

# HAIRDRESSING PREMISES

## GUIDE FOR NEW DEVELOPMENTS & EXISTING DEVELOPMENTS



### APPLIES TO COMMERCIAL PREMISES, HOME BUSINESSES AND MOBILE OPERATORS

Hairdressing includes the cutting and / or styling of hair.

The following information is designed to assist an applicant in providing the minimum legislative requirements for the design and fit-out of a hairdressing premises. Where additional activities are conducted within the business, including beauty treatment or designated skin penetration processes, additional requirements may apply.

#### AN EXISTING BUSINESS

If you are contemplating purchasing an existing food business, it is recommended that either you or your legal representative write to Council seeking clarification of any issues associated with your business.

#### A NEW BUSINESS

##### Do I need to submit plans to Council?

Yes,. Plans for the proposed layout of the interior of the premises should be submitted to Council. The plans should show the layout of fixtures particularly within the treatment room/s.

#### PREMISES DESIGN

- All businesses undertaking hairdressing activities shall incorporate the requirements of the *Local Government (General) Regulation 2005 Schedule 2 Part 2—Standards for Hairdressers Shops*, regarding surface finishes, installation of fixtures and fittings.
- The premises must be structurally suitable for the carrying out of hairdressing and the design should allow for adequate washing, drainage, ventilation and lighting facilities.
- The floor coverings, shelves, fittings and furniture all need to be durable, smooth, impervious to moisture and easy to clean.
- Walls immediately behind any wash basin should be tiled from the floor up to a height of 450 mm above the wash basin and 150 mm on either side of the basin.
- The walls and floors of the premises are to be constructed with a smooth impervious material capable of being easily cleaned.
- The premises must be kept clean and in good repair.

#### Equipment and Storage

- Both the hair wash basin and hand basin must be durable, smooth, rigid, impervious to moisture and capable of being cleaned easily. Each basin should be fitted with common mixer spout to provide hot and cold running water.
- Equipment should not be soaked in solutions of disinfectant unless specified by the manufacturer's instructions. Cleaning the equipment in warm water and detergent and allowing it to air dry should be sufficient.
- Chemicals to be stored safely in a cool, dry and well ventilated area, preferably a locked room or cabinet, be out of reach of customers and children, and stored at or near the ground in their original containers.
- Material Safety Data Sheets (MSDS) must be available for all chemicals on the premises.
- Linen is to be stored in a clean, dry, dust free location.
- All waste needs to be bagged and disposed daily.

The construction of the premises should meet with council requirements under Parramatta City Council's Development Control Policy (DCP) and current edition of the Building Code of Australia (BCA) .

#### REGISTRATION OF PREMISES

All activities conducting hairdressing procedures, including mobile operators, are to be registered with Council before commencement of the business. Forms are available on request.

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