

COMPLYING CHECKLIST - EXTERNAL BUILDING ALTERATIONS

Disclaimer: The information provided by you on this form will be used by Parramatta City Council or its agents to process to process this application. The provision of this information is voluntary, however, if you do not provide the information, Council may not be able to fully process your application. Once collected by Council, the information can be accessed by you in accordance with Council's Access to Information Policy and Privacy Management Plan or in special circumstances, where Commonwealth legislation requires or where you give permission for third party access.

PART 1 - Property & Applicant Details

1. Property Details

Address	unit no:	house no:
	street:	
Lot/DP/SP etc	suburb:	postcode:
	lot:	DP/SP etc:

2. Applicant Details

Full name/company and contact person	family name (or company & ABN):	
	full given names:	
	OR company contact person:	
Postal address		
Contact details	suburb:	postcode:
	home phone:	mobile:
	office phone	fax:
	email:	date:

Note: Applicant is required to sign the last page of this application.

PART 2 - Complying Development Checklist

	Requirements under Section 6.4.8 Parramatta DCP 2005	Yes (✓)	No (✓)	N/A (✓)
1	The work involves a new or replacement shopfront or window; or a new or replacement awning at ground floor or awning level and meets the specification of Complying Development. See www.parracity.nsw.gov.au/home/publications/development/development_control_plan .			
2	Floor area of the altered building is unchanged or less than the existing floor area.			
3	The structure will comply with the deemed to satisfy provisions of the Building Code of Australia. See http://www.aib.org.au/buildingcodes/bca.htm .			
4	The alterations will maintain or increase the existing car parking levels and landscaping.			

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PART 2 - Complying Development Checklist (Continued)

	Requirements under Section 6.4.8 Parramatta DCP 2005	Yes (✓)	No (✓)	N/A (✓)
5	The external alterations to shopfronts will be carried out over land that is not public property.			
6	The use of the building is an existing approved use.			
7	The work will maintain fire safety standards and accessibility to all fire exits.			

PART 3 - Applicant Declaration

3. Declaration

I understand that this development proposal for external building alterations must comply with the requirements under Section 6.4.8 of the Parramatta Development Control Plan 2005 otherwise it does not qualify as Complying Development and will require a Development Application. A Complying Development Certificate can only be issued if the development satisfies all of the standards listed in Section 6.4 and if you are located in a special character area the development must satisfy the requirements contained in Section 5.1 of this DCP (Special Character Areas) Where there is a conflict between Section 6.4 and Section 5.1, the controls in Section 5.1 take precedence. If the development falls outside these standards a Development Application must be submitted.

I declare that all the information in this checklist is, to the best of my knowledge, true and correct.

Applicant's signature

date:



You can log onto www.parracity.nsw.gov.au/development to track the progress of any application lodged after 30 June 2005. The information you supply on this form and any related documentation will be publicly available on this Council website.

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