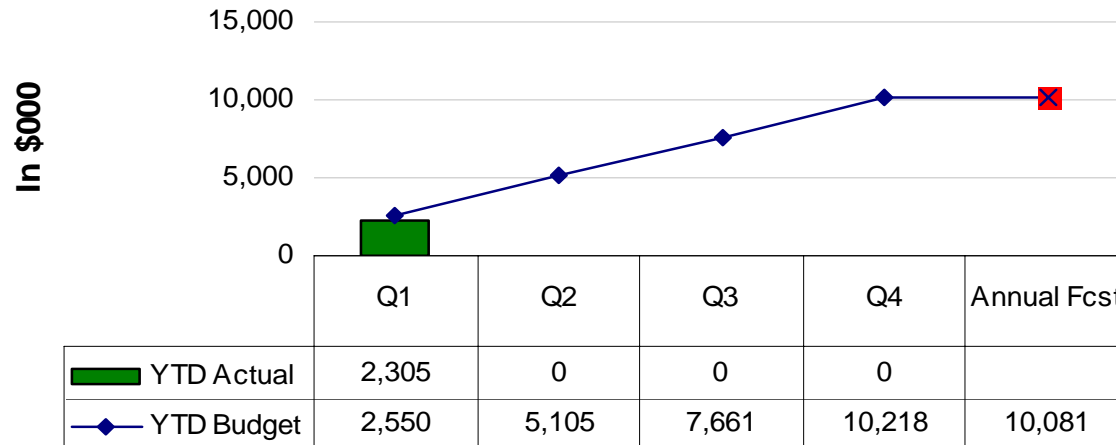
The project is currently within budget and on schedule. The concept design for the streetscape improvement on the corner of Railway Terrace and Hawkesbury Rd has been finalized and works are scheduled to begin in the New Year. An EOI process for the traffic, transport and Pedestrian study is underway

¹⁵ Refer to Page 79 and 80 of 2008/09 – 2011/12 Management Plan.

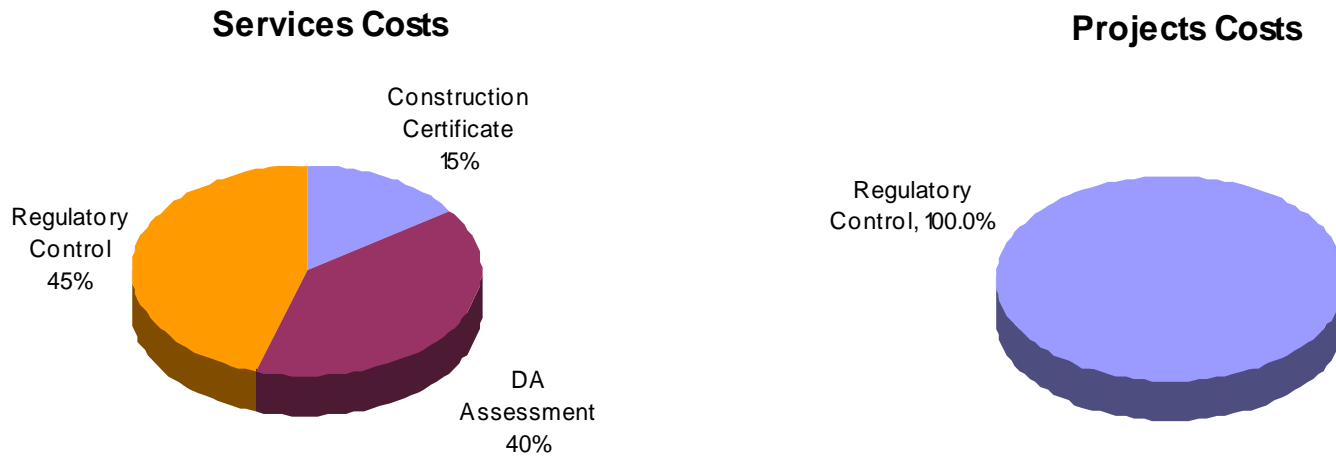
Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
13507.	2008/09 CAP BNP Epping Milestones Achieved. Brief finalised for Epping Strategic Retail Analysis and other works scoped for quarters 3 and 4.	200,000	200,000	0
13529.	2008/09 CAP Civic PI Project Management Milestones not achieved. Unforeseen high court appeal compulsory acquisition of Darcy/Church Street properties. Other general project management milestones achieved. YTD over spend is due to legal costs in connection with compulsory acquisition of Darcy/Church street properties. Additional budget is to take account of costs associated with High Court hearing (approx \$300K). This expense was not foreseen when setting original budget as the Special Leave application had not been lodged with the Court.	608,000	908,000	357,903
13531.	2008/09 CAP Cnt Streetscape Project Commenced. Lighting study completed, consultation undertaken with property owners and building owners. Master planning currently being carried out for the whole length of Church Street North with a concept for the section between Ross and Victoria Road. Reduced forecast transferred to reserve for use in 2009/10.	600,000	301,040	28,040
13534.	2008/09 CAP N'Hood Imp Granville Milestones Achieved. Community Consultation completed. Draft Project timeline and financial phasing now finalised and reflected in new phasing over 2 years till October 2009. Total project costs over \$1.7m that includes funding of \$100k from WSUD funds, \$100k from city of trees and \$400k from the Granville Special Reserve. Total of \$1.1m now reduced to \$710k for this financial year, \$389,460 will be moved into the special "Granville Reserve" to be phased from July 2009 - October 2009.	1,100,000	710,540	36,357
13536.	2008/09 CAP City of Trees Milestones Achieved. Planning for new projects completed. Designs completed for Cower Street & Wentworth Ave lane. Design commenced for Guilford Road.	250,000	278,965	25,638
<u>PROMOTION OF PARRAMATTA</u>				
13497.	CAP- 2008/09. Visitor Signage Milestones Achieved. Prototype signs were surveyed in the public domain in September 2008 with positive feedback. Design development of the 45 + signs is almost complete following resolution of the sign structures scheduled for early October 2008. The hand-held map will be released in November 2008. Finalisation of materials and technical specification will be complete in December 2008. Tendering will occur in early 2009 with installation scheduled in mid 2009.	400,000	445,303	32,000
13576.	CAP 2007/08 Shuttle Bus Procurement Milestones Achieved. Delivery of the three buses and installation of associated street furniture took place in August 2008 ready for commencement of the Loop bus service on 29 August 2008. Some additional street furniture is still awaiting installation.	516,248	516,248	497,899

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
Total For Capital Projects		6,243,609	6,068,870	1,480,028
Operating Projects				
<u>PROMOTION OF PARRAMATTA</u>				
12546. OP - 2006/07 Economic Development		500,000	500,000	74,129
Completed audit of 2007/08 Economic Development Expenditure with a favourable result delivery of the Parramatta Promotional DVD Business Awards - the awards program of which Council is the principal sponsor culminated in a success evening at the Roxy where 13 businesses were recognised as achieving business excellence, with the overall Business of the year - Matthews Folbigg - receiving \$10K from Suncorp which they promptly donated to two charities - Parramatta Mission and the Salvation Army. 2009 Parramatta Dining Guide was completed for print. Print to happen in early October.				
<u>TOWN PLANNING AND URBAN DESIGN</u>				
11996. OP - SMART Transport to Parramatta		30,178	85,123	12,412
Milestones Achieved. Reviewed the transport access guide in preparation for printing a second addition In November 2008. Preparing for the commuter challenge to run during November. This challenge is to reduce car commuting and encourage walking, cycling and public transport use and is fully grant funded.				
13088. OP - 2007/08.Free Shuttle Bus		120,000	120,000	68,757
Milestones Achieved. Free city bus service commenced on 29 August 2008 with a launch held at Riverside Theatres. Further promotional material and will be produced through out the year to support the service and ongoing operational costs.				
Total For Operating Projects		650,178	705,123	155,298
TOTAL FOR CITY DEVELOPMENT PROGRAM		6,893,787	6,773,993	1,635,327

11.0 REGULATORY PROGRAM SERVICES EXPENDITURE EXCLUDING DEPRECIATION



11.10 REGULATORY PROGRAM EXPENDITURE¹⁶



¹⁶ Refer to Page 41 and 42 of 2008/09 – 2011/12 Management Plan.

Regulatory Expenditure	Services Cost (\$,000)						Projects Costs (\$,000)					
	YTD Actual	YTD Budgets	YTD Variance	Annual Approved Budget	Forecast	Forecast Variance	YTD Actual	YTD Budgets	YTD Variance	Annual Approved Budget	Forecast	Forecast Variance
Development control												
Construction certificate	378	382	4	1,532	1,523	8	-	-	-	-	-	-
Da assessment	897	1,013	115	4,056	3,989	67	-	-	-	-	-	-
Enforcement												
Regulatory control	1,030	1,156	126	4,630	4,568	62	-	65	65	260	260	-
Program Total	2,305	2,550	245	10,218	10,081	137	-	65	65	260	260	-
User charges and fees	650	820	(171)	3,280	2,880	(400)	-	-	-	-	-	-
Other revenues	1,482	1,339	143	5,355	5,385	30	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Contributions and donations	36	29	7	115	115	-	-	-	-	-	-	-
Revenue	2,167	2,188	(21)	8,750	8,380	(370)	-	-	-	-	-	-

Project Milestones Achieved

100%

Regulatory Major Highlights Services and Projects**Highlights**

In the September quarter there was an increase in the number of development applications determined. In addition, there were improvements to the mean processing time for dwelling house applications and residential flat buildings and improvements to the median processing time for dual occupancy developments and residential flat buildings.

The 'Getting it Sorted' Integration project was delivered on time and within budget, with a new structure for the Outcomes & Development Group adopted by Council in July. The establishment of the new Regulatory Services Unit brings together all of Council's compliance and regulatory functions.

Expenditure**Services**

Expenditure for the quarter was under budget by \$245K. A large proportion of the savings are applicable to salary savings in the Development Assessment Services Area arising from vacant positions to be transferred to the new Regulatory Services Unit. In addition, lower than expected transaction costs and staff vacancies in the Enforcement sub programme have also contributed to savings during this quarter.

Revenue

Revenue for the September quarter was only slightly under budget at \$21K. There was a significant shortfall in revenue for the Development Services Unit of \$115K largely attributable to income associated with construction certificate application fees, building inspection fees and hoarding fees (\$92K). However, revenue for the Enforcement sub program was over budget by \$94K, with Council receiving higher than expected revenue in parking fines, particularly from outstanding fine debts from the State Debt Recovery Office (\$52K). With the shortfall in construction certificate application fees, building inspection fees and hoarding fees, the forecast revenue is reduced by \$400K for the September Review.

11.20 REGULATORY PROGRAM MEASURES¹⁷

Measure: Number of Development Applications received (Development)				2006/07 Actual	2007/08 Actual
				1,318	1,269
	Sep 07	Dec 07	Mar 08	Jun 08	Sep 08
Actual	370	338	252	304	316
Comments: The number of development applications received in the September quarter remains low, despite a small increase against the number received in the previous quarter. The reduced number of development applications received by Council is impacting on revenue forecasts for development application fees.					

Measure: Number of Development Applications determined (Development)				2006/07 Actual	2007/08 Actual
				1,414	1,220
	Sep 07	Dec 07	Mar 08	Jun 08	Sep 08
Actual	319	291	257	313	338
Comments: There was an increase in the number of development applications determined in the September quarter as compared to the previous quarter which is a positive movement.					

¹⁷ Refer to Page 43 and 44 of 2008/09 – 2011/12 Management Plan.

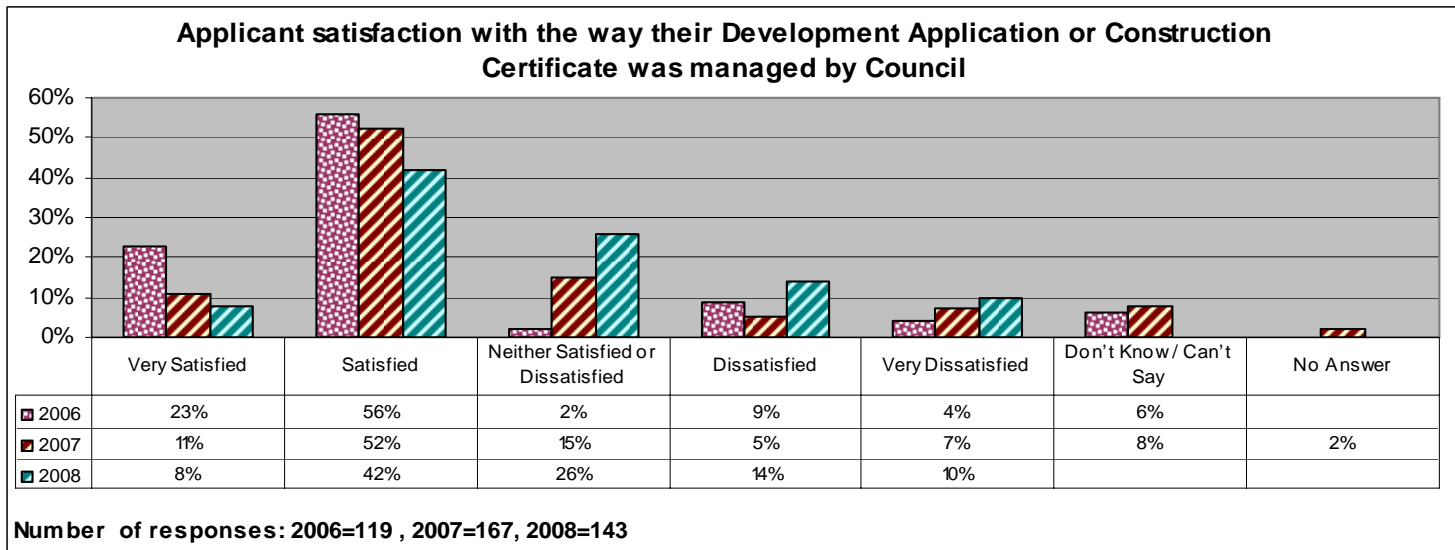
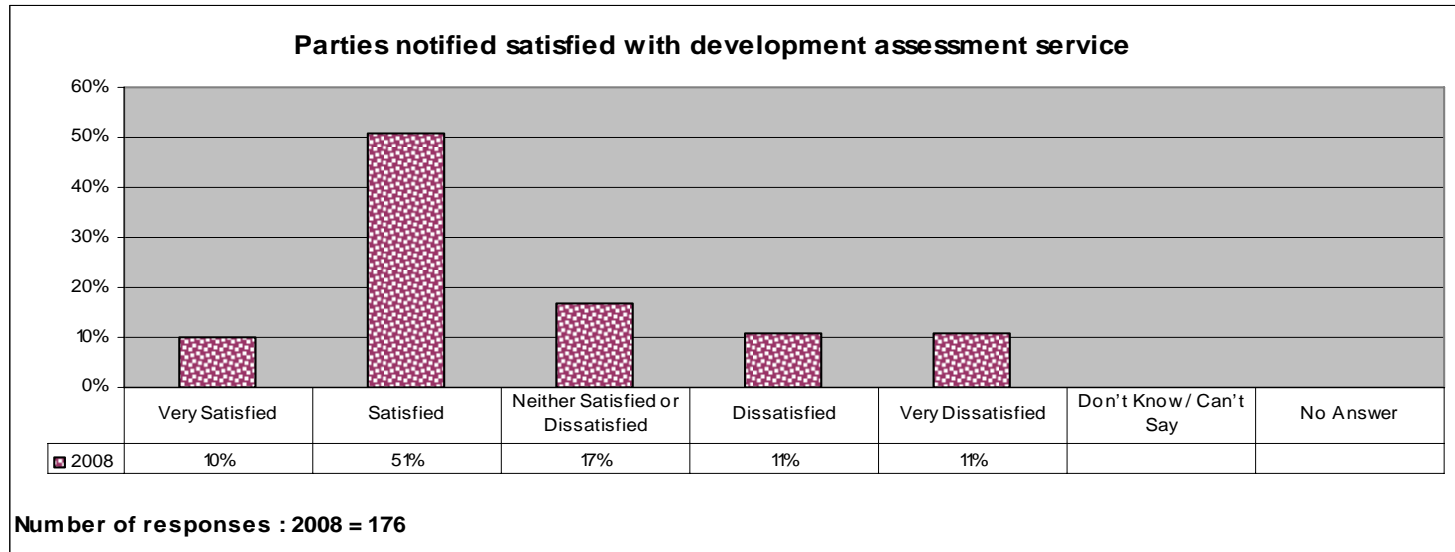
Measure: Mean time (calendar days) for determination of DAs by building type (Development)							
	Actual						
Domestic Applications	2006/07 Annual	2007/08 Annual	Sep 07	Dec 07	Mar 08	Jun 08	Sep 08
Additions/Alterations	51	53	52	40	76	51	53
Dwelling	61	83	64	99	84	78	69
Swimming Pool/Spa	36	46	53	36	59	28	46
Development Applications							
Dual Occupancy	73	102	98	117	96	88	85
Mixed Development	73	131	189	70	94	56	69
Office Building	59	72	45	77	83	58	50
Residential Flat Building	54	104	91	100	110	90	63
Villas/Town Houses	81	155	205	181	102	82	133
Comments:							
<u>Domestic Applications</u>							
Improvements continue to be made to the mean processing time for dwelling house applications, with the processing time dropping for the fourth consecutive quarter to 69 days. There are still significant improvements which can be made to processing times for domestic applications and emphasis will continue in the next quarter to improving processing times.							
<u>Development Applications</u>							
Improvements continue to be made to the mean processing times for DAs for residential flat buildings, with the processing time dropping for the third consecutive quarter to 63 days. This result is pleasing. There was, however an unfavourable increase in the processing time for DAs for townhouses with an increase to 133 days. There were no other major variations to the mean processing time for other development application types in the September quarter against the previous quarter. Emphasis will continue to be given to improving processing times for all development application types.							

Measure: Median time (calendar days) for determination of DAs by building type (Development)							
		Actual					
Domestic Applications	2006/07 Annual	2007/08 Annual	Sep 07	Dec 07	Mar 08	Jun 08	Sep 08
Additions/Alterations	44	43	43	32	66	34	31
Dwelling	59	66	57	62	89	70	70
Swimming Pool/Spa	35	40	34	34	55	28	24
Development Applications							
Dual Occupancy	65	80	73	79	101	75	58
Mixed Development	52	69	69	38	89	44	76
Office Building	58	66	30	41	86	45	55
Residential Flat Building	47	86	42	57	120	88	49
Villas/Town Houses	73	102	138	49	91	83	78
Comments:							
<u>Domestic Applications</u>							
There have been no major variations to the median processing time for domestic applications in the September quarter against the previous quarter, however there was a slight reduction in processing times for alterations/additions and swimming pool applications. Emphasis will continue to be given to improving processing times for domestic applications.							
<u>Development Applications</u>							
There were significant improvements to the median processing times for dual occupancy developments during the September quarter with a reduction of 17 days for dual occupancy developments (median 58 days) and 39 days for residential flat buildings (median 49 days). These results are pleasing. However, there has been an unsatisfactory increase for DAs for mixed developments. Despite the mixed results, more work is still required to reduce the processing times for all types of DAs.							

Measure: % of service requests involving health regulated premises resolved	First Year Recorded
	Sep 08
Target	90%
Actual	103%
Comments: This newly introduced measure seeks to identify completion rates of service requests allocated to the Regulated Premises team. A comparison is made with the number of new service requests created for the quarter (27) and the number closed in this period (28).	

Measure: % of service requests involving environmental protection resolved	First Year Recorded
	Sep 08
Target	90%
Actual	93%
Comments: This newly introduced measure seeks to identify completion rates of service requests allocated to the Environmental Protection team. A comparison is made with the number of new service requests created for the quarter (209) and the number closed in this period (194). The closure number includes service requests created in the previous quarter. Outstanding issues in this Service Area are often the subject of protracted negotiation and legal proceedings such that the SR cannot be closed within the quarter.	

Measure: Number of brothel closure orders issued	First Year Recorded
	Sep 08
Target	0
Actual	2
Comments: This newly introduced measure seeks to identify specific orders issued on restricted premises, brothels. Council resolved to inspect each approved restricted premises including brothels every 6 months, Currently there are 30 premises identified for regular inspections with 29 premises being inspected, one premise was not inspected due to advice from CCPA regarding ongoing investigation of the NSW police.	



11.30 REGULATORY PROGRAM PROJECTS PROGRESS REPORT¹⁸

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
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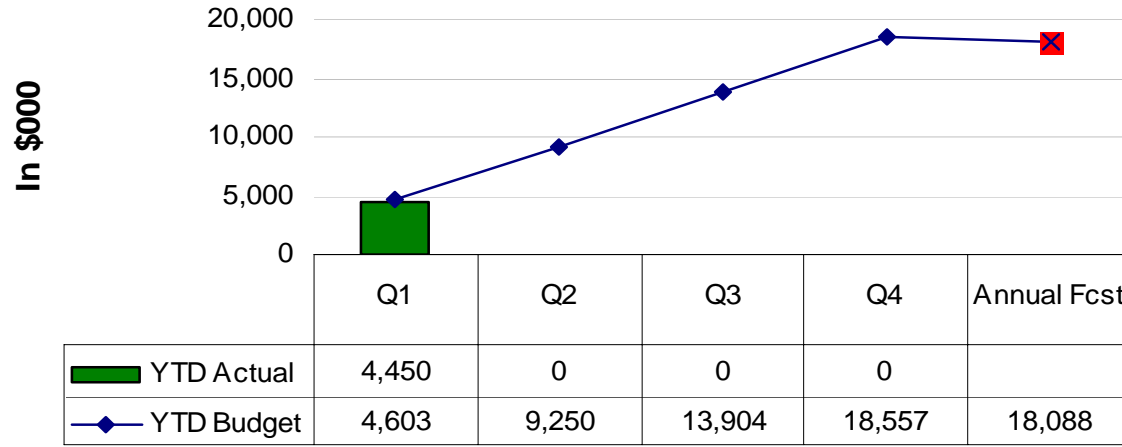
Capital Projects

REGULATORY CONTROL

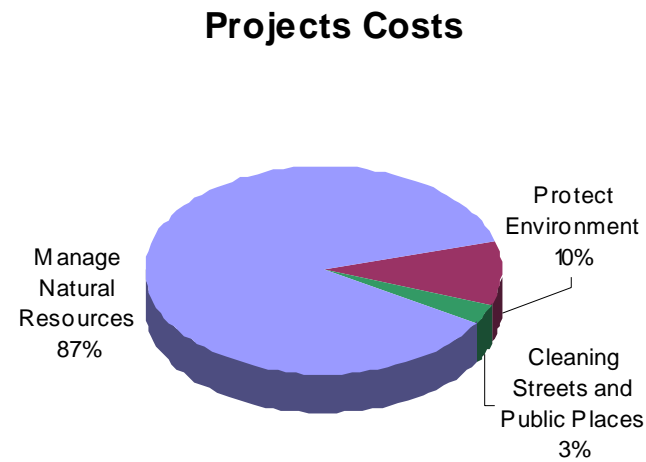
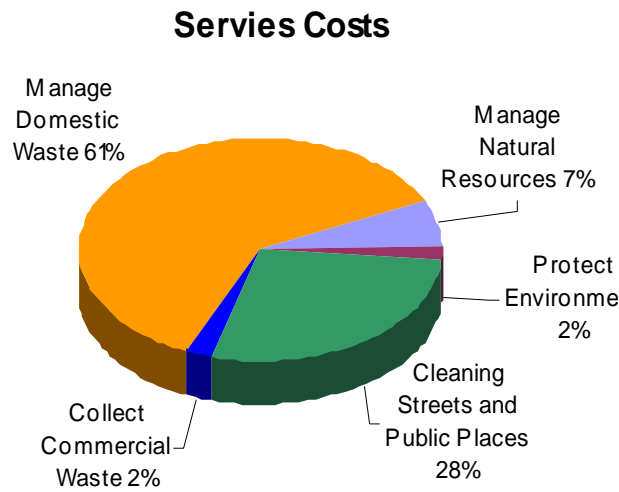
13669. 2008/09 PDA		260,000	260,000	0
<p>Milestones Achieved. This project is for the purchase of hand held PIN technology for use in the Ranger Services sections. The acquisition is subject to a tender process and purchases are expected for January 2009.</p>				
Total For Capital Projects		260,000	260,000	0
TOTAL FOR REGULATORY PROGRAM		260,000	260,000	0

¹⁸ Refer to Page 80 of 2008/09 – 2011/12 Management Plan.

12.0 ENVIRONMENT PROGRAM SERVICES EXPENDITURE EXCLUDING DEPRECIATION



12.10 ENVIRONMENT PROGRAM EXPENDITURE¹⁹



¹⁹ Refer to Page 48 and 49 of 2008/09 – 2011/12 Management Plan.

Environment Expenditure	Services Cost (\$,000)						Projects Costs (\$,000)					
	YTD Actual	YTD Budgets	YTD Variance	Annual Approved Budget	Forecast	Forecast Variance	YTD Actual	YTD Budgets	YTD Variance	Annual Approved Budget	Forecast	Forecast Variance
Natural environment												
Manage natural resources	168	292	124	1,183	1,120	63	391	206	(185)	2,953	3,313	(360)
Protect environment	88	86	(2)	345	345	-	38	35	(3)	192	382	(190)
Waste and cleaning												
Cleaning streets and public places	1,470	1,348	(123)	5,390	5,140	250	-	-	-	106	106	-
Collect commercial waste	37	31	(6)	276	264	12	-	-	-	-	-	-
Manage domestic waste	2,687	2,846	159	11,363	11,219	144	-	-	-	-	-	-
Program Total	4,450	4,603	152	18,557	18,088	469	429	241	(189)	3,251	3,801	(550)
Rates and annual charges	15,579	15,510	69	15,660	15,660	-	-	-	-	-	-	-
User charges and fees	-	-	(0)	1	1	-	-	-	-	-	-	-
Interest	14	67	(53)	210	210	-	-	-	-	-	-	-
Other revenues	8	9	(1)	34	34	-	-	-	-	-	-	-
Grants	-	5	(5)	642	642	-	-	-	-	-	80	80
Contributions and donations	11	12	(2)	49	49	-	-	-	-	-	280	280
Total gain on disposal of assets	-	-	-	-	-	-	-	-	-	-	-	-
Revenue	15,611	15,603	9	16,597	16,597	-	-	-	-	-	360	360

Project Milestones Achieved

86%

Environment Major Highlights Services and Projects

The Environment Program is responsible for maintaining and restoring Parramatta's remnant bushland and waterways while improving the City's waste and recycling services.

Highlights

During the first quarter of the new financial year Council continued to work on key water, climate, natural resource and waste management projects, with highlights including:

- Preparation of the draft Ponds Subiaco Creek Waterways Rehabilitation Master plan for Council and public exhibition;
- Completion of sustainability retro-fit works at Council's Jubilee Childcare Centre;
- Council resolved to accept a tender from WSN Environmental Solutions for the processing of garbage at a new hi-tech facility to be built at Lucas Heights. Garbage which was previously disposed of at landfill will now be recycled as green power and agricultural compost. The new facility will come on-line in 2011;
- National Tree day was celebrated at George Kendall Reserve, Ermington with over 250 people in attendance and 4800 indigenous tubestock planted. Several other sites and schools were involved including Vineyard Creek Bushcare, Rydalmere Public School bringing the total tubestock planted for this event to over 6000; and
- 50% of the bushland restoration projects have been awarded, with new contractors commencing work.

Expenditure

a) Services

The overall service budget for the Environment Program is less than 1% under budget for the quarter. This small variation is primarily due to underspending in Domestic Waste, which relates to a refund of an overpayment of \$140k relating to green waste. In terms of budget forecast variations, the small reduction in budget is primarily the result of the 2% savings identified for the organisation.

b) Projects

The 'Natural Environment' component of the program incurred a 50% overspend for this quarter. A significant proportion of this forecast variation (\$530k) relates to increased revenue for Fish Ladders Construction, the Parramatta River Estuary and the Triple Bottom Line Model for Duck River project (12858). A dedicated officer is now managing the later project and increased funds were drawn from the 'Protect the Environment' grant reserve as actual project work commenced. It is anticipated that project spending will improve over the next quarter, as project managers work closely to improve accuracy and forecasts for individual capital projects.

Revenue

a) Services

There is no budget variance forecast for this quarter.

b) Projects

This quarter Council received additional funding with regard to two waterways projects resulting in an increased budget forecast variation for the 'Manage Natural Resources' component. Specifically, a \$280k contribution for the construction of the Marsden Street Fishway artwork and interpretative signage was received, along with a further \$80k in grant funding to continue with the Parramatta River Estuary Process Study.

12.20 ENVIRONMENT PROGRAM MEASURES²⁰

Measure: Average response rate (days) to customer requests regarding pollution incidents (CE)				2007/08 Actual	2008/09 Target
				20 days	16 days
	Sep 07	Dec 07	Mar 08	Jun 08	Sep 08
Target	10 Days	10 days	10 Days	10 Days	16 days
Actual	16 Days	16 Days	16 Days	32 Days	8 days
Comments:					
Pollution incidents include pollution from active building sites; discharges / leaks from industrial sites and whilst goods in transit (transport accidents); air & water quality, noise (excluding dog barking), dust and odour investigations; and roadside / public place waste dumping. A total of 378 incidences were reported in this quarter					

²⁰ Refer to Page 50 and 51 of 2008/09 – 2011/12 Management Plan.

12.30 ENVIRONMENT PROGRAM PROJECTS PROGRESS REPORT²¹

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
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Capital ProjectsCLEANING STREETS AND PUBLIC PLACES

13523. 2008/09 CAP N'hood Cent Scrubber 106,013 106,013 0
Milestones Achieved. A suitable machine is currently being selected and delivery is expected in the new year. Cleaning programmes are currently being developed. Expenditure in second half of year.

MANAGE NATURAL RESOURCES

11800. Fish Ladders Parramatta River 312,360 592,360 7,053
Milestones Achieved. Additional funding secured through a contribution from CSR for pollution infringement. Recommended tenderer to October Council meeting. Construction to commence in November 2008.

11828. Fish Ladders Arts & Interpret 34,052 34,052 4,792
Milestones Achieved. All three fishway artwork and interpretative signage works installed. Final claims for works and information brochure expected second quarter.

13081. CAP - 2007/08.Walking Track Construction 8,477 8,477 200
Milestones not Achieved. Crane access is required across a sporting field surround to remove willows on the river bank. The surface has been too wet or soft to set up for removal. Completion in November weather permitting.

13082. CAP - 2007/08.Waterways Restoration 16,893 0 0
 Funds transferred to 2008/09 project 13539.

13105. CAP - 2007/08.Water Quality Improvement 173,844 173,844 0
Milestones Not Achieved. Delays caused by negotiations with Parramatta Park Trust for an underground stormwater litter trap and Sydney Water for creek stabilisation works adjoining sewerage assets on Vineyard Creek.

13284. Vineyard Crk Powerful Owl 7,822 7,822 816
Milestones Achieved. This project commenced in September and is due for completion January 2009.

²¹ Refer to Page 80 of 2008/09 – 2011/12 Management Plan.

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
13468.	Oakes Res. reveg/walking track Milestones Achieved. Corporate sponsorship grant of \$20,000 received from Hills Motorway currently in the grants reserve. Grant funds will be drawn down to cover expenditure. Project due for completion in May 2009.	0	20,000	5,925
13506.	2008/09 CAP Parramatta River Seawalls Milestones Achieved. Design completed. Awaiting confirmation whether a DA is required prior to commencing physical works in New Year.	500,000	500,000	58,091
13512.	2008/09 CAP Public Fac Env Proj Milestones Achieved. Project investigation and design underway. Strategic asset project to fulfil environmental management system requirements for public assets.	106,326	106,326	0
13524.	2008/09 CAP C/Hill/Vineyard Milestones achieved. The Campbell Hill project commenced in September with Vineyard Creek due to start in November. Both projects are due for completion by June 30.	40,000	40,000	0
13537.	2008/09 CAP Sustainable Water Program Milestones Achieved. Investigation of works underway. Expenditure expected in final two quarters.	50,000	50,000	5,000
13538.	2008/09 CAP Water Qual Imp Program Milestones Achieved. Planning and investigation of nominated works underway. Construction to commence second quarter.	300,000	300,000	17,109
13539.	2008/09 CAP Waterways Restoration Milestones Achieved. Several waterways project have been let and completed at Vineyard Creek, Model Farms Reserve and Duck River. Several sub-projects have been designed and quotations are being sought. Due for completion June 30. Budget increased due to incorporation of 2007/08 revoted project 13082.	330,000	346,893	51,338
13540.	2008/09 CAP Natural Res Mgmt Milestones Achieved. All Bushland regeneration projects have all started and are due for completion June 30.	280,000	280,000	82,684
13541.	2008/09 CAP Bushland 87 Hammers Rd Milestones Achieved. The Bushland regeneration project at Backhousia Reserve started July and is due for completion June 30.	70,000	70,000	15,483
13542.	2008/09 CAP Walking Track Construction Milestones Achieved. Two small upgrade projects on the Mobbs Lane and Model Farms Reserves have been completed. Quotations have been received for Stage 2 Wheelchair access boardwalk at Toongabbie due for completion mid -December.	107,640	107,640	13,069
Total For Capital Projects		2,443,427	2,743,427	261,559

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
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Operating Projects

MANAGE NATURAL RESOURCES

12865. OP - 2006/07 Estuary Management Plan 10,000 120,000 5,227

Milestones Achieved. Increase in budget by \$110k to reflect incoming grant contribution to complete the Stage 2 Estuary Processes Studies for the Parramatta River.

13102. OP - 2007/08.Parramatta City Centre C 20,000 0 0

Milestones Achieved. This project shares grant funding with project 11996 and has been consolidated with this project (Project 11996 is in City Development program) . Planned expenditure in third quarter.

13107. OP - 2007/08.Waterways Rehabilitation 32,433 32,433 22,409

Milestones Achieved. Draft report prepared for the Ponds Subiaco Creek Waterway Rehab Master plan. Public exhibition in second quarter.

13170. OP - 2007/08 Bushland Protection & Noxious Weeds 21,364 21,364 0

Milestones not Achieved. Delayed due to wet weather access require to Ponds Creek. To be completed in November.

13561. 2008/09 OPER Waterways Rehab Master 50,000 20,000 0

Milestones Achieved. Project supporting Stage 2 of the Parramatta River Estuary Processes Study. Budget transfer of \$30k to project 12865 accordingly.

13562. 2008/09 OPER Bushland Resources Management 55,000 55,000 17,216

Milestones Achieved. The Bushland regeneration projects at Milson Park and Finlayson Creek are due for completion June 30.

13563. 2008/09 OPER Bushland Protection 327,000 327,000 71,686

Milestones Achieved. Four bushland regeneration projects have been started Terrys Creek, Lower and Upper Toongabbie Creek and Quarry Branch Creek with Upper Ponds and All Saints Cemetery due to commence by December. All projects are due for completion by June 30.

13566. 2008/09 OPER Asbestos Removal 50,000 50,000 8,265

Milestones Achieved. Several small high priority asbestos removals have been completed in Granville and Dundas. Quotations have been received for a major removal project in Duck River Bushland. Due for completion June 30.

13568. 2008/09 OPER Waterways Litter R 50,000 50,000 4,300

Milestones Achieved. Litter booms have been serviced monthly and several small impacts have been cleared in Dundas. Further litter removal occurs after rain events due for completion June 30.

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
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PROTECT ENVIRONMENT

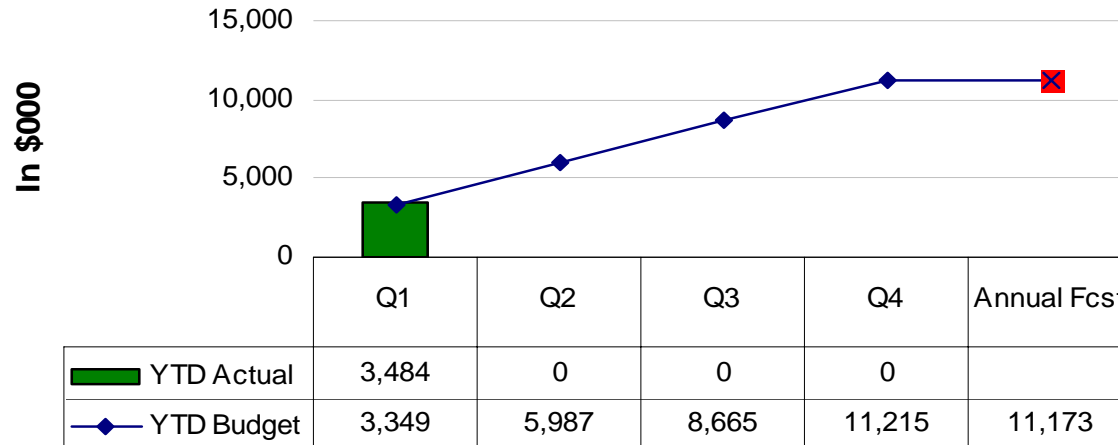
12858. OP - TBL - Model for Duck River 113,000 303,000 16,852
Milestones Achieved. This project is 100% grant funded (over 3 years) with a budget increase of \$190k to reflect works scheduled for 2008/09. Consultant brief prepared with engagement expected in second quarter.

13101. OP - 2007/08.Cities for Climate Prote 29,000 29,000 24,656
Milestones Achieved. Solar hot water systems for 3 child care centres installed. Minor works to be completed at Jubilee Centre in second quarter.

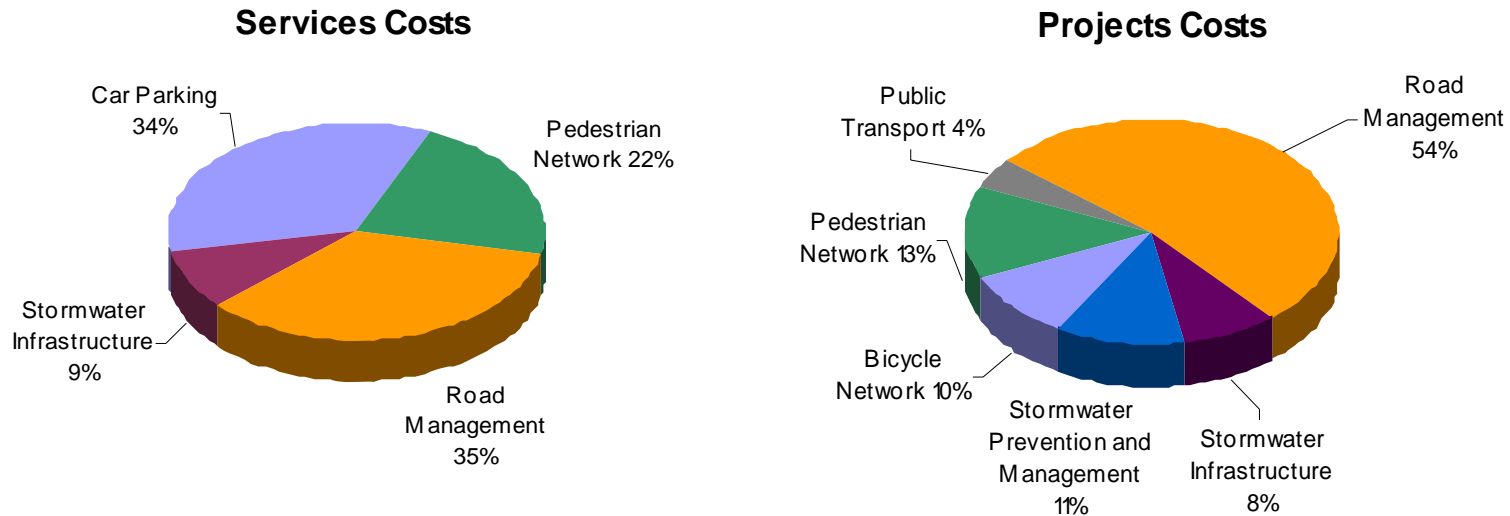
13565. 2008/09 OPER Climate Action Plan 50,000 50,000 (3,128)
Milestones Achieved. Proposed works currently undergoing planning and investigation. Expenditure to commence second quarter. Credit refers to purchasing adjustment for double entry in 2007/08. Project to date OK.

Total For Operating Projects 807,797 1,057,797 167,482
TOTAL FOR ENVIRONMENT PROGRAM 3,251,224 3,801,224 429,041

13.0 ROADS, PATHS, ACCESS AND FLOOD MITIGATION PROGRAM SERVICES EXPENDITURE EXCLUDING DEPRECIATION



13.10 ROADS, PATHS, ACCESS AND FLOOD MITIGATION PROGRAM EXPENDITURE²²



²² Refer to Page 55 and 56 of 2008/09 – 2011/12 Management Plan.

Roads, Paths Access and Flood Mitigation Expenditure	Services Cost (\$,000)						Projects Costs (\$,000)					
	YTD Actual	YTD Budgets	YTD Variance	Annual Approved Budget	Forecast	Forecast Variance	YTD Actual	YTD Budgets	YTD Variance	Annual Approved Budget	Forecast	Forecast Variance
Provision of roads, footpaths and bicycle facilities												
Bicycle network	4	-	(4)	-	-	-	64	-	(64)	1,436	1,556	(120)
Bridge management	-	2	2	7	1	6	-	-	-	-	-	-
Pedestrian network	683	582	(102)	2,364	2,290	74	486	212	(274)	1,903	2,053	(150)
Road management	957	932	(25)	3,708	3,656	53	2,340	1,601	(739)	8,036	8,325	(289)
Stormwater drainage												
Stormwater infrastructure	223	243	20	1,010	1,102	(91)	106	-	(106)	1,286	1,306	(20)
Stormwater prevention and management	14	-	(14)	-	-	-	76	50	(26)	1,690	1,715	(25)
Transport support services												
Car parking	1,603	1,590	(13)	4,124	4,124	-	-	-	-	-	-	-
Public transport	-	-	-	1	1	1	83	178	95	680	655	25
Program Total	3,484	3,349	(136)	11,215	11,173	42	3,155	2,041	(1,114)	15,030	15,609	(579)
User charges and fees	2,881	2,820	61	11,293	11,543	250	-	-	-	-	-	-
Other revenues	1	-	1	-	-	-	-	-	-	-	-	-
Grants	312	303	9	1,212	1,246	35	513	87	426	1,547	2,964	1,417
Contributions and donations	161	92	69	1,284	1,302	18	18	44	(26)	175	150	(25)
Total gain on disposal of assets	-	-	-	-	-	-	-	-	-	-	-	-
Revenue	3,355	3,215	140	13,789	14,092	303	531	131	400	1,722	3,114	1,392

Project Milestones Achieved

64%

Roads, paths access and flood mitigation Major Highlights Services and Projects**Highlights**

The big highlight this quarter was the start of The Loop city bus service in late August which has been a success with over 40,000 passengers up to the end of September. Another important project that is nearing completion is the road reconstruction and new drainage on Marion Street Parramatta which is due for completion by October. The Urgent Ward Works budget has been divided over the 5 wards for transparency.

Expenditure - Services

There has been significant amount of work undertaken within the pedestrian, road, stormwater infrastructure and car parking areas of the program. For the pedestrian network there is an overspend of \$102K this quarter however this is well within the annual budget of \$2.3m. There are also small variances within the road, stormwater infrastructure and car parking areas which are within the annual forecast budget.

Expenditure - Projects

The pedestrian program has commenced on traffic devices in Clyde St Granville and John St Rydalmere and it is expected the roll out of works will increase during the next quarter. The construction of the Parramatta Valley Cycleway from Charles St wharf to Gasworks Bridge has been put out to tender along with the cycleway link through Colquhoun Park, Merrylands. New street seating has been installed in Granville and Telopea.

For Stormwater Drainage area there are 11 projects across the Council area with Kywong Street Telopea complete and Woodstock Street Guildford due to start in the next quarter. The remaining schemes are at the design stage. Drainage works in Camellia has been delayed following reports of the presence of Green and Gold Bell Frogs.

Revenue

Revenue forecast has increased by \$303 mainly due to a forecast increase of \$250K in Parking Meters Revenue.

13.20 ROADS, PATHS, ACCESS AND FLOOD MITIGATION PROGRAM PROJECTS PROGRESS REPORT²³

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
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Capital Projects

BICYCLE NETWORK

13075. CAP - 2007/08.Regional Bicycles 30,000 30,000 10,855
Milestones achieved. Lighting works underway along Rheem/Alan Street Cycleway.

13076. CAP - 2007/08.Local Bicycles 6,000 6,000 0
Milestones not achieved. Minor works for cycleway between Goliath Ave and Oakes Rd on hold pending the completion of Sydney Water project.

13496. CAP- 2008/09. Parramatta Valley Cycleway 1,150,000 1,150,000 23,669
Milestones achieved. This program includes the Parramatta River Foreshore, Southside, Stage 3A cycleway. Open tenders have been called and close on the 4th November 2008.

13555. 2008/09 CAP Local Bike Facilities 250,000 250,000 14,212
Milestones achieved. This program includes the construction of a cycleway at Colquhoun Park. Open tenders have been called for this work which close on the 28 October 2008.

13719. 2008/09 - Blacktown Cycleway 0 120,000 15,156
Milestones achieved. Grant received from the Federal Government Department of Health and Ageing. Concept design completed and flood studies underway.

PEDESTRIAN NETWORK

12477. CAP - 2006/07 Epping TMAP 0 150,000 107,846
Milestones achieved. Works on High Street completed, footpath at Mobbs Lane completed, 2 other footpaths in progress

13054. CAP - 2007/08.Bridge Street Epping 61,889 61,889 61,661
Milestones achieved. Works Completed.

13056. CAP - 2007/08.Local Network Services 20,000 20,000 19,497
Milestones Achieved. Works completed.

²³ Refer to Page 81 and 82 of 2008/09 – 2011/12 Management Plan.

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
13059.	CAP - 2007/08.Urgent Ward Works	521,000	501,200	239,577
	Milestones achieved. The YTD amount represents all 2008/09 expenditure to the end of September 2008. To improve transparency and aid monthly reporting of expenditure per ward, the 2008/09 budget for Urgent Ward Works will be split over five new project no. see 13707 to 13711 below, each representing a ward. The expenditure against these project numbers will be re-distributed against the relevant new project numbers during the second quarter.			
13556.	2008/09 CAP PAMP	1,000,000	1,000,000	47,848
	Milestones Achieved. Works have commenced on two traffic devices in Clyde St, Granville and John Street, Rydalmere which are due to be completed during the December Quarter. Works have also commenced on the footpath construction program and progress will increase from October onwards.			
13707.	2008/09 Urgent Wks - Arthur Phillip	0	0	0
	Milestones achieved. Please refer to the project comment against Project No. 13059.			
13708.	2008/09 Urgent Wks - Caroline Chish	0	0	0
	Milestones achieved. Please refer to the project comment against Project No. 13059.			
13709.	2008/09 Urgent Wks - Elizab Mac	0	0	0
	Milestones achieved. Please refer to the project comment against Project No. 13059.			
13710.	2008/09 Urgent Wks - Lachlan Mac	0	0	0
	Milestones achieved. Please refer to the project comment against Project No. 13059.			
13711.	2008/09 Urgent Wks - Woodville	0	0	0
	Milestones achieved. Please refer to the project comment against Project No. 13059.			
<u>PUBLIC TRANSPORT</u>				
13057.	CAP - 2007/08.Street Lighting Enhance	30,000	30,000	29,546
	Milestones achieved. Works completed.			
13509.	2008/09 CAP Street Furniture	100,000	100,000	14,511
	Milestones achieved. Works in progress. Seats installed in Granville and Telopea and Bins have been placed on order.			

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
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ROAD MANAGEMENT

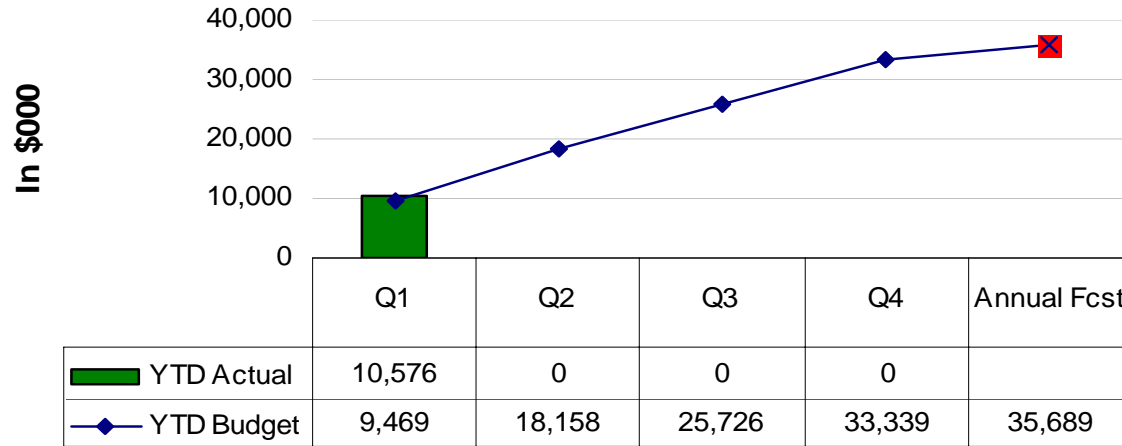
12577. CAP - 2006/07 City Centre Transport Plan		11,000	60,000	0
Milestones Not Achieved. The model has reached a stage where additional commitment from the RTA is required and negotiations are in progress to achieve this. The impact of this is to delay the project which is now anticipated to conclude by the end of 2008. Forecast increase is funded by section 94.				
13047. CAP - 2007/08.Civil Construction		278,738	278,738	74,653
Milestones achieved. This program includes the reconstruction of Gordon McKinnon Lane, Harris Park which is due to start mid October 2008.				
13050. CAP - 2007/08.Roads to Recovery		531,500	531,500	275,695
Milestones achieved. This program of works includes the Marion Street, Parramatta - Major drainage and road reconstruction works. Works are due to be completed by mid October 2008.				
13052. CAP - 2007/08.Local Traffic Facilities		36,740	36,740	36,681
Milestones achieved. Works completed.				
13061. CAP - 2007/08.Mobbs Lane Shops Car park		47,282	47,282	0
Milestones achieved. Design complete. Awaiting Traffic Committee Approval which is not due until the December Quarter.				
13360. CAP 2007/08 Macquarie Street Bus		0	16,827	16,827
Milestones achieved. Works Completed. Council implemented the construction of dedicated bus lanes on Macquarie St on behalf of the RTA with 100% RTA funding.				
13503. CAP-2008/09 CBD Maintenance Vehicle		62,000	62,000	0
Quotes currently being obtained, delivery expected early in the New Year.				
13545. 2008/09 CAP Civil Construction Program		400,000	400,000	20,205
Milestones achieved. Design completed for Frank Beames Lane, Harris Park. Improvement works at Rawson St car park, Epping commenced. This program is aimed at improving the condition of laneways and at grade car parks across the LGA				
13547. 2008/09 CAP K&G Repair & Maintance		900,000	900,000	144,818
Milestones achieved. Design completed for Bird Avenue, Guildford and Vairy's Crescent, Merrylands. Construction works completed at Ashton Avenue, Guildford. This program is aimed at replacing damaged kerb & gutter associated with the 2008/09 Roads Resurfacing Program (project no. 13557)				

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
13551.	2008/09 CAP Local Traffic Facilities	150,000	150,000	14,883
	Milestones achieved. This program of works includes twelve traffic facility projects across the LGA. Concept designs are currently being finalised and are due to be forwarded to Council's Traffic Section to undertake the consultation and approval's process during the December Quarter.			
13552.	2008/09 CAP Blackspot Program	200,000	200,000	7,500
	Milestones achieved. This program of works is fully funded by the Federal Government and includes two projects - William Street / South Street, Granville - Raised Threshold and Alfred Street / George Street, Parramatta - Raised Threshold. Both designs are underway with consultation and Parramatta Local Traffic Committee approval expected during the December Quarter.			
13553.	2008/09 CAP Roads to Recovery	619,000	619,000	19,775
	Milestones achieved. Works under this program are due to commence during the December Quarter.			
13557.	2008/09 CAP Roads Repair & Maintenance	4,500,000	4,423,300	1,675,047
	Milestones achieved. Completed 38 out of 84 projects under the current financial year road resurfacing program. This program is aimed at improving the local road network condition across the LGA and is undertaken in conjunction with the Kerb & Gutter Maintenance & Repair Project (project no. 13547). \$76,700 transferred to project 13307 (Barton park car park upgrade).			
13586.	200708 CAP Wharf Road Boat Ramp	0	300,000	17,157
	Milestones Achieved. 100% grant funded. Steering Committee with Ryde City Council and NSW Maritime overseeing project. Design to be finished by end September 2008 pending results of soil testing. Requirement for DA process has yet to be determined, consultant town planner is awaiting replies from relevant authorities including PCC's Development Unit.			
<u>STORMWATER INFRASTRUCTURE</u>				
13045.	CAP - 2007/08.Camelia Drainage Works	96,426	96,426	2,845
	Milestones Not Achieved. Delays in project resulting from liaison with Shell Australia and reports on presence of Green/gold bell frog (a threatened species) on site. Works expected to be completed second quarter.			
13048.	CAP - 2007/08.Drainage Construction	49,231	49,231	6,282
	Milestones achieved. Remaining funds required 1) To complete final section of cycleway adjacent to Oakes Road (delay due to Sydney Water works). 2) To complete design for Guildford/Railway Terrace drainage project.			
13051.	CAP - 2007/08.Flood Mitigation	189,990	189,990	54,011
	Milestones achieved. Flood mitigation works in Lister Street, Winston Hills are to be completed during October 2008.			

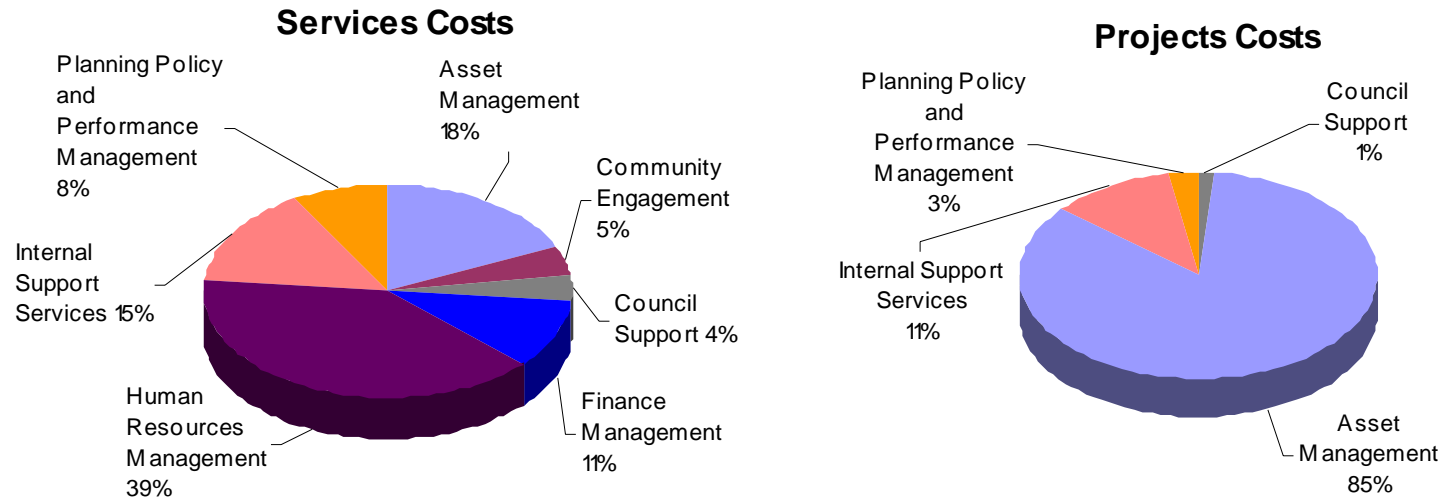
Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
13546.	2008/09 CAP Flood Mit Big 7 Milestones achieved. Design underway for Granville Park overland flow and Finney Street, Old Toongabbie with works planned for the December and March quarters.	350,000	350,000	15,982
13549.	2008/09 CAP Drainage Const Big 7 Milestones achieved. This program of works includes eleven projects across the LGA. Kywong Street, Telopea has been completed and Woodstock Street, Guildford will commence during the December Quarter. All other projects are in design stage. Budget variance due to receipt of developer contribution funds of \$15K and a transfer of \$5K from Open Space Special Levy for Tristram Reserve drainage works.	600,000	620,000	26,476
<u>STORMWATER PREVENTION AND MANAGEMENT</u>				
13550.	2008/09 CAP Floodplain Prop Acquisition Milestones Achieved. A number of priority flood affected properties are currently under investigation for voluntary purchase. Increased budget from Strategic asset property reserve.	400,000	550,000	0
Total For Capital Projects		12,590,796	13,319,923	2,993,214
Operating Projects				
<u>PEDESTRIAN NETWORK</u>				
13168.	OP - 2007/08 Footpath Repair Milestones Achieved. Expenditure charged to wrong Project No. Will be transferred during December Quarter.	0	0	5,778
13564.	2008/09 OPER Footpath Repairs Milestones Achieved. YTD actuals of \$70,199.32 were charged to the services budget in error. These charges will be journalled to this project over the coming quarter.	300,000	300,000	3,901
<u>PUBLIC TRANSPORT</u>				
13560.	2008/09 OPER Shuttle Bus Milestones Achieved. The Loop free city bus was launched on 29 August 2008 with much media attention. Since then the Loop has proven to be well supported and utilised with around 40,000 people having used the service by the end of September 2008. Forecast reduced by \$25K due to reduced sponsorship.	550,000	525,000	38,651

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
<u>ROAD MANAGEMENT</u>				
13572.	2008/09 OPER Fair Value Assets Milestones achieved. Employee cost (Agency Staff) working on Fixed Assets "Fair Value" reporting.	300,000	300,000	37,105
<u>STORMWATER PREVENTION AND MANAGEMENT</u>				
12480.	OP - 2006/07 Floodplain Risk Mgt Milestones Achieved. Draft consultant brief prepared. Awaiting new Councillor nominations to the Committee before proceeding in second quarter with Auburn and Bankstown Councils.	175,186	175,186	0
12873.	OP - Sustaining the Parramatta River Milestones Achieved. Another 100% grant funded project (over 3 years). Budget reduced by \$125k and transferred to project 13124 (BNP Guildford) to finance water sensitive urban design upgrades. Demonstration works at Church Street south complete.	669,606	544,606	62,686
13046.	OP - 2007/08.Catchment Modelling Milestones not achieved. Project to be closed and budget to be moved to Project No. 13569 (2008/09 - OPER Catchment Modelling).	33,736	0	0
13167.	OP - 2007/08 - Asset Management Data Collection Milestones Not Achieved. Project to be closed. Budget to be transferred to Project No. 13567 (2008/09 - OPER Stormwater Data Capture).	41,000	0	0
13567.	2008/09 OPER Stormwater Data Capt Milestones Not Achieved. Contractor brief under preparation for commencement of asset survey/condition assessment in second quarter. 2007/08 revoted budget (\$41,000) to be incorporated into this project.	150,000	191,000	1,231
13569.	2008/09 OPER Catchment Modelling Roads Milestones not achieved. Modelling works to be undertaken from January to June 2009, 2007/08 revoted budget (\$33,736) to be incorporated into this project.	100,000	133,736	11,159
13570.	2008/09 OPER Floodplain Risk Mgt Roads Milestones Not Achieved. Proposed 2008/09 floodplain risk management plan delayed until the completion of Duck River plan from 2007/08.	120,000	120,000	1,000
Total For Operating Projects		2,439,528	2,289,528	161,510
TOTAL FOR ROADS, PATHS ACCESS AND FLOOD MITIGATION PROGRAM		15,030,324	15,609,451	3,154,724

14.0 CITY LEADERSHIP AND MANAGEMENT PROGRAM SERVICES EXPENDITURE EXCLUDING DEPRECIATION



14.10 CITY LEADERSHIP AND MANAGEMENT PROGRAM EXPENDITURE²⁴



²⁴ Refer to Page 62 and 63 2008/09 – 2011/12 Management Plan.

City Leadership and Management Expenditure	Services Cost (\$,000)						Projects Costs (\$,000)					
	YTD Actual	YTD Budgets	YTD Variance	Annual Approved Budget	Forecast	Forecast Variance	YTD Actual	YTD Budgets	YTD Variance	Annual Approved Budget	Forecast	Forecast Variance
City leadership												
Civic ceremonies	44	32	(12)	378	338	40	-	-	-	-	-	-
Community engagement	915	903	(12)	3,706	3,808	(103)	-	-	-	-	-	-
Council support	962	405	(557)	2,693	2,658	35	-	-	-	-	80	(80)
Planning policy and performance management	1,028	1,079	51	4,471	4,403	68	18	22	4	150	150	-
Corporate management												
Asset management	688	477	(211)	803	1,719	(916)	993	352	(641)	4,774	4,774	-
Finance management	539	642	103	6,014	6,090	(76)	-	-	-	-	-	-
Human resources management	2,618	2,307	(311)	3,316	4,777	(1,461)	-	-	-	-	-	-
Internal support services	3,770	3,623	(147)	11,959	11,896	63	22	-	(22)	-	630	(631)
Program Total	10,564	9,469	(1,095)	33,339	35,689	(2,350)	1,033	374	(658)	4,924	5,634	(711)
Rates and annual charges	77,607	77,401	206	77,532	77,678	146	-	-	-	-	-	-
User charges and fees	272	127	144	513	576	63	-	-	-	-	-	-
Interest	418	1,216	(798)	3,845	1,425	(2,420)	-	-	-	-	-	-
Other revenues	378	310	69	1,220	1,408	188	-	-	-	-	-	-
Grants	1,346	1,436	(90)	5,743	6,191	448	-	20	(20)	80	80	-
Contributions and donations	115	78	37	313	312	(1)	15	-	15	-	15	15
Total gain on disposal of assets	-	-	-	-	2,980	2,980	-	-	-	-	-	-
Revenue	80,137	80,568	(431)	89,167	90,571	1,405	15	20	(5)	80	95	15

Project Milestones Achieved

81%

City leadership and management Major Highlights Services and Projects

Highlights

In September, Council elections were successfully conducted and a new Council was inducted.

During this period, Council made significant progress on projects to ensure our ongoing financial sustainability such as the Long Term Financial Plan and Strategic Asset Management Plan. We also undertook significant work around improving our procurements and contract management which received an excellence award in Risk Management from Westpool.

In the September quarter there were some significant challenges in City Leadership, particularly in the area of interest income from investments due to instability in global financial markets. This issue will require close monitoring and review of our investment policy in the next quarter.

Expenditure

Our year to date variance for expenditure against budget shows an overspend of approximately \$1.1 million. \$556K of this amount was due to the expenses from the Council election occurring a month ahead of budget

The seeming overspend in Human Resources of \$298K is a result of target savings in the original budget being coded into this area. The apparent increase in the Human Resources full year forecast is due to the re-allocation of these target savings to other areas (\$1.3 M) and additional workers compensation costs of \$194K.

There is also an overspend in Internal support services that relates to the settlement of three large outstanding insurance claims. This is not expected to impact on the full year forecast.

Asset Management expenditure also exceeds budget. Fuel costs are over budget, and this has contributed to the failure to realise the original budgeted savings in fleet. The forecast variance increases for fleet is required to cover these fuel costs, as this is unlikely to change in the near future.

Two high priority IT projects have been proposed as part of this quarterly review with a total annual expenditure of \$0.61M. These involve replacement of printers and migration from Lotus notes to MS Exchange for our email system. The scheduled Councils On Line upgrade of Oracle has been postponed while our long term direction for business systems is reassessed.

Revenue

Year to date, interest income has been reduced by \$798 K and the full year forecast has also been reduced as a result by \$1.6M. The forecast includes a \$835K transfer to Civic place (in the City Development Program).

There have been additional grants forecast which has added \$448K to this area, and we expect to gain \$3M on the disposal of assets over the full year. There are some additional rates (\$140K) expected.

14.20 CITY LEADERSHIP AND MANAGEMENT PROGRAM MEASURES²⁵

Measure: Number of service requests (CRM) received (CE)				2006/07 Actual	2007/08 Actual
				10,729	18,436
	Sep 07	Dec 07	Mar 08	June 08	Sep 08
Actual	2,616	4,606	6,288	4,926	4,955
Comments:					
There has been a slight increase in the amount of Service Requests received this quarter which was attributed to an increase in Service Requests received by the Parks Team.					

Measure: % of CRM's responded to within agreed timeframe (CE)				2006/07 Actual	2007/08 Actual
				72%	79%
	Sep 07	Dec 07	Mar 08	June 08	Sep 08
Actual	69%	83%	84%	79%	79%
Comments:					
The number of Service Requests completed within the agreed timeframe remained the same this quarter, but has increased by 10% on the same period as last year.					

²⁵ Refer to Page 64, 65 and 66 of 2008/09 – 2011/12 Management Plan.

Measure: % of incoming correspondence 'actioned' in TRIM within agreed timeframe (Records)				2006/07 Actual	2007/08 Actual
				71%	70%
	Sep 07	Dec 07	Mar 08	June 08	Sep 08
Actuals	64%	69%	70%	69%	70%
<p>Comments: 70% based on two months actuals September actuals not available until after 22nd October. From the month of October the figures will be a true representative of the prior month as the reporting process has been changed to a 21 day cycle.</p>					

Measure: Number of phone calls offered at Customer Service Centre (answered and abandoned) (CE)				2005/06 Actual	2006/07 Actual	2007/08 Actual
				190,628	169,438	174,780
	Jan 06	Feb 06	Mar 06	Apr 06	May 06	June 06
Actual	15,968	16,439	17,508	12,672	15,348	13,753
	Jul 06	Aug 06	Sep 06	Oct 06	Nov 06	Dec 06
Actual	14,392	16,689	15,167	13,826	14,041	10,527
	Jan 07	Feb 07	Mar 07	Apr 07	May 07	June 07
Actual	11,896	12,560	14,321	12,876	17,570	15,573
	Jul 07	Aug 07	Sep 07	Oct 07	Nov 07	Dec 07
Actual	15,244	18,394	14,570	17,179	16,200	12,638
	Jan 08	Feb 08	Mar 08	Apr 08	May 08	Jun 08
Actual	14,325	14,553	13,696	12,871	13,255	11,855
	Jul 08	Aug 08	Sep 08			
Actual	13,939	14,495	14,628			
Comments:						
We have received an increase in the amount of calls received this quarter, in part attributed to the new rating year with a dramatic increase in the number of rates calls taken over the months of August and September.						

Measure: Number and % of incoming phone calls that are abandoned from Customer Service Centre (CE)				2005/06 Actual	2006/07 Actual	2007/08 Actual
				17,313 or 8.7%	14,777 or 8.7%	17,026 or 9.6%
	Jan 06	Feb 06	Mar 06	Apr 06	May 06	June 06
Actual	1,535 or 9%	1,524 or 9%	2,004 or 11%	1,250 or 10%	1,227 or 8%	1,173 or 8%
	Jul 06	Aug 06	Sep 06	Oct 06	Nov 06	Dec 06
Actual	1,208 or 8%	1,416 or 8%	1,340 or 9%	1,218 or 9%	1,297 or 9%	805 or 8%
	Jan 07	Feb 07	Mar 07	Apr 07	May 07	June 07
Actual	1,079 or 9%	1,092 or 9%	1,001 or 7%	1176 or 9%	1606 or 9%	1539 or 10%
	Jul 07	Aug 07	Sep 07	Oct 07	Nov 07	Dec 07
Actual	1,381 or 9%	1,721 or 9%	1,327 or 9%	1683 or 10%	1620 or 10%	1282 or 10%
	Jan 08	Feb 08	Mar 08	Apr 08	May 08	Jun 08
Actual	1,568 or 11%	1,417 or 10%	1,294 or 9%	1,287 or 10%	1,421 or 10%	971 or 8%
	Jul 08	Aug 08	Sep 08			
	841 or 6%	974 or 7%	995 or 7%			
Comments:						
Our Abandonment rate has decreased to 6.5% this quarter. In comparison to our last quarter results of 9% this is moving in a positive direction, being much closer to our target of 5%.						

14.30 CITY LEADERSHIP AND MANAGEMENT PROGRAM PROJECTS PROGRESS REPORT²⁶

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
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Capital ProjectsASSET MANAGEMENT

13286. Purchase of 23 Budgeree	398,600	398,600	333,828
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Milestones Achieved. Voluntary purchase of flood affected property completed during quarter. Quotes for dwelling demolition underway.

13356. Darcy St Ground Floor Ref	0	0	9,850
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Milestones Achieved. Project on hold - Front Counter Ground Floor - Funding to be transferred from Building Maintenance Budget -SAM unit

13558. 2008/09 CAP Passenger Vehicle Replacement	2,251,600	2,251,600	400,190
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The YTD expenditure is \$453,267.61 which is 81% of the YTD budget. The replacement program is slightly behind schedule in the first quarter.

13585. 2007/08 Building Modifications	45,000	45,000	0
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Milestones Achieved - Building refurbishment works on Ground Floor and Level 1 Central Library building in progress and due for completion in October 2008

13637. 2008/09 CAP Heavy Plant Replacement	1,385,600	1,385,600	242,067
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Milestones Achieved. The YTD expenditure is \$242,067.00 which is 70% of the budget. Other vehicles are on order and quotes are being obtained for other plant to be replaced.

13638. 2008/09 CAP Light Commercial Replacement	652,800	652,800	0
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Milestones Achieved. This project has 5 vehicles on order which is a commitment of 95% of the YTD Budget. The delay is because of the manufacture of specialised bodies."

13639. 2008/09 CAP Small Plant Replacement	40,000	40,000	7,435
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Milestones Achieved. Expenditure \$7,435 is 86% of the YTD budget.

²⁶ Refer to Page 83 of 2008/09 – 2011/12 Management Plan.

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
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INTERNAL SUPPORT SERVICES

13278. IT Computer HW Acquisitions 0 18,702 18,702
 Financial modelling and discussion paper to be completed by early November 2008. Tender will be in place by end of November 2008. This will determine detailed cost for the project and a rollout schedule.

13727. Cap 2008/09 Lotus to MS 0 297,000 0
 Project Planning shows that migration is still on track and on budget to be completed by February 2009. This includes a rollout of Office 2003 by the end of December 2008.

13728. Printer Device Replacement 0 314,653 2,990
 Milestones Achieved. The printer rollout plan is on track. The project is within target if to complete implementation by end of November 2008.

Total For Capital Projects 4,773,600 5,403,955 1015,061

Operating ProjectsCOUNCIL SUPPORT

13834. 2008/09 Councillor Support Project 0 80,000 0
 The provision of professional services relating to the performance management and development of best practice processes in relation to Council Management. The consultancy will provide professional advice to the Lord mayor and Councillors specific to the Local government Act, facilitate the roles and relationships between the Lord Mayor, Councillors and senior management and relevant external agencies and aid the Chamber in setting and implementing its performance management processes of the Chamber.

PLANNING POLICY AND PERFORMANCE MANAGEMENT

13571. 2008/09 OPER Bus Imp Initiative Cty 150,000 150,000 17,602

Milestones Achieved

Currently the strategic business improvement project has three major components. Improvements to contract management and procurement - establishing standard processes, e-tendering and increasing the usage of government contracts to achieve efficiencies. Improving the tools and information collection for business planning and producing Managers Performance reporting templates. The production of a draft Long Term Financial Plan for Council consideration. Significant progress was made in all three components over the past quarter and expenditure is within budget.

Total For Operating Projects 150,000 230,000 17,602
TOTAL FOR CITY LEADERSHIP AND MANAGEMENT PROGRAM 4,923,600 5,633,955 1,032,663

15. September Quarterly Review Operating Statement (\$000)

Description	YTD Actuals	YTD Budgets	YTD Variance	Annual Original Budget	Annual Approved Budget	Forecast Variance	New Budget Forecast
REVENUE							
RATES AND ANNUAL CHARGES	87,782	87,492	290	87,773	87,773	140	87,912
SPECIAL RATES	5,405	5,419	(14)	5,419	5,419	7	5,426
USER CHARGES AND FEES	5,583	5,085	498	21,271	21,271	522	21,793
INTEREST	676	1,282	(606)	4,056	4,056	(1,585)	2,471
OTHER REVENUES	2,715	2,744	(30)	11,174	11,184	(919)	10,265
GRANTS - SERVICES	2,095	2,423	(328)	10,639	10,639	504	11,143
CONTRIBUTIONS AND DONATIONS - SERVICES	404	308	97	2,108	2,104	59	2,164
GRANTS - MP PROJECTS - (Operating)	0	20	(20)	335	160	80	240
CONTRIBUTIONS AND DONATIONS - MP PROJECTS (Operating)	28	44	(16)	0	175	(25)	150
TOTAL OPERATING REVENUE	104,688	104,818	(130)	142,775	142,782	(1,218)	141,564
GRANTS - MP PROJECTS - (Capital)	571	87	484	1,467	1,467	1,467	2,934
CAPITAL CONTRIBUTIONS AND DONATIONS	1,801	1,049	752	4,193	4,193	295	4,488
TOTAL CAPITAL REVENUE	2,372	1,136	1,236	5,660	5,660	1,762	7,422
OTHER ITEMS							
NET GAIN ON SALE OF ASSETS	0	0	0	0	0	2,980	2,980
TOTAL REVENUE	107,060	105,954	1,106	148,435	148,442	3,524	151,966
EXPENSES							
EMPLOYEE COSTS	17,248	16,578	(670)	62,664	62,724	(1,888)	64,612
BORROWING COSTS	1,748	1,753	5	6,817	6,817	244	6,573
MATERIALS & CONTRACTS	6,739	6,831	92	27,337	27,411	(491)	27,902
OTHER OPERATING EXPENSES	6,486	5,827	(659)	23,476	23,614	683	22,931
NET INTERNALS (OVERHEADS) (Note)	(24)	246	270	0	0	0	0
TOTAL SERVICES EXPENSES	32,197	31,235	(963)	120,293	120,565	(1,452)	122,018
OPERATING PROJECTS - EXP	544	528	(17)	3,042	4,356	(235)	4,591
DEPRECIATION	5,692	6,276	585	25,100	25,100	2	25,098
OTHER ITEMS							
LOSS ON SALE OF ASSETS							
TOTAL OPERATING EXPENSES	38,433	38,039	(394)	148,435	150,021	(1,685)	151,706
NET OPERATING RESULT	68,627	67,915	712	0	(1,579)	1,839	260
Operating Result before Capital rev.	66,255	66,779	(524)	(5,660)	(7,240)	77	(7,162)

16.0 GLOSSARY OF TERMS

Services Costs	<p>Costs related to providing Council's services to the community, and meet statutory requirements.</p> <p>This includes all administrative costs, which are not specifically capitalised. Expenses related to these items do not create or contribute towards the creation of an asset.</p>
Projects Costs	<p>Capital expenditure works undertaken to enhance the capacity of Council to deliver existing or new services; purchase of assets or</p> <p>Operating expenditure, where there is only a single one-off commitment for a fixed period to achieve a specific deliverable that does not create an asset. This represents expenditure, which is over and above Council's expenditure on regular services. Operating projects expenditure is now included in the Ordinary Revenue and Operating Expenditure Budget as a separate line item.</p>



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