

# SKIN PENETRATION PREMISES

## GUIDE FOR NEW DEVELOPMENT & EXISTING BUSINESSES



### APPLIES TO COMMERCIAL PREMISES, HOME BUSINESS AND MOBILE OPERATORS

#### WHAT TYPE OF BUSINESS DOES THIS APPLY TO:

The *Public Health Act 1991* and the *Public Health (Skin Penetration) Regulation 2000* define skin penetration procedures (whether medical or not) and these include nail salons, **acupuncture, tattooing, ear piercing, body piercing, hair removal using wax or electrolysis, colonic lavage, cosmetic enhancement, semi-permanent make-up and any other procedure that involves skin penetration or removal of skin, such as pedicures or manicures.**

The following information outlines the minimum legislative requirements for design and fit-out of a premises where such activities are conducted.

#### AN EXISTING BUSINESS

If you are contemplating purchasing an existing food business, it is recommended that either you or your legal representative write to Council seeking clarification of any issues associated with your business.

#### A NEW BUSINESS

##### Do I need to submit plans to Council?

Yes. Plans for the proposed layout of the interior of the premises should be submitted to Council. The plans should show the layout of fixtures particularly within the treatment area/s.

#### PREMISES DESIGN

- The design of the premises should allow for adequate washing, drainage, ventilation and lighting facilities. All businesses undertaking beauty treatment activities shall incorporate the requirements of the *Local Government (General) Regulation 2005, Schedule 2 Part 3* regarding surface finishes, installation of fixtures and fittings.
- The construction of work areas should be free from open joints, gaps, cracks and crevices, kept in good condition and be designed for easy access to equipment.
- The walls and floors of the premises are to be constructed with an approved smooth impervious material capable of being easily cleaned.
- The floor coverings, shelves, fittings and furniture all need to be durable, smooth, impervious and easy to clean.
- Rooms used for procedure or treatment should be kept separate from cleaning and waste storage areas.
- All skin penetration premises must have potable running water available for use.
- A minimum of two sinks is required. Both the equipment wash basin and hand wash basin must be durable, smooth, rigid, impervious to moisture and capable of being cleaned easily. Each sink requires hot (at least 40°C) and cold running water.
- A cleaning sink for the purposes of cleaning and rinsing equipment, separate to the hand wash basin needs to be deep enough to allow equipment to be scrubbed under water.
- Hand basins must be located in the procedure area to prevent the opportunity of re-contamination.
- It is advisable that businesses provide toilet facilities for client use.
- A toilet must be available in the immediate vicinity of colonic lavage / irrigation treatment areas.
- A localised mechanical exhaust ventilation system may be required for certain processes and work areas.

#### Equipment and Storage

- Chemicals to be stored safely in a cool, dry and well ventilated area, preferably a locked room or cabinet, be out of reach of customers and children, and stored at or near the ground in their original containers.
- Material Safety Data Sheets (MSDS) must be available for all chemicals on the premises.
- Appliances and utensils to be stored in a hygienic manner.
- Linen is to be stored in a clean, dry, dust free location.
- The waste storage area is to be separate from the procedure room.
- A sharps container for the storage of used disposable razors and needles is required. The sharps container must be collected by a licensed waste contractor on a regular basis.

The construction of the premises should meet with Parramatta Council's requirements under the Parramatta City Council's Development Control Policy (DCP) and current edition of the Building Code of Australia (BCA).

#### REGISTRATION OF PREMISES

All activities conducting skin penetration activities, including mobile operators, are to be registered with Council before commencement of the business. Forms are available on request.

**FOR FURTHER INFORMATION ABOUT SKIN PENETRATION CONTACT PARRAMATTA COUNCILS REGULATORY SERVICES UNIT ON (T): 9806 5050 OR NSW HEALTH WESTERN SYDNEY CENTRE FOR PUBLIC HEALTH (T): 9840 3603.**

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