



Quarterly Review December 2008

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CHIEF EXECUTIVE OFFICER'S REPORT



The December Quarter has been a period of intense activity as we commenced the process of change that will reposition the organisation and our City in the next few years. In the new Council's first full quarter we worked together in determining the vision that we share for our community and established the pathways and guiding principles that will enable this vision to be achieved. The Top 10 Strategic Priorities were determined, the necessary actions stemming from them were identified and

responsibilities and targets for their completion agreed upon. Work is now also underway on developing the set of key organisational performance indicators that will clearly measure how well we are progressing on the journey towards making the vision a reality.

The excellence in service delivery that we will bring to all our future efforts was demonstrated during the quarter in a number of ways -

- Council's effective lobbying in support of the Parramatta RiverCat service was rewarded with commitments by the State Government to retain and improve the service
- Riverbeats 2008 provided two weeks of high quality cultural activities and innovative ways of highlighting the importance of our local history and environment
- Council's Adrian Bonnani was awarded the honour of being NSW Young Planner of the Year
- Council's Economic Development Team was recognised for its highly successful marketing strategy of Parramatta's business opportunities in the annual Economic Development Australia Awards
- Our Library and Meals on Wheels Services both won trophies in the 2008 True Local Business Awards
- The Commercial and Risk Team took out the Westpool Risk Management Award for its program to improve Council's

procurement processes and ensure that we obtain the best value for money spent

- Council was the winner of the 2008 NSW Sustainable Water Challenge in the landscaping category for works in Parramatta, Guildford and Granville and was highly commended for its Affordable Rainwater Tank Project

The range of activities in which Council has excelled gives just a taste of the diversity of ways in which Council works for its community. There are many other services that are delivered and the challenge of the change process that is underway is to ensure that the services delivered are of the highest possible quality and that Council remains financially sustainable while delivering them.

Performance against the Management Plan's Targets

Council's Management Plan and Budget for 2008/09 sets out the strategic and financial objectives for the year. These documents set out the goals and various performance measures for Council's seven Programs and detail the services and projects that Council said it would deliver in 2008/09.

The attachments to my report include details for each of the seven Programs showing the targets adopted by Council and how we have performed in achieving these targets in the first half of the year.

Also shown is a financial performance summary for each Program and a list of all Projects that are to be undertaken in 2008/09 with information on how each Project is progressing.

Financial Results

The world is currently experiencing an unprecedented global economic crisis. It is unlikely that any nation, organisation or individual is not being impacted in some way by its effects. Council is no exception and faces various challenges in managing these impacts particularly the loss of income from its investment portfolio. This is partially offset by the lower interest rate costs applying to Council's variable interest rate loans. The economic situation does however present opportunities for Council as central governments react by providing funds to maintain employment levels and sustain business. In November the Federal Government announced additional funding of \$893,000 for Parramatta

Council to invest in local infrastructure. Council will play its part in managing the economic recovery by prudently expending these funds and carefully considering how it can contribute to the recovery through its financial strategies.

Financial result per Statutory Operating Statement

The original adopted Management Plan included a balanced forecast Operating Result after Capital Contributions and Grants. The re-voting of Operating Projects which were not completed in 2007/08 referred to above, increased expenditure in 2008/09 and revised the year end forecast to a \$1.579M deficit.

After the September Review, the forecast Operating Result was a surplus of \$260K. Following this December Review the Operating Result is a forecast balanced budget. The \$260K reduction in the result is essentially due to those areas which were outlined earlier in this report in relation to Services income and expenditure together with an increase in depreciation expense of \$530K. The latter adjustment has flowed from the revaluation of Council's assets. The revaluation exercise on buildings and plant is currently being analysed and a further update on this will be provided at the March Review. There has also been a reduction in the profit on sale of assets of \$121K. We have also received \$575K as last year's allocation of the Roads to Recovery grant. This item was not included in the budget.

The Finance Manager in her report to Council has provided details of the outcome of the December Quarterly Budget review. The following comments relate to Council's overall financial position and the major budgetary issues for each Program.

Services Result

The Services Result is before funding for Projects and includes transfers from reserves to fund Services and excludes specific restricted revenues and depreciation. The original 2008/09 Budget, including revotes adopted at the June Quarterly Review, forecast a Services Result surplus of \$9.459M to fund Projects.

This December Quarter Review now forecasts a Services Result surplus of \$7.558M which is available to fund Projects. This is a \$47K reduction from the surplus forecast at the last Quarterly Review.

The change to the forecast Services Result is due mainly to the following major variances:

Services Revenue

Unfavourable variances

- A \$1.4 million reduction in expected annual investment income resulting from the global financial crisis. Impact to the net services result is \$718K after reducing corresponding transfers to reserves by \$697K

Favourable variances to annual estimates

- Additional Parking Stations revenue \$182K
- Additional Riverside Theatres revenue (offset by corresponding increases in expenses noted below) \$218K
- Additional rates and annual charges revenue \$271K
- Additional parking fines revenue \$100K

Services Expenditure

Unfavourable variances

- Increased employee costs \$1,019K. Riverside Theatres \$418K (offset by additional revenue, and grant funding from reserve transfers to give a net additional cost of \$33K), additional workers compensation premiums \$404K and additional employee on-costs for primarily rehabilitation and maternity leave provisions.

Favourable variances

- A \$913K reduction in interest expense due to the drop in interest rates on variable loans. The net impact on net services result is \$174K after reducing relevant transfers from Civic Place reserve by \$739K.
- Materials and Contracts reduced overall by \$262K. Of this overall reduction, \$200K is offset by \$100K transfer to the Computer Reserve and \$100K in additional Other Operating Expenses for software enhancements. Significant variations within the Materials and Contracts area are - Other Contracts reduced by \$148K, Leisure Programs External Services

reduced \$136K offset by Office Equipment External Services increased by \$114K.

- Other Operating Expenses reduced overall by \$224K. The increase of \$100K noted above for software enhancements is offset by reductions in Advertising \$103K, Promotions \$91K, and Parking Fines recovery costs \$80K.

Projects Result

The adopted 2008/09 Management Plan included total Projects expenditure of \$30.465 million comprising Operating Projects \$3.042 million and \$27.423 million for Capital Projects.

At the June 2008 Budget Review Council re-voted \$10.275 million of Projects that had not been completed in 2007/08 into the 2008/09 Budget bringing total expenditure to \$40.74 million. A large part of this re-vote was for the completion of the Parramatta Swimming Centre (\$4.9M).

At the September Review the total Projects budget was increased to \$43.02 million (Capital \$38.429M operating \$4.491M)

At this December Review the total Projects budget has been revised to \$43.793 million, an increase of \$0.77 million from the September review. This is made up of operating projects \$4.648 million and capital projects \$39.145 million.

Additional budget allocations are required for:

1. Civic Place project management \$400K to cover higher court costs and to budget for internal project management salaries that were not previously provided for. This will be funded from the Civic Place reserve.
2. Land Acquisition \$580K funded from property reserve
3. Memorial Drive, Granville \$500K to be funded from Stormwater Reserve and Grants
4. Doig Street Cycleway \$138K funded from grants
5. Fish ladders Parramatta River \$100K funded from grants already received

Expenditure forecasts are reduced however for the following:

1. Wharf Road Boat Ramp \$225K
2. Blackspot Program \$75K
3. Flood plain property acquisition \$350K
4. Roads to Recovery \$619K (reallocated to three projects including Kerb & Gutter & Road rehabilitation)
5. Neighbourhood Improvement Granville \$160k moved to next year

Significant projects underway during the quarter making up year to date spending of \$19.299M (45% of Approved Budget) are:

- Parramatta Swimming Centre \$5.1M (97% of full year approved budget spent).
- Road Repairs and Maintenance \$3.3M (75% of full year approved spent)
- Civic Place Project Management \$0.864M (95% of full year approved spent)
- Vehicle Replacement \$1.144M (55% of full year approved budget spent)
- Kerb and Gutter Repair and Maintenance \$0.423M (47% of full year spent)
- Shuttle Bus Procurement \$0.5M (100% of approved budget spent)
- Pedestrian Access & Mobility Plan (PAMP) \$0.562M (53% of approved budget spent)
- Library materials \$0.262M (44% of full year spent)
- CBD Public Domain \$0.2M Church Street Mall tree guards
- Better Neighbourhood Guildford \$0.2M (13% of full year approved budget spent)
- Barton Park Car Park Upgrade \$0.2M to remedy problem of exposed asbestos (100% complete)

Programs Summary

The detailed reports within this Review are presented in Council's Program format. The significant variations to annual forecasts for each Program are as follows -

Culture and Leisure Program

Description	Comments
Revenue	Services revenue increased by \$296K. Riverside Theatres income up \$153K, Connection Studios income increased by \$32K, Heritage Centre grants increased \$83K. All of these increases are offset by increased expenditure as noted below.
Services expenditure	Services expenditure increased by \$419K. Riverside Theatres expenditure up by \$190K. Connection Studios costs increased \$95K. Heritage Centre costs up \$75K.
Projects	Projects expenditure increase \$48K due primarily to George Kendall reserve fill operations \$50K. This is fully funded from section 94 reserves.

Community Care Program

Description	Comments
Revenue	No significant changes to revenue forecasts.
Services expenditure	Services expenditure reduced by \$216K. The DOCS funded Indigenous Family Support project has had an extended staff vacancy and DOCS have agreed to extend the project. The \$150K budgeted funds have been transferred to the reserve this quarter and the full year's forecast reduced.
Projects	No change to forecast Projects expenditure.

City Development Program

Description	Comments
Revenue	No significant changes to revenue forecasts.
Services expenditure	Services expenditure reduced by \$656K. Interest on Civic Place loans reduced by \$739K following interest rate reductions.
Projects	Projects expenditure increase \$298K. Civic Place project management increase \$400K as noted earlier in report. Neighbourhood Improvement Program Granville reduced by \$160K will be transferred to next year's program.

Regulatory Program

Description	Comments
Revenue	Services revenue increased by \$138K. Parking fines increased by \$100K.
Services expenditure	Services expenditure reduced by \$230K. Parking Control costs reduced by \$160K (salaries and SEINS costs). Ranger Services salaries reduced by \$80K. Development Assessment salaries reduction of \$75K offset by increase in Environment & Development Control salaries of \$80K.
Projects	No change to forecast Projects expenditure.

Environment Program

Description	Comments
Revenue	Services revenue reduced by \$165K. Interest on Domestic Waste Management reserves reduced by \$170K.
Services expenditure	Services expenditure increased by \$55K. No major variances to budget.
Projects	Projects expenditure increase \$100K for Fish Ladders Parramatta River, funded from grants.

Roads, Paths, Access and Flood Mitigation Program

Description	Comments
Revenue	Services revenue increased by \$164K. Increase in Horwood Place Parking Station revenue \$183K.
Services expenditure	Services expenditure reduced by \$140K. Major impact from the transfer from services budget (\$189,000 Stormwater Levy) to Memorial Drive, Granville project.
Projects	Projects expenditure forecast reduced by \$437K. Roads to Recovery reduced by \$619K, Wharf Road boat ramp reduced \$225K. Offset by increases in kerb and gutter program \$120K and Doig Street cycleway \$138K.

City Leadership and Management Program

Description	Comments
Revenue	Services revenue reduced by \$893K. Reduced interest income forecast \$1,390K offset by increased rates revenues \$392K.
Services expenditure	Services expenditure increased by \$328K. Workers Compensation costs up by \$404K. Software enhancements increased by \$100K. Interest on loans reduced by \$174K.
Projects	Projects expenditure forecast increased by \$760K. IT hardware purchases included of \$169K. Property acquisition of \$580K funded from reserve.

At the time of this report the Federal Government has just announced its second major stimulus package for the economy and at this stage any direct flow on to Council is not yet clear. The continuing effects of the global financial crisis will be felt over the coming months and it will be necessary for Council to continue to carefully monitor its financial position in a difficult environment. It would be expected that further budgetary adjustments may be necessary at the next quarterly budget review in March.

Dr Robert Lang

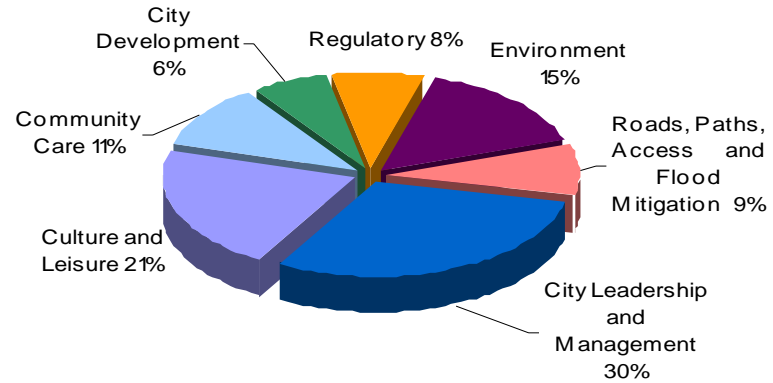
Chief Executive Officer

Annual Forecasts

1.0 WHERE COUNCIL SPENDS THE SERVICES BUDGET¹

Where the dollars go by program	\$,000
Culture and Leisure	25,574
Community Care	13,380
City Development	7,497
Regulatory	9,665
Environment	18,452
Roads, Paths, Access and Flood Mitigation	11,033
City Leadership and Management	35,976
Total	121,577

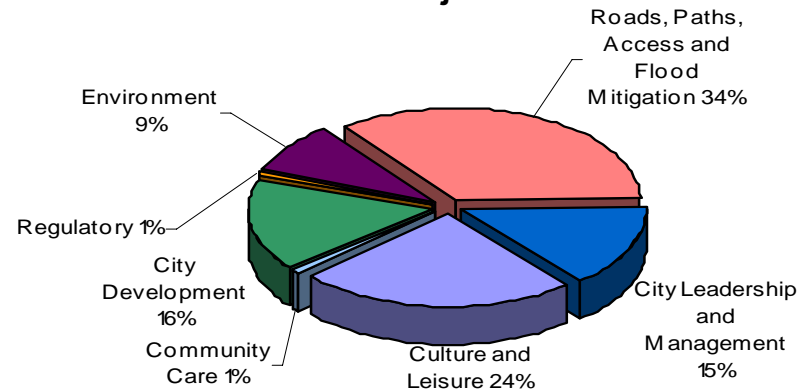
Where the Dollars Go by Program Services Expenditure



2.0 WHERE COUNCIL SPENDS THE PROJECTS BUDGET²

Where the dollars go by program	\$,000
Culture and Leisure	10,653
Community Care	358
City Development	7,072
Regulatory	260
Environment	3,901
Roads, Paths, Access and Flood Mitigation	15,173
City Leadership and Management	6,376
Total	43,793

Where The Dollars Go by Program Projects



¹ Refer to page 16 and 17 of 2008/09 – 2011/12 Management Plan.

² Refer to page 16 and 17 of 2008/09 – 2011/12 Management Plan.

3.0 PROGRAM COSTS – 2008/09 TOTAL EXPENDITURE³

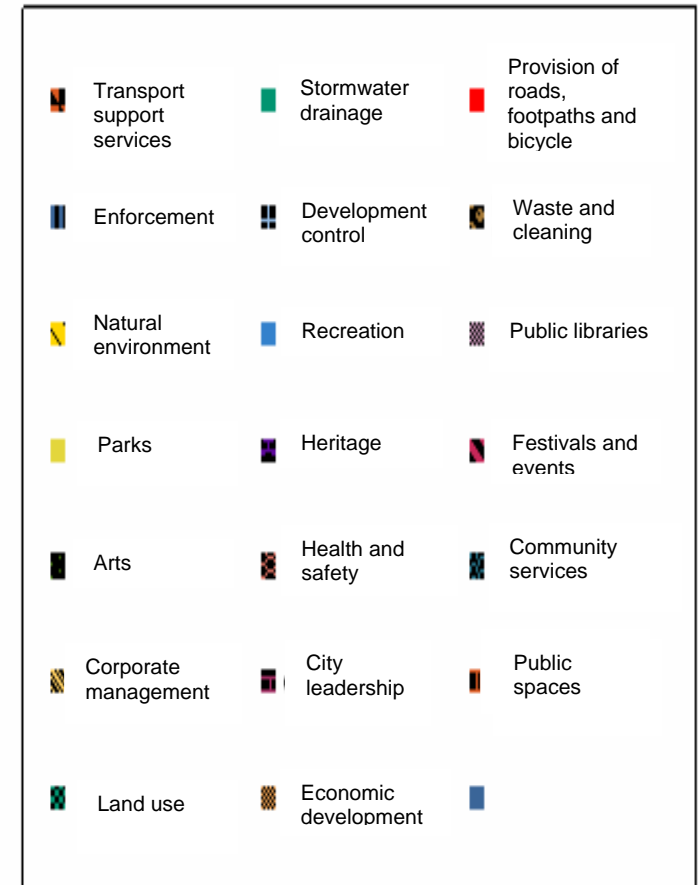
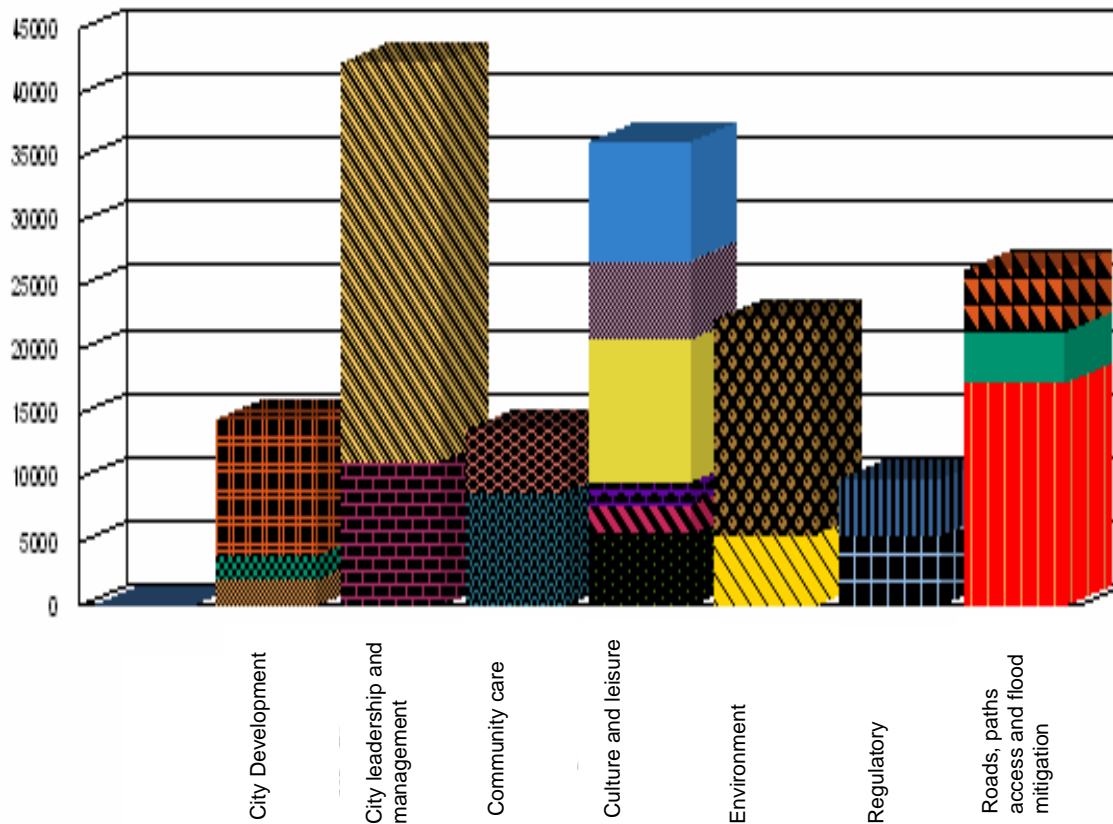
Program and Sub-Program Expenditure (,000)

As At December

CITY DEVELOPMENT		ENVIRONMENT	
ECONOMIC DEVELOPMENT	2,052	NATURAL ENVIRONMENT	5,533
LAND USE	1,868	WASTE AND CLEANING	16,820
PUBLIC SPACES	10,649	Total	22,353
Total	14,569		
CITY LEADERSHIP AND MANAGEMENT		REGULATORY	
CITY LEADERSHIP	11,298	DEVELOPMENT CONTROL	5,490
CORPORATE MANAGEMENT	31,054	ENFORCEMENT	4,435
Total	42,352	Total	9,925
COMMUNITY CARE		ROADS, PATHS ACCESS AND FLOOD MITIGATION	
COMMUNITY SERVICES	8,873	PROVISION OF ROADS, FOOTPATHS AND BICYCLE FACILITIES	17,356
HEALTH AND SAFETY	4,865	STORMWATER DRAINAGE	3,990
Total	13,738	TRANSPORT SUPPORT SERVICES	4,861
		Total	26,207
CULTURE AND LEISURE			
ARTS	5,607		
FESTIVALS AND EVENTS	2,243		
HERITAGE	1,814		
PARKS	11,105		
PUBLIC LIBRARIES	6,141		
RECREATION	9,316		
Total	36,226		
Grand Total			165,370

³ Refer to page 17 of 2008/09 – 2011/12 Management Plan.

Program and Sub program Expenditure (000) as at December 2008

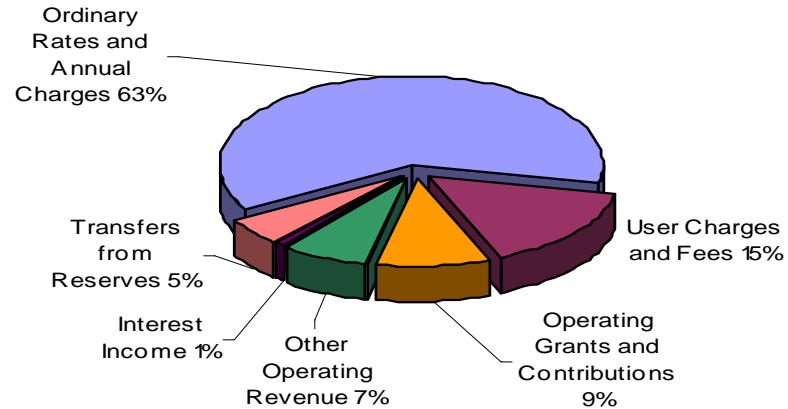


Annual Forecasts

4.0 HOW WE FUND OUR SERVICES⁴

Where the Dollars Come From?	\$,000
Ordinary Rates and Annual Charges	88,183
User Charges and Fees	22,049
Operating Grants and Contributions	13,414
Other Operating Revenue	10,588
Interest Income	1,056
Transfers from Reserves	7,593
Total	142,883

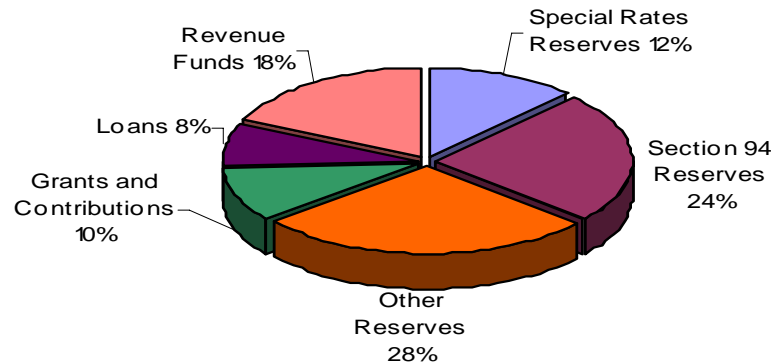
Where the Dollars Come From



5.0 HOW WE FUND OUR PROJECTS⁵

Where the Dollars Come From?	\$,000
Special Rates Reserves	5,368
Section 94 Reserves	10,621
Other Reserves	12,115
Grants and Contributions	4,435
Loans	3,304
Revenue Funds	7,949
Total	43,792

Where the Dollars Come From



⁴ Refer to page 76 of 2008/09 – 2011/12 Management Plan.

⁵ Refer to page 77 of 2008/09 – 2011/12 Management Plan.

6.0 MANAGEMENT FINANCIAL SUMMARY (1 July – 31 December 2008)⁶ \$000

Description	YTD Actuals	YTD Budgets	YTD Variance	Annual Original Budget	Annual Approved Budget	Forecast Variance	New Budget Forecast
SERVICES							
REVENUE							
RATES AND ANNUAL CHARGES	88,120	87,668	452	87,773	87,912	271	88,183
USER CHARGES AND FEES	11,206	10,716	489	21,271	21,793	256	22,049
INTEREST	356	805	(449)	4,056	2,471	(1,415)	1,056
OTHER REVENUES	5,389	5,020	369	11,174	10,265	323	10,588
GRANTS - SERVICES	6,029	6,035	(5)	10,589	11,093	74	11,167
CONTRIBUTIONS AND DONATIONS - SERVICES	908	974	(66)	2,158	2,214	33	2,247
TOTAL ORDINARY REVENUE	112,008	111,217	790	137,021	135,748	(458)	135,290
EXPENSES							
EMPLOYEE COSTS	33,560	33,369	(191)	62,664	64,612	(1,019)	65,631
BORROWING COSTS	3,370	3,391	21	6,817	6,573	913	5,660
MATERIALS & CONTRACTS	13,807	14,051	244	27,337	27,902	262	27,641
OTHER OPERATING EXPENSES	11,934	12,091	157	23,476	22,931	224	22,707
NET INTERNALS (OVERHEADS) (Note)	(69)	85	154	0	0	61	(61)
TOTAL EXPENSES	62,603	62,988	385	120,293	122,018	440	121,578
RESULT BEFORE DEPRECIATION AND FUNDING ADJUSTMENTS	49,405	48,230	1,175	16,728	13,730	(18)	13,712
FUNDING ADJUSTMENTS							
TRANSFERS TO RESERVES	5,381	5,381	(0)	11,285	10,763	767	9,996
TRANSFER FROM RESERVE	4,262	4,469	(207)	7,780	8,402	(809)	7,593
LOAN PRINCIPAL REPAYMENTS	1,852	1,852	0	3,764	3,764	13	3,751
TOTAL FUNDING ADJUSTMENTS	(2,971)	(2,764)	(207)	(7,269)	(6,125)	(29)	(6,154)
SERVICES RESULT	46,434	45,466	968	9,459	7,605	(47)	7,558
LESS: REVENUE FUNDS ALLOCATED TO PROJECTS	7,609	7,609	0	9,459	7,609	0	7,609
NET SERVICES RESULT	38,825	37,857	968	(0)	(4)	(47)	(51)
PROJECTS							
CAPITAL PROJECTS - EXP	17,976	20,499	2,524	27,423	38,449	(697)	39,145
OPERATING PROJECTS - EXP	1,323	1,606	284	3,042	4,591	(57)	4,648
PROJECTS FUNDING FROM RESERVES	18,956	21,803	(2,848)	30,465	43,062	730	43,792
NET PROJECTS RESULT	(343)	(303)	(41)	0	22	(23)	(1)
TOTAL NET RESULT	38,482	37,554	928	(0)	18	(70)	(52)

⁶ Refer to page 16 and 17 of 2008/09 – 2011/12 Management Plan.

MANAGEMENT FINANCIAL SUMMARY (1 July – 31 December 2008)⁷ \$000

Description	YTD Actuals	YTD Budgets	YTD Variance	Annual Original Budget	Annual Approved Budget	Forecast Variance	New Budget Forecast
ADDITIONAL INFORMATION							
<u>RESTRICTED REVENUE</u>							
SPECIAL RATES	5,419	5,331	88	5,419	5,426	(7)	5,419
GRANTS - MP PROJECTS - (Operating)	12	160	(148)	335	240	0	240
GRANTS - MP PROJECTS - (Capital)	921	217	705	1,467	2,934	458	3,392
OTHER CAPITAL GRANTS	0	0	0	0	0	0	0
CONTRIBUTIONS AND DONATIONS - MP PROJECTS (Operating)	115	110	5	0	150	15	165
CONTRIBUTIONS AND DONATIONS - MP PROJECTS (Capital)	329	148	182	0	295	0	295
OTHER CAPITAL CONTRIBUTIONS AND DONATIONS	2,285	2,097	188	4,193	4,193	0	4,193
Other Revenue	4	0	4	0	0	0	0
TOTAL RESTRICTED REVENUE	9,086	8,062	1,024	11,414	13,238	466	13,704
<u>OTHER RECEIPTS</u>							
NEW LOAN BORROWINGS	0	0	0	2,022	2,022	0	2,022
PROCEEDS FROM SALE OF ASSETS	4,100	4,867	(767)	6,656	6,656	230	6,886

Note:

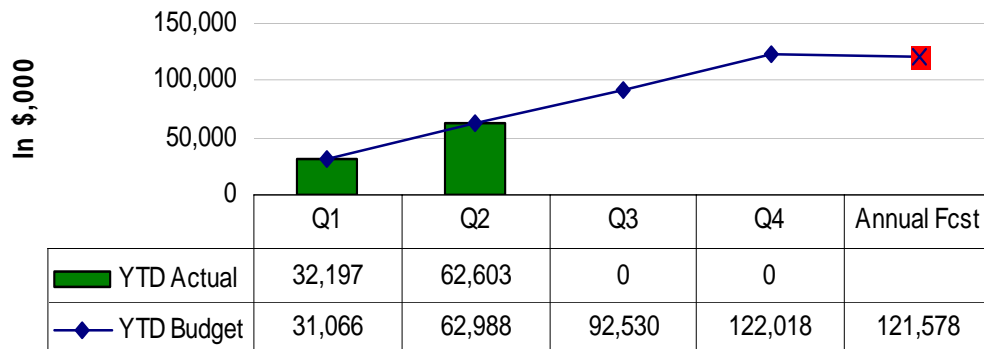
* Difference in internal revenue and internal expenditure represents capitalised overheads

** Internal Overheads have been distributed to individual expenditure categories i-e Employee Costs, Materials and Contracts and Other Expenses

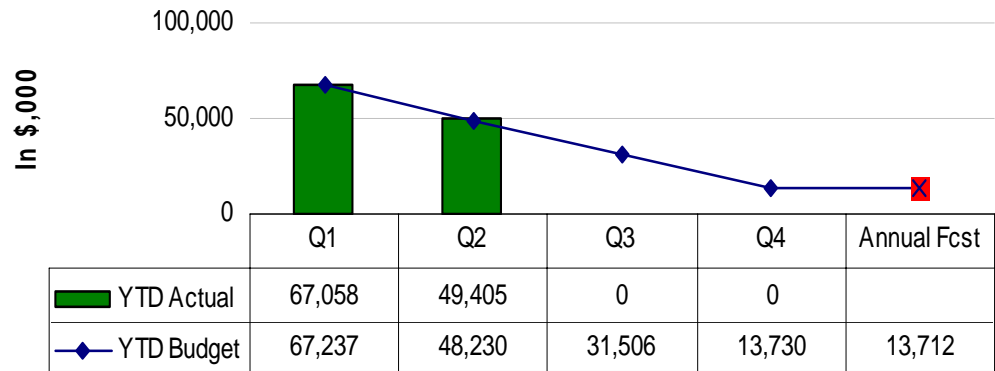
⁷ Refer to page 16 and 17 of 2008/09 – 2011/12 Management Plan.

7.0 ORDINARY REVENUE AND SERVICES EXPENDITURE - Level 1 – Council (\$,000)

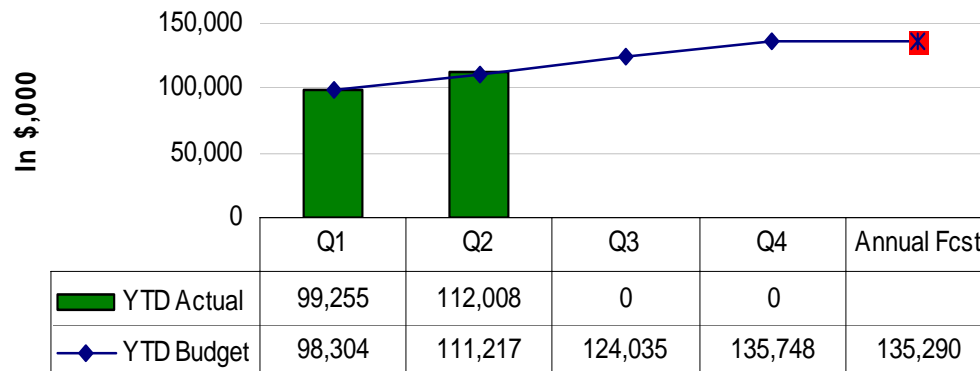
Services Expenditure Excluding Depreciation



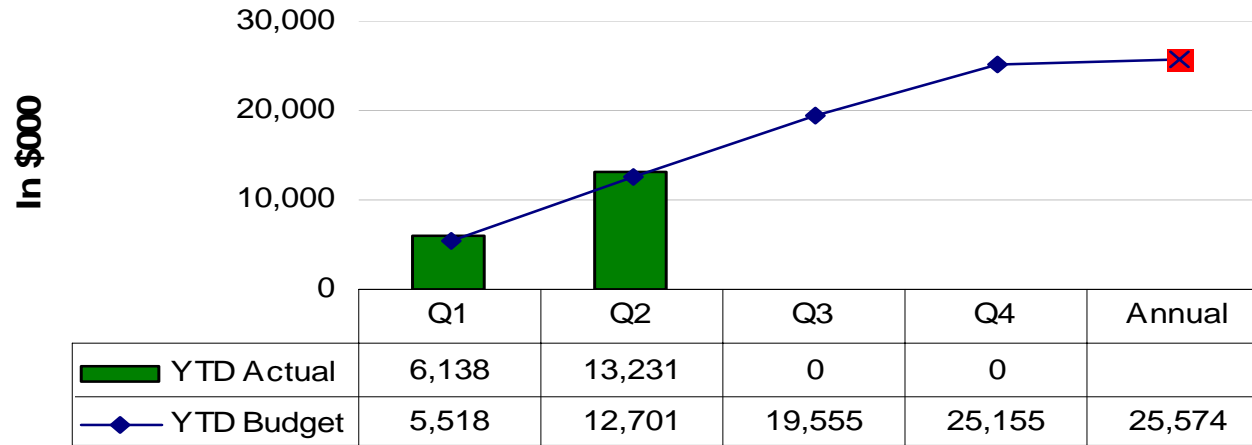
Result Before Depreciation and Funding Adjustments



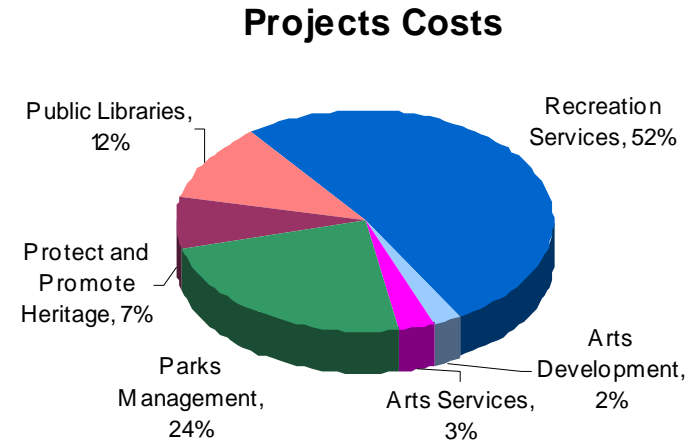
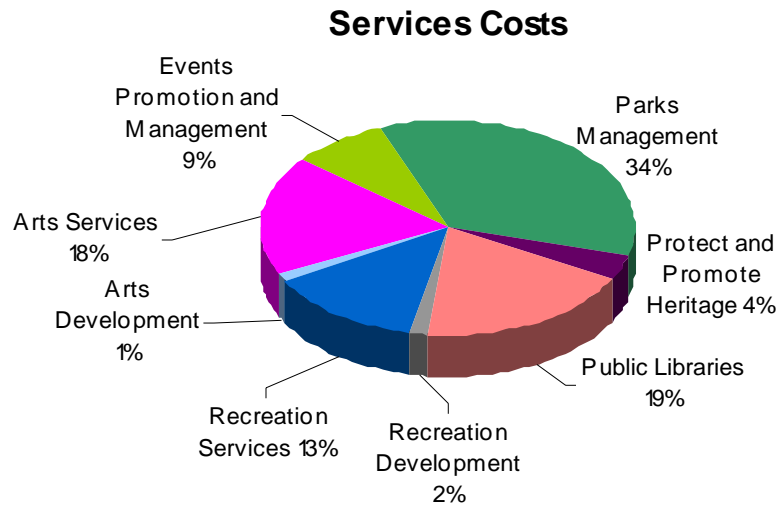
Ordinary Revenue



8.0 CULTURE AND LEISURE PROGRAM SERVICES EXPENDITURE EXCLUDING DEPRECIATION



8.10 CULTURE AND LEISURE PROGRAM EXPENDITURE⁸



⁸ Refer to Page 22 and 23 of 2008/09 – 2011/12 Management Plan.

Culture and Leisure Expenditure	Services Cost (\$,000)						Projects Costs (\$,000)					
	YTD Actual	YTD Budgets	YTD Variance	Annual Approved Budget	Forecast	Forecast Variance	YTD Actual	YTD Budgets	YTD Variance	Annual Approved Budget	Forecast	Forecast Variance
Arts												
Arts development	145	143	(2)	272	272	-	41	39	(2)	110	248	(138)
Arts services	2,572	2,142	(430)	4,468	4,749	(281)	156	245	89	476	338	138
Festivals and events												
Events promotion and management	1,128	1,305	178	2,174	2,228	(55)	-	5	5	15	15	-
Heritage												
Protect and promote heritage	462	530	67	974	1,050	(77)	81	88	7	764	764	-
Parks												
Parks management	4,334	4,187	(146)	8,582	8,562	20	864	918	54	2,493	2,543	(50)
Public libraries												
Public libraries	2,405	2,491	86	4,921	4,921	-	279	350	71	1,220	1,220	-
Recreation												
Recreation development	249	205	(45)	388	418	(30)	-	-	-	-	-	-
Recreation services	1,936	1,699	(237)	3,377	3,373	4	5,266	5,408	143	5,525	5,525	-
Program Total	13,231	12,701	(530)	25,155	25,574	(419)	6,686	7,054	368	10,603	10,653	(50)
User charges and fees	2,301	2,160	141	4,772	4,817	44	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-	-	-	-	-	-
Other revenues	365	222	143	559	737	178	-	-	-	-	-	-
Grants	-	295	(295)	521	543	23	45	-	45	50	250	200
Contributions and donations	146	192	(46)	314	365	51	5	-	5	-	-	-
Total gain on disposal of assets	-	-	-	-	-	-	-	-	-	-	-	-
Revenue	2,812	2,869	(57)	6,166	6,462	296	50	-	50	50	250	200

Project Milestones Achieved

95%

Culture and Leisure Major Highlights Services and Projects

Highlights - The 3rd annual Riverbeats festival took place in November including the Carp fish out, the Water Project (a free youth symposium), Current (an outdoor sculpture exhibition) and the Drift Bar. The 2 week festival culminated in Riverbeats Live, incorporating Loy Krathong, and climaxed in a spectacular fireworks display. Parramatta City Library, celebrating its 50th year, was recognised at the Multicultural Excellence Awards winning the award for 'Promoting Equality in Diversity'. The number of registered library members increased by 4000 from the previous quarter to 69,083 and the number of visits to the library increased by 10,000 from the same time last year to 192,595. The Parramatta War Memorial Swimming Centre re-opened on October long weekend after an extensive refurbishment including a new 10 lane 50m pool. A new temporary exhibition celebrating the works of botanist Joseph Banks opened at the Parramatta Heritage and Visitor Information Centre. The Riverside Theatres continued its varied program of performances including the West Australian Ballet's "The Red Shoes" and hosted ABC 702 "Thank God its Friday does Christmas" concert which attracted record attendance. The year ended with a series of events including the "Kidz Christmas Concert" and New Year's Eve in Prince Alfred Park.

Expenditure - Services - Total expenditure year to date was over by \$530K compared to budget. This was mainly in Arts Services (\$430K), Parks Management (146K) and Recreation Services (237K). In Arts Services this was largely a result of increased activity at Riverside Theatres which was substantially offset by increased revenues including ticket sales, production fees, sponsorship and grants. The forecast to 30 June predicts a relatively small negative variance to budget of \$34K for Riverside. The budget variation in the Parks Management resulted from increases in recruitment, overtime and training costs in City Operations. A plan has been put in place and the forecast to 30 June is for a \$20K positive variation. The budget variation in Recreation Services was also a result of some increased operational costs (also partly offset by increased revenue) and phasing. Forecast to June 30 is close to budget. Events, Heritage and Libraries were all underspent year to date. Heritage and Libraries as a result of staff vacancies. The underspend in Events was a result of anticipated invoices not being received. Events expenditure will occur in the next quarter including extra costs incurred to implement additional security measures for Australia Day. In the Heritage area, the success of the Women Transported Exhibition at the Parramatta Heritage and Visitor Information Centre resulted in additional grant funding being received to fully fund the extension of the touring exhibition. Overall expenditure for the year is forecast to be over by \$419K - offset in part by increased revenue.

Projects - Total expenditure year to date was under by \$368K on the budgeted \$7.054M. The variation between Arts Development and Arts Services is because the Arts Facilities and Cultural Places project 12601 was moved. Overall expenditure on projects is forecast to be over by \$50K as a result of the George Kendall fill operation project 13907 which is fully funded from S94. Further detail can be found in the progress reports for each project on the following pages.

Revenue - Revenue to date was slightly down but is forecast to be up by \$296K by June 30 with significant revenue to come including Sydney Festival, Riverside and the Pools.

8.20 CULTURE AND LEISURE PROGRAM MEASURES⁹

Measure: Number of community-level arts projects and average number of participants		First Year Recorded	
		Sep 08	Dec 08
Target		18.75 (12)	18.75 (12)
Actual		17 (10)	17 (16)
Comments: A productive quarter with a number of arts projects coinciding with Riverbeats and "Current"- sculpture projects. Average number of participants increased this quarter with additional children's workshops and performances.			

Measure: Level of business support (corporate sponsorship) for major events and festivals and satisfaction of sponsors		First Year Recorded	
		Sep 08	Dec 08
Target		60,000	75,000
Actual		80,000	55,000
Comments: Disappointing results from efforts to increase Australia Day sponsorship base. This may reflect a widespread downturn in available sponsor dollars.			

⁹ Refer to Page 24, 25 and 26 of 2008/09 – 2011/12 Management Plan.

8.30 CULTURE AND LEISURE PROGRAM PROJECTS PROGRESS REPORT¹⁰

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
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Capital ProjectsARTS DEVELOPMENT

12567. CAP - 2006/07 Lord Mayor Art 10,000 10,000 1,938

Milestones Achieved. Underspend in LM art acquisition this quarter Lord Mayor will acquire new art work this quarter.

ARTS SERVICES

12601. CAP - 2006/07 Arts facilities & Cultural Place 137,773 0 0

Milestone Achieved. The project had been terminated and transferred to 14029 as the expenditure is not capital but operating in nature to reflect accounting standards and practice.

13096. CAP - 2007/08.Riverside - Resurfacing 74,500 74,500 76,382

Milestone Achieved. Project completed. Small increase in cost to original budget: < 5%.

13500. CAP-2008/09 Riverside Screens 42,500 42,500 0

Milestone Achieved. Additional investigation re the capacity of the screens to retract in 3rd Quarter. Project to be completed in 4th Quarter.

13515. 2008/09 CAP Riverside Sound Equipment 46,000 46,000 0

Milestone Achieved. Additional investigation re the capability of the sound equipment in various applications during 3rd Quarter. Project to be completed in 4th Quarter.

13525. 2008/09 CAP Connect Arcade Artists 50,000 50,000 23,014

Milestone Achieved. Additional work re security, air-conditioning and communications to be completed in 3rd and 4th Quarters.

13527. 2008/09 CAP Riverside Plant & Equipment 125,000 125,000 61,038

Milestone Achieved. Bar upgrades including new computerised cash register system installed. New electronic security system including video phones to be installed in 3rd Quarter. Final identified priorities re equipment replacement & upgrades to be completed in 4th Quarter.

EVENTS PROMOTION AND MANAGEMENTPARKS MANAGEMENT

10234. George Kendall Improve Meeting 51,712 51,712 51,712

Milestones Achieved. Works Completed.

¹⁰ Refer to Page 78 and 79 of 2008/09 – 2011/12 Management Plan.

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
12497.	CAP - 2006/07 Parks Program Milestones Achieved , works completed.	20,000	20,000	20,000
13066.	CAP - 2007/08.Sportsground Program Milestone Achieved . Project completed. These funds covered the design stage for the construction of the Old Saleyards Reserve playing fields.	53,400	53,400	53,400
13067.	CAP - 2007/08.Parks Program Milestone Achieved . Works completed on the two outstanding NSW Sport and Recreation Grant projects. Dan Mahoney Reserve dog off - lead area created and floodlight improvements to playing fields.	29,500	29,500	29,500
13069.	CAP - 2007/08.Playground Program Milestones Achieved . Boronia Park Playground - completed	61,200	61,200	61,200
13307.	Barton Park Carpark Upgrade Milestones Achieved . Works Completed.	229,833	229,833	229,883
13361.	2007/08 Park Irrigation Milestone Not Achieved . Revoted from 2007/08. Fully funded by \$100K Federal Govt Community water Grant for remote control censoring equipment to be installed on 11 park irrigation systems. Works almost completed. To be completed by January 2009.	56,479	56,479	46,713
13499.	CAP-2008/09 Lake Parramatta Mower Milestones Achieved . Mower has been purchased and received. Alterations to on site storage currently under way and will be completed in third quarter.	44,500	44,500	23,160
13502.	CAP-2008/09 CBD Mower Milestones Achieved . Mower has been purchased and received. Alterations to on site storage currently under way and will be completed in third quarter.	34,500	34,500	23,160
13504.	CAP-2008/09 Boronia Park Ride On Mower Milestones Achieved . Mower has been purchased and received. Alterations to on site storage currently under way and will be completed in third quarter.	47,200	47,200	24,616
13520.	2008/09 CAP Pavilion Program Milestones Achieved . Project consists of construction of a new amenities building at F S Garside Park, Granville and design component of another at Old Salesyard Reserve, North Parramatta. F S Garside Park - contract awarded and works to commence late January 2009 & be completed by 30 June 09. Old Salesyard Reserve - architect engaged to prepare the detailed plans & specifications. Initial consultation held with sporting user groups for concept plans.	450,000	450,000	25,933

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
13522.	2008/09 CAP Recreation Facilities Milestone achieved. Projects include: Additional work to Parramatta Pool that was outside the scope of works for the major refurbishment project, This included painting of the dive towers and retiling of the waterside pool. Upgraded floodlighting controls for 5 sports fields. Improvements to Woodville Golf Course and the installation of access ramps at PH Jeffrey Tennis Courts will be undertaken in the March and June 2009 quarters.	150,000	150,000	93,571
13530.	2008/09 CAP Sportsground Program Milestones Achieved. Old Saleyards Reserve - rebuild of playing fields to commence in mid Jan & be completed by mid March 09.	400,000	400,000	28,951
13532.	2008/09 CAP Playground Replacement Milestones Achieved. Project comprises 5 playground upgrades at Rosella Park Harris Park \ Bill Thompson Res North Parramatta \ Bruce Miller Res Ermington \ Campbell Hill Pioneer Res South Granville & Bright Park Guildford. Rosella Park \ Bill Thompson Res, & Bruce Miller Res have been fully designed with works to commence in Jan 09 & be completed by May 09. Due to higher costs involved with these the construction component for Bright Park is to be listed for consideration in the 2009/10 Management Plan bid under this annual project.	480,000	480,000	42,018
13535.	2008/09 CAP Parks Program Milestones Achieved. \$ 120K for annual NSW Sport and Recreation Grants - 5 submitted - decision not due until March 09 - therefore a portion may need to be revoted to 2008/09 as in previous years under these grants. Other minor park improvement works well underway & ongoing - scheduled for completion by June 09.	295,000	295,000	100,462
13733.	Binalong Park, Toongabbie Milestones Achieved. Upgrading of sportsground facilities. A concept plan has been completed for community consultation in February 2009. Fully funded by a Federal Government Grant.	90,000	90,000	0
13907.	George Kendall Fill Operation Milestones Achieved. Fully funded from Section 94. Project involves cost of spreading soil supplied free of charge by the Dept of Defence from their nearby Naval Stores site. Soil used to provide a minimum soil cover to the former garbage tip site at George Kendall Riverside Park Ermington in accordance with the Dept of Environment & Climate Change (DECC) requirements. Budget also covers the cost of testing the soil for contamination by Geotechnique consultants in accordance with the DECC requirements. Project commenced in December 2008 & to be completed by late Jan 2009. Project was established following detailed consultation with the Lachlan Macquarie & Elizabeth Macarthur Ward councillors, CEO, Group Manager City Services & Manager City Assets & Environment.	0	50,000	9,750

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
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PROTECT AND PROMOTE HERITAGE

13068. CAP - 2007/08.Cultural Parks Program 48,770 48,770 18,182

Milestone Achieved. Rolling works project related to 2008/09 Project 13518 for the restoration of monuments at St Patricks & All Saints cemeteries almost completed. Delay due to the specialist nature of this monumental mason works for heritage style sandstone headstones & crypts. There has been difficulty in obtaining suitable contractors for this style of heritage work. Hambledon Cottage restoration works completed.

13214. 2007/08 Parramatta Town Hall 35,267 35,267 33,963

Milestone Achieved. Works completed.

13508. 2008/09 CAP Parramatta Town Hall AirC 400,000 400,000 13,763

Milestones Achieved. Investigation and design of air conditioning system for the Parramatta Town Hall. Design is 90% complete. However, it is also required that upgrade of the fire services systems be investigated and designed prior to undertaking the air conditioning works. The Town Hall is listed on the Local Heritage Register and significant consultation has already been undertaken with NSW Heritage and there Fire, Services and Access Advisory Panel (FASAP). A specialist fire engineering consultant has been formally engaged to undertake the fire services options study. It is anticipated that the options study will be completed by April 2009. Detailed design and authorities approval process will follow. This will be the subject of a specific report to Council.

13518. 2008/09 CAP Cultural Parks Program 80,000 80,000 4,000

Milestone Achieved. Rolling works project related to 2007/08 Project 13068 for the ongoing restoration of monuments at St Patricks & All Saints cemeteries - quotes being obtained. Fee proposal being obtained from heritage consultant for review of Conservation Management Plan for Hambledon Cottage to help determine scope of works for further restoration works.

13519. 2008/09 CAP Parramatta Town Hall 200,000 200,000 11,503

Milestones Achieved. Quotes are currently being sought for supply and installation of double doors into Jubilee Hall. Works are due to commence during the March quarter to amend the front stairs and provide a handrail to the Parramatta Town Hall. We envisage the estimated cost will be around \$60k leaving a considerable saving. The building will be inspected in the March Quarter for further minor capital works and savings may be absorbed dependent upon building requirements / corrective action. After an assessment has taken place, forecast amounts will be updated to reflect the work program and any savings will be adjusted back into the reserve.

PUBLIC LIBRARIES

13513. 2008/09 CAP Library RFID 500,000 500,000 375

Milestone achieved. All on track as forecast. The tender has been advertised and will be evaluated (beginning Feb) to award the contract to the appropriate vendor.

13516. 2008/09 CAP Library Security Camera 20,000 20,000 3,569

Milestone achieved. The project is more than 60% complete, on track and on budget.

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
13517.	2008/09 CAP Library Books Increase	100,000	100,000	9,467
	Milestone achieved. Overall expenditure is as forecast and on track. The buying plan for this project is developed and the budget is scheduled to be spent in the next quarter. 16,547 is committed for this project till date.			
13526.	2008/09 CAP Library Materials	600,000	600,000	265,096
	Milestone achieved. Overall expenditure is as forecast and on track. 88% YTD budget spent. Significant improvement in budget controls, purchasing and receipting compared to previous financial year.			
<u>RECREATION SERVICES</u>				
13093.	CAP - 2007/08.Parramatta War Memorial Swimming Centre	5,196,094	5,196,094	5,058,654
	Project completed. Still waiting on the finalisation of variances, this will be rectified within the March 2009 quarter.			
13213.	2007/08 Public Halls & Community Centre	3,441	3,441	1,050
	Milestone Achieved. Worked conducted on compliance for the Public Halls & Community Centres.			
13501.	CAP-2008/09 Granville Youth Community Recreation Centre	50,000	50,000	6,455
	Milestone Achieved. Data cabling to interview room and band room and security shutters installed into the Youth Centre. Other projects to be completed in the March 2009 quarter include resurfacing of the auditorium floor. Data cabling to the art room and purchase of light-weight tables.			
13510.	2008/09 CAP Granville Pool Repairs	100,000	100,000	100,000
	Project Completed.			
13514.	2008/09 CAP Parramatta Pool Equip	75,000	75,000	75,000
	Project Completed.			
13521.	2008/09 CAP Public Halls &Community	100,000	100,000	24,451
	Milestone Achieved. Work in progress to meet compliance with BCA requirements for the Public Halls & Community Centres.			
Total For Capital Projects		10,487,669	10,399,896	6,651,928

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
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Operating Projects

Arts Development		100,000	100,000	0
13649. OP – 2008/09 Cultural Trust				

Milestone achieved.

Project delayed due to the approval of Council Cultural Trust Advisory Committee in mid December. About \$21K of consultancy project has been committed and the project will commence in third quarter of the year.

14029. Op Arts Facility & Cultural place		0	137,773	38,734
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Milestone Achieved. Transferred from project number 12601.

Projects are progressing well. Underspend of \$38K were mainly due to \$17K casual salary invoice delayed for Current Sculpture project and \$24K payments for Animating City project to be finalised in January 2009.

ARTS SERVICES

EVENTS PROMOTION AND MANAGEMENT

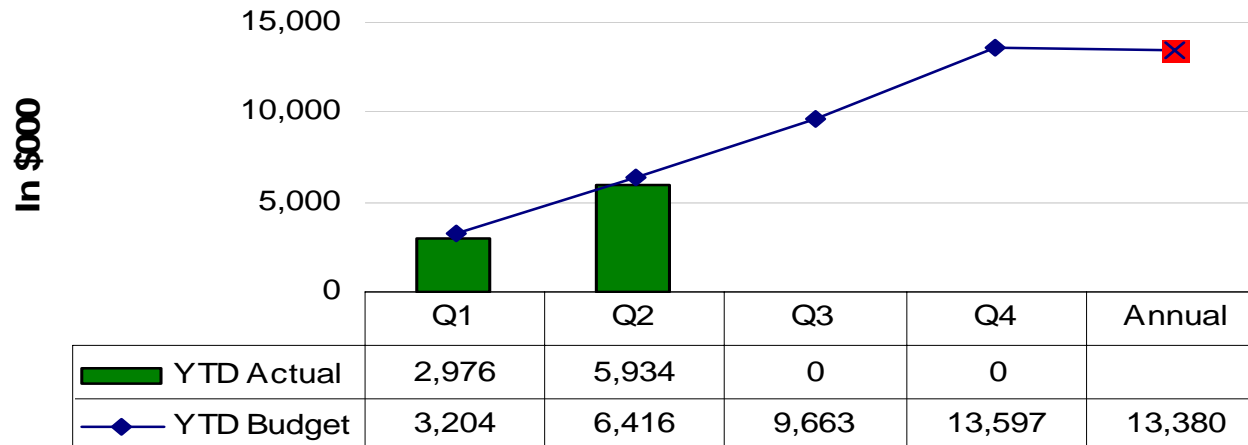
12531. OP - Event Program Enhancement		15,000	15,000	0
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Milestone Not Achieved. Funds will be spent on Sydney Festival Enhancements in January 2009.

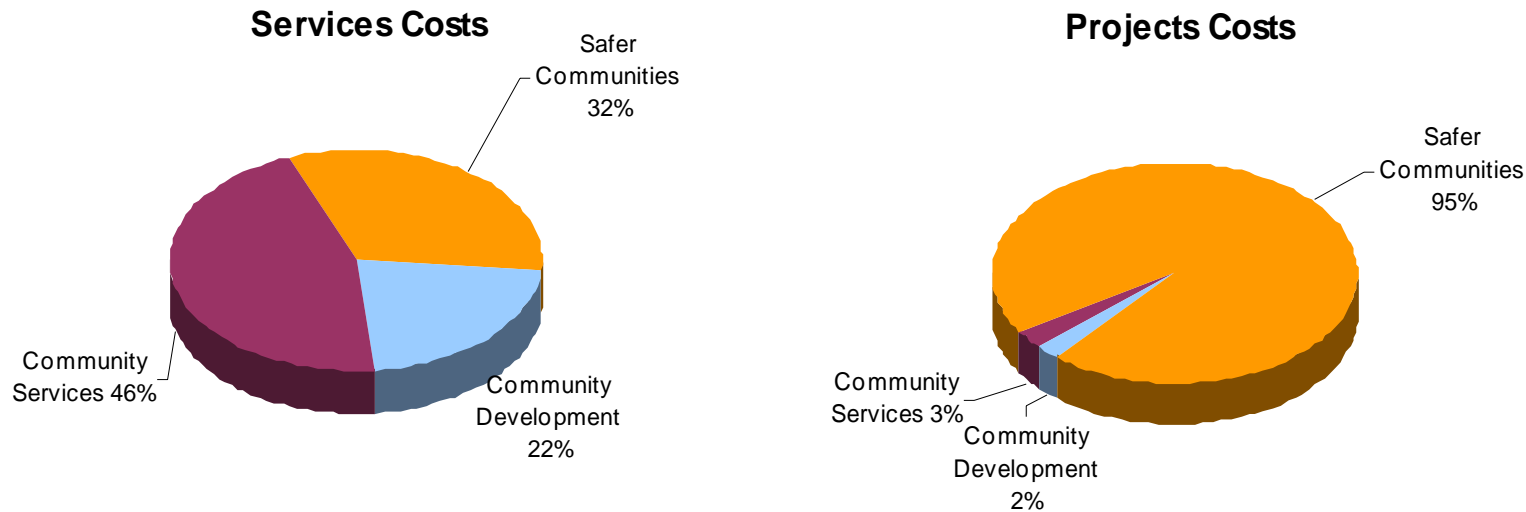
Total For Operating Projects		115,000	252,773	38,734
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TOTAL FOR CULTURE AND LEISURE PROGRAM		10,602,669	10,652,669	6,690,662
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9.0 COMMUNITY CARE PROGRAM SERVICES EXPENDITURE EXCLUDING DEPRECIATION



9.10 COMMUNITY CARE PROGRAM EXPENDITURE¹¹



¹¹ Refer to Page 29 and 30 of 2008/09 – 2011/12 Management Plan.

Community Care Expenditure	Services Cost (\$,000)						Projects Costs (\$,000)					
	YTD Actual	YTD Budgets	YTD Variance	Annual Approved Budget	Forecast	Forecast Variance	YTD Actual	YTD Budgets	YTD Variance	Annual Approved Budget	Forecast	Forecast Variance
Community services												
Community development	1,312	1,463	151	3,217	3,070	146	-	6	6	8	8	-
Community services	2,598	2,692	94	5,774	5,774	-	1	10	9	10	10	-
Housing support	5	11	6	11	11	-	-	-	-	-	-	-
Health and safety												
Protect public health	2	3	2	7	7	-	-	-	-	-	-	-
Safer communities	2,017	2,246	229	4,589	4,519	70	63	145	82	340	340	-
Program Total	5,934	6,416	482	13,597	13,380	216	64	161	97	358	358	-
User charges and fees	1,060	1,010	49	2,020	2,020	-	-	-	-	-	-	-
Other revenues	156	154	3	313	313	-	-	-	-	-	-	-
Grants	1,251	995	256	2,492	2,527	35	-	-	-	-	-	-
Contributions and donations	79	62	17	104	104	-	-	-	-	-	-	-
Revenue	2,545	2,220	325	4,930	4,965	35	-	-	-	-	-	-

Project Milestones Achieved

80%

Community Care Major Highlights Services and Projects

The Community Care Program looks after the most disadvantaged members of our community, improving quality of life and protecting public safety.

Highlights: It is pleasing to report all long day care centres have achieved high quality accreditation status, recognising professionalism of staff and quality of services. The Home Support and Community Care (HSCC) team held a volunteer recognition Christmas lunch for 120 volunteers, and National Carers Week events which were well received. The Community Capacity Building team facilitated a homelessness forum, attended by over 65 service providers. An Indigenous Social Enterprise Forum was held with indigenous service providers. Work continues on examining the need for affordable housing. A housing stress report has been received and community consultations held. Council's community grants proved popular. \$400k is available. 56 applications worth \$731k were received.

Expenditure:

a) Services: The YTD surplus variance of \$482k is explained as follows:

The surplus of \$229k in 'Safer Communities' was made up of an underspend of \$35k for community emergencies. There was no call for this support this quarter. We also attribute the difference to a \$21k underspend in road safety due to a delay in recruiting for the road safety coordinator position, \$21k underspend in street lighting, a \$113k underspend due to timing issues related to payment of Council's contribution to the Sydney Regional Development Fund, and a \$40k smaller than expected contribution to the Board of Fire Commissioners. The end of year forecast for the 'Safer Communities' sub program has decreased by \$70k in the area of street lighting. Increasing electricity costs, both for this year and forecast for next financial year are presenting a challenge; therefore it is recommended that Council retain Street Lighting at its current percentage of Greenpower (10%). This provides an estimated saving of \$70k this year. The move to 100% Greenpower would cost considerably more than this. 'Community Services' registered a surplus of \$94k. HSCC had a slight underspend across programs totalling \$30k, but this is expected to be made up. The remainder is attributed to a surplus in Children's Services contracts where building maintenance jobs have not yet been invoiced. 'Housing Support' and 'Protect Public Health' show an underspend of \$6k and \$2k respectively. This will be made up through out the year. The 'Community Development' sub program had an underspend of \$151k. There is a long standing surplus in the 3 year DOCS funded Indigenous Family Support project, resulting from an extended staff vacancy. DOCS have agreed to extend the project. The \$150k surplus funds have been transferred to the reserve this quarter and the year to date forecast altered.

b) Projects: The YTD surplus of \$97k is due to an \$82k underspend in the Possum Patch Childcare Centre playground upgrade. Work is complete and payment is being processed. There was a slight underspend in the crime prevention plan and the program of works related to the 21 street lighting upgrades that is occurring. All projects are on track. The yearly projects forecast has not changed.

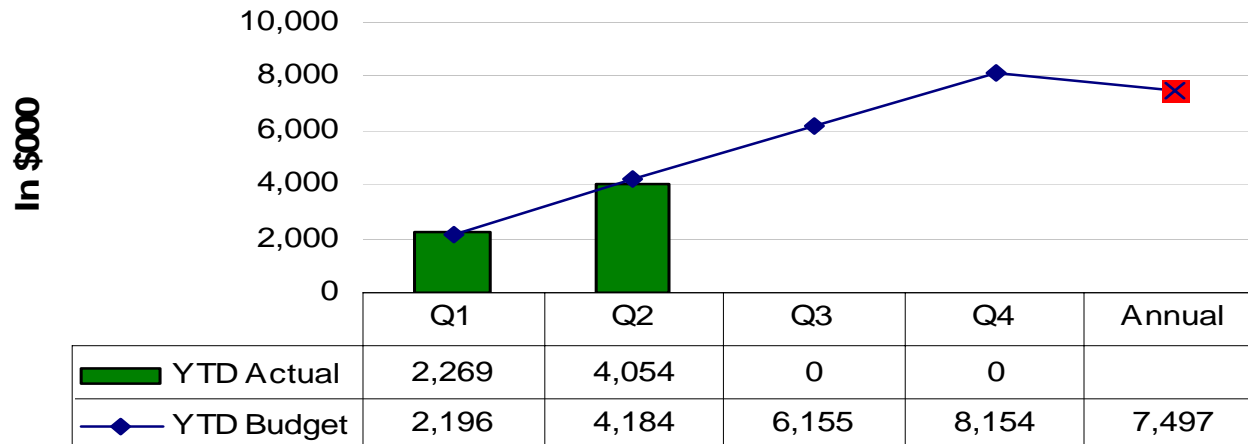
Revenue: There is an increase in YTD revenue compared to budget of \$325k. User fees & charges had additional revenue of \$49k due mainly to increased childcare parent fees. Grants had additional revenue of \$256k mainly from receipt of an outstanding Childcare subsidy of \$206,000 and a \$15k sponsorship received for Step to the Future partnership, forecasted for \$2.5k. Contributions and donations had increased revenue of \$17k. Year to date forecast revenue has increased by \$11k.

9.30 COMMUNITY CARE PROGRAM PROJECTS PROGRESS REPORT¹²

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
Capital Projects				
<u>COMMUNITY DEVELOPMENT</u>				
13074.	CAP - 2007/08.GY&CC Project	4,821	4,821	420
	Milestone Achieved. Equipment to be purchased for youth programs and band room within the March 2009 quarter.			
<u>COMMUNITY SERVICES</u>				
13077.	CAP - 2007/08.Possum Patch Playground	10,000	10,000	800
	Milestones Achieved. Works Completed. Invoices now received and currently being processed.			
<u>SAFER COMMUNITIES</u>				
13511.	2008/09 CAP Street Lighting Enhance	150,000	150,000	18,532
	Milestones Achieved. This program of works consists of 21 streetlight upgrade projects. One is complete, 11 are currently underway and the balance awaiting design from Integral Energy.			
Total For Capital Projects		164,821	164,821	19,752
Operating Projects				
<u>COMMUNITY DEVELOPMENT</u>				
13090.	OP - 2007/08.Community Spirit Street	3,337	3,337	0
	Milestone Not Achieved. Funds will be spent on printing for Community Street Party Kit in February 2009.			
<u>SAFER COMMUNITIES</u>				
13548.	2008/09 OPER - Crime Prevention Plan	190,000	190,000	44,452
	Milestones Achieved. Project achieved its milestones. Budget slightly underspent due to project being phased for majority expenditure in the last quarter of the financial year (this is the first year of the project). Forecast variance has now been adjusted to reflect the true picture.			
Total For Operating Projects		193,337	193,337	44,452
TOTAL FOR COMMUNITY CARE PROGRAM		358,158	358,158	64,204

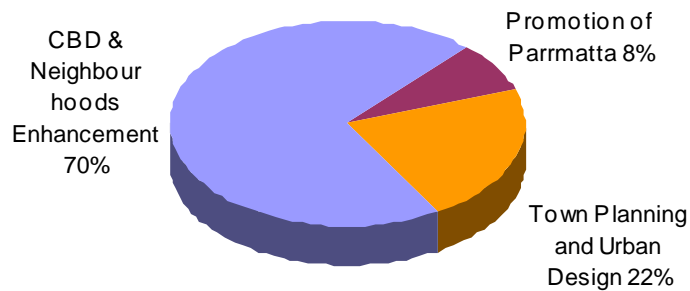
¹² Refer to Page 79 of 2008/09 – 2011/12 Management Plan.

10.0 CITY DEVELOPMENT PROGRAM SERVICES EXPENDITURE EXCLUDING DEPRECIATION

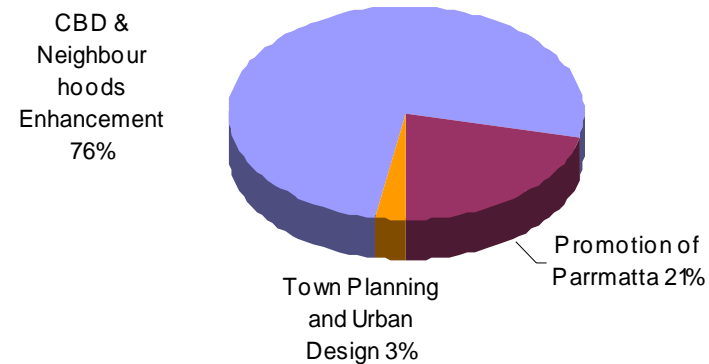


10.10 CITY DEVELOPMENT PROGRAM EXPENDITURE¹³

Services Costs



Projects Costs



¹³ Refer to Page 36 and 37 of 2008/09 – 2011/12 Management Plan.

City Development Expenditure	Services Cost (\$,000)						Projects Costs (\$,000)					
	YTD Actual	YTD Budgets	YTD Variance	Annual Approved Budget	Forecast	Forecast Variance	YTD Actual	YTD Budgets	YTD Variance	Annual Approved Budget	Forecast	Forecast Variance
Economic development												
Promotion of Parramatta	212	306	94	594	575	19	725	794	69	1,462	1,477	(15)
Land use												
Town planning and urban design	680	707	27	1,646	1,663	(17)	170	88	(82)	205	205	(0)
Public spaces												
Cbd & neighbourhoods enhancement	3,162	3,172	10	5,913	5,259	654	1,812	1,945	134	5,107	5,390	(283)
Program Total	4,054	4,184	131	8,154	7,497	656	2,707	2,828	121	6,774	7,072	(298)
User charges and fees	3	-	3	-	-	-	-	-	-	-	-	-
Interest	571	566	6	835	835	-	-	-	-	-	-	-
Other revenues	1,306	1,283	23	2,565	2,565	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Contributions and donations	2,302	2,109	193	4,217	4,227	10	10	-	10	-	15	15
Revenue	4,182	3,957	226	7,617	7,628	10	10	-	10	-	15	15

Project Milestones Achieved

94%

City Development Major Highlights Services and Projects

Highlights for the quarter include the production and distribution of the 2008/09 Dining Guide, publication of BizFacts, release of the Business Sustainability Tool kit for businesses, and support for the development of Social Enterprises. Five of 17 City development program projects have been completed.

Projects

YTD there is an underspend of \$121k. This partly reflects a phasing issue where works in Gulidford were due to have started but will now commence in February 2009. Civic Place project management is over by \$410k. For the Shuttlebus overspend of \$66k, budget has been transferred from Smart Transport 11996 to cover this.

Overall Projects budget is increased by \$298K net due to additional \$400K for Civic Place Project Management to cover higher court costs and internal project management salaries while \$160K from the Granville project has been moved into the 09/10 financial year.

Expenditure

YTD is under budget by 3%.

Forecast expenditure has been reduced by \$656K mainly because interest rates on the Civic Place loan has been reduced to 4.27%

Revenue

Revenue is over by \$226k. This is mainly because of a greater than expected increase in Section 94 contributions and higher property rental incomes in the Church Street properties under Civic Place. However, this is partly offset by a reduced income from Connection Arcade.

10.20 CITY DEVELOPMENT PROGRAM MEASURES¹⁴

Measure: Number of visitors to City as measured at the Parramatta Visitor Information Centre (Info/Lib)		2005/06 Actual	2006/07 Actual	2007/08 Actual	2008/09 Target
		54,270	53,804	51,376	49,546
	Dec 07	Mar 08	Jun 08	Sep 08	Dec 08
Target	11,200	13,200	12, 200	12,300	12,030
Actual	11,679	12,279	15, 406	15, 230	15,905
<p>Comments: The Women Transported exhibition, held in the Heritage Centre from Aug 2008 till Nov 2008 proved successful and contributed to increased visitor numbers and enquiries, as did Riverbeats in Nov 2008. Parramatta also hosted a number of events during the December quarter including Foundation Day and the Rugby League World Cup.</p>					

¹⁴ Refer to Page 38 of 2008/09 – 2011/12 Management Plan.

10.30 CITY DEVELOPMENT PROGRAM PROJECTS PROGRESS REPORT¹⁵

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
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Capital Projects

CBD & NEIGHBOURHOODS ENHANCEMENT

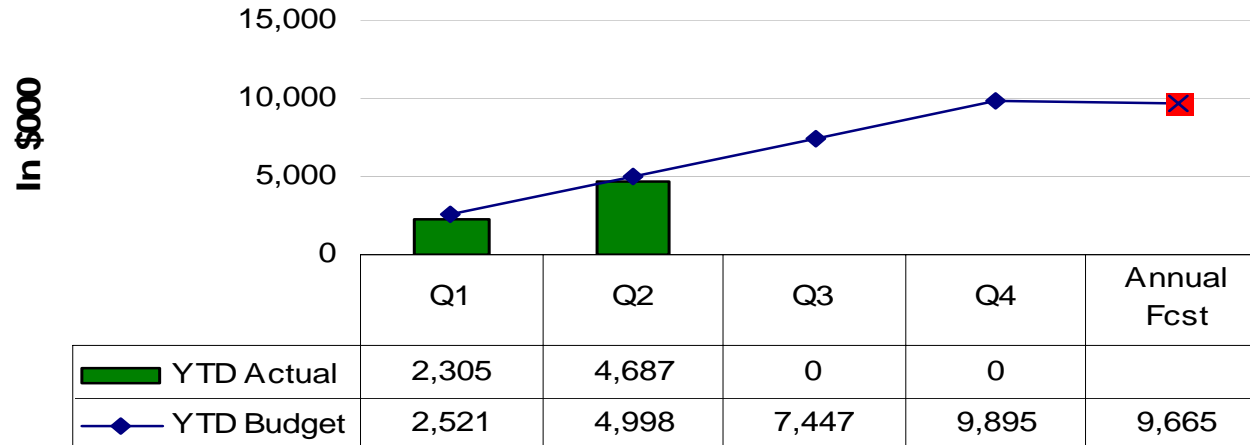
12542. CAP - 2006/07 Street scape Church St South	116,116	123,295	123,295
Milestones Achieved. The difference between YTD Actual and the Approved Budget is a result of a mismatch between an accrual placed in September 2008 and the actual payment which was not posted to the GL until October 2008. \$7179 has been transferred from project 13531 to cover this cost. Project closed.			
13065. CAP - 2007/08.CBD Public domain	164,369	164,369	164,369
Milestones Achieved. Works Completed. Project closed.			
13078. CAP - 2007/08.City of Trees	81,790	81,790	82,972
Milestones Achieved. Street tree planting and establishment around Epping town centre.			
13086. CAP - 2007/08.BNP Granville	71,499	71,499	10,020
Milestones Achieved. Retail study and studies related to community hub underway. Pedestrian, Parking and Transport Study has been presented to Granville Town Centre Committee and expected to Council in the first quarter of 2009.			
13124. CAP - 2007/08.BNP Guildford	1,625,000	1,667,949	211,022
Milestones Achieved. The Guildford Town Centre Upgrade contract has been awarded and works are due to start mid January 2009. This project shows an under expenditure because the works have not commenced. Budget re-phased to better reflect expected payment schedule. Budget increased by \$43k through transfer of funds from Project 13048 for drainage construction works.			
13498. CAP-2008/09 Church St Mall	450,000	450,000	23,800
Milestones Achieved. The scope of this project is to improve sight lines and improve safety within Church Street Mall between Macquarie and Argyle Streets, Parramatta. The design is being finalised with the first component of works anticipated to start during the March quarter. The under expenditure is as a result of the lighting consultant work not yet completed.			

¹⁵ Refer to Page 79 and 80 of 2008/09 – 2011/12 Management Plan.

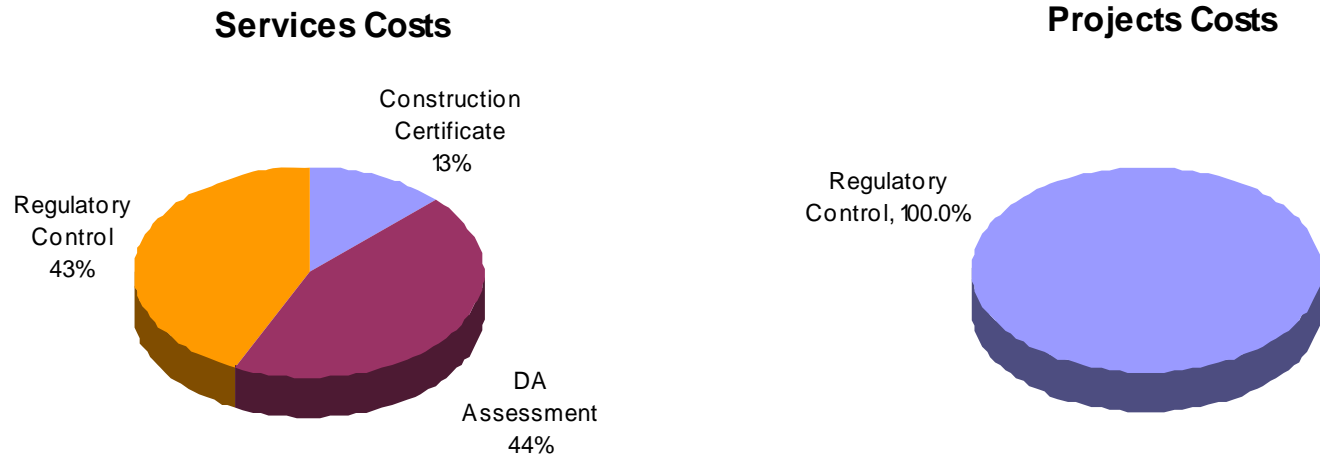
Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
13505.	2008/09 CAP BNP Westmead	200,000	200,000	47,061
	Milestones Achieved. Footpath paving works at the corner of Hawkesbury Road and Railway Parade, Westmead - completed. The over expenditure is a result of works being completed ahead of schedule. The remainder of the money is for a traffic and transport study which is currently being commissioned.			
13507.	2008/09 CAP BNP Epping	200,000	200,000	0
	Milestones Achieved. Consultants engaged and work commenced on Epping Strategic Retail Analysis. Other works scoped for quarters 3 and 4.			
13529.	2008/09 CAP Civic PI Proj Mgmt	908,000	1,308,000	863,992
	December 2008 Comments Project management variance YTD is over by \$410K largely due to higher than expected High Court costs and transfer of internal project management cost from services to this project where it is budgeted. The full year forecast is increased by \$400k more to cover the total High Court costs and internal project management salaries for the year.			
13531.	2008/09 CAP Cnt Streetscape	301,040	293,861	132,393
	Milestones Achieved. This project includes two sub-projects. 1) Church Street South street lighting - Street light footings and conduits have been installed. Integral Energy will be installing the light columns and luminaries late January/early February 2009. The under expenditure is a result of awaiting the final invoice for this work. 2) Church Street - North \$300K has been placed back into reserve for year two of a two year project. \$7,179 has been transferred to project 12542 to cover difference been accrual and final payment.			
13534.	2008/09 CAP N'Hood Imp Granville	710,540	550,540	129,463
	Milestones Achieved. On time and on budget. Tenders to be called January 2009 with preferred contractor recommended to council in April, with construction expected to begin in May 2009. Budget rephased over 2 years to better reflect expected payment schedule. Additional \$160K moved to reserve for construction July- September as part or rephase.			
13536.	2008/09 CAP City of Trees	278,965	278,965	22,309
	Milestones Achieved. Street tree replacement commenced at Cowper Street, Parramatta & Wentworth Ave, Toongabbie. Community consultation completed for planting along Guildford Road in autumn 2009. Other general infill street tree planting to occur in March/April.			
<u>PROMOTION OF PARRAMATTA</u>				
13497.	CAP- 2008/09. Visitor Signage	445,303	445,303	56,300
	Milestone Achieved. The project is advancing well. There were some delays with design approval, however the present \$17K underspend will be rectified in the March 2009 quarter.			
13576.	CAP 2007/08 Shuttle Bus Procurement	516,248	516,248	518,799
	Milestones Achieved. Delivery of the three buses and installation of associated street furniture took place in August 2008 ready for commencement of the Loop bus service on 29 August 2008.			

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
Total For Capital Projects		6,068,870	6,351,819	2,385,793
Operating Projects				
<u>PROMOTION OF PARRAMATTA</u>				
12546. OP - 2006/07 Economic Development		500,000	515,000	151,887
Milestones Achieved. Economic Development is on target with regards to all the projects noted in the 2008/09 Economic Development Partnerships Plan. There is an underspend against forecast YTD of \$53K. This is due to two payments which have yet to be made namely for promotion of the mynewworkcity website and the production of Discover Parramatta brochure.				
<u>TOWN PLANNING AND URBAN DESIGN</u>				
11996. OP - SMART Transport to Parramatta		85,123	44,052	44,091
Milestone Achieved - Project is now complete.				
13088. OP - 2007/08.Free Shuttle Bus		120,000	161,071	125,967
Milestones Achieved. Free city bus service commenced on 29 August 2008 with a launch held at Riverside Theatres. An additional \$41,071 has been transferred from project 11996 from the Department of Environment and Climate Change grant received by Council. Further promotional material and will be produced through out the year to support the service and ongoing operation.				
Total For Operating Projects		705,123	720,123	321,946
TOTAL FOR CITY DEVELOPMENT PROGRAM		6,773,993	7,071,942	2,707,739

11.0 REGULATORY PROGRAM SERVICES EXPENDITURE EXCLUDING DEPRECIATION



11.10 REGULATORY PROGRAM EXPENDITURE¹⁶



¹⁶ Refer to Page 41 and 42 of 2008/09 – 2011/12 Management Plan.

Regulatory Expenditure	Services Cost (\$,000)						Projects Costs (\$,000)					
	YTD Actual	YTD Budgets	YTD Variance	Annual Approved Budget	Forecast	Forecast Variance	YTD Actual	YTD Budgets	YTD Variance	Annual Approved Budget	Forecast	Forecast Variance
Development control												
Construction certificate	791	692	(99)	1,252	1,254	(2)	-	-	-	-	-	-
Da assessment	1,959	2,058	99	4,311	4,236	75	-	-	-	-	-	-
Enforcement												
Regulatory control	1,936	2,248	311	4,331	4,175	156	2	130	128	260	260	-
Program Total	4,687	4,998	311	9,895	9,665	230	2	130	128	260	260	-
User charges and fees	1,516	1,440	76	2,880	2,918	38	-	-	-	-	-	-
Other revenues	2,802	2,693	109	5,385	5,485	100	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Contributions and donations	82	58	24	115	115	-	-	-	-	-	-	-
Revenue	4,399	4,190	209	8,380	8,518	138	-	-	-	-	-	-

Project Milestones Achieved

100%

Regulatory Major Highlights Services and Projects

In the December quarter there was an improvement in the average processing times for Development Applications. Particular improvements were seen for dual occupancies, office buildings, townhouses, alteration/additions. Of particular note is that 52% of DAs were determined within 40 days, which is an improvement on 25% in the September quarter. There were also improvements to the processing times for applications to remove/prune trees.

In the Regulatory Services Unit tenders have closed for handheld technology (PDA) for Rangers and Parking Patrol officers and it is anticipated that these devices will be in operation in coming months. Ranger Services focused on the Mobility Parking Scheme to target drivers breaching correct use of disabled persons' parking spaces; removal of abandoned vehicles and the School Safety Program to target illegal/dangerous driving in school zones. An achievement of note for the quarter was the successful implementation of the restructure and the establishment of a new Regulatory Services Unit in November 2008.

Financials

Expenditure

Program expenditure YTD was under budget by approximately \$311,000. Savings were largely due to salary savings in the Development Services Unit and in Parking Patrol. Parking seins costs were also below budget. This is the administrative charge paid to the State Debt Recovery Office to process parking fines. These savings have resulted in an adjustment for reductions in the annual budget of 80k for parking salaries & parking seins costs and 75k for Development Services salaries.

Revenue

Revenue for the December quarter was slightly over budget at \$50,000. Council received higher than expected revenue in parking fines and from outstanding debt recovery of fines. Additionally, hoarding fee revenue was above budget in the Certification Team and the budget forecast has therefore been increased by 38k.

11.20 REGULATORY PROGRAM MEASURES¹⁷

Measure: Number of Development Applications received (Development)				2006/07 Actual	2007/08 Actual
				1,318	1,269
	Dec 07	Mar 08	Jun 08	Sep 08	Dec 08
Actual	338	252	304	316	313
Comments: The number of development applications received remains low and shows a continued decline from December 2007. This decline continues to impact revenue forecasts for development application fees.					

Measure: Number of Development Applications determined (Development)				2006/07 Actual	2007/08 Actual
				1,414	1,220
	Dec 07	Mar 08	Jun 08	Sep 08	Dec 08
Actual	291	257	313	338	328
Comments: The December 2008 quarter continues to show that more DA's are determined than received and continues to show an increase in the number of overall determinations from December 2007. Commencement of the holiday season and corresponding reduction in staffing, accounts for the minor reduction in DA determinations from the Sept 2008 quarter.					

¹⁷ Refer to Page 43 and 44 of 2008/09 – 2011/12 Management Plan.

Measure: Mean time (calendar days) for determination of DAs by building type (Development)								
	Actual							
Domestic Applications	2006/07 Annual	2007/08 Annual	Sep 07	Dec 07	Mar 08	Jun 08	Sep 08	Dec 08
Additions/Alterations	51	53	52	40	76	51	53	41
Dwelling	61	83	64	99	84	78	69	74
Swimming Pool/Spa	36	46	53	36	59	28	46	43
Development Applications								
Dual Occupancy	73	102	98	117	96	88	85	83
Mixed Development	73	131	189	70	94	56	69	133
Office Building	59	72	45	77	83	58	50	39
Residential Flat Building	54	104	91	100	110	90	63	97
Villas/Town Houses	81	155	205	181	102	82	133	32
Comments:								
<u>Domestic Applications</u>								
Improvements continue to be made to the mean processing time for adds/alts and swimming pools/spas, with processing times dropping for the fourth consecutive quarter. While mean processing times for Dwellings have significantly decreased since the December 2007 quarter, there are still significant improvements to processing times to be made across all development types for domestic applications, and this remains a priority going into the next quarter.								
<u>Development Applications</u>								
There were significant improvements in mean times for villas/townhouses (32) and office buildings (39) and a modest improvement in processing times for dual occupancies. However mixed development and residential flat buildings showed a significant increase in processing times. With the exception of mixed use development, processing times have continued to trend favourably and significantly downwards from December 2007. This is pleasing, however emphasis will be placed on achieving decline in processing times across consecutive quarters, especially for larger scale developments.								

Measure: Median time (calendar days) for determination of DAs by building type (Development)								
		Actual						
Domestic Applications	2006/07 Annual	2007/08 Annual	Sep 07	Dec 07	Mar 08	Jun 08	Sep 08	Dec 08
Additions/Alterations	44	43	43	32	66	34	31	28
Dwelling	59	66	57	62	89	70	70	68
Swimming Pool/Spa	35	40	34	34	55	28	24	43
Development Applications								
Dual Occupancy	65	80	73	79	101	75	58	67
Mixed Development	52	69	69	38	89	44	76	94
Office Building	58	66	30	41	86	45	55	30
Residential Flat Building	47	86	42	57	120	88	49	75
Villas/Town Houses	73	102	138	49	91	83	78	31
Comments:								
<u>Domestic Applications</u>								
There has been continued improvement in median processing times over the last four quarters, with the exception of swimming pools/spas. Continued emphasis will be placed on improving domestic application turn over.								
<u>Development Applications</u>								
There were unfavourable increases in processing times for dual occupancies, mixed development and residential flat buildings from the Sept 2008 quarter. However, there continues to be a downward trend in processing times for the 2008 quarters and this is pleasing. Nevertheless, the fluctuations in times per development type across the quarters are unsatisfactory and continued emphasis will be placed on improving processing times and consistency across all development types.								

Measure: % of service requests involving health regulated premises resolved		First Year Recorded
	Sep 08	Dec 08
Target	90%	90%
Actual	103%	37.2%
<p>Comments: This measure seeks to identify the completion rates of service request by a comparison of the received and closed service requests during the quarter. The number of service request received in this quarter has increased by 34 % to 41 with 11 being closed. The increase in received service request can be attributed to the media coverage of health related complaints in other local government areas. Action has been commenced on the service request however to resolve the matter they often extend over more than the quarter.</p>		

Measure: % of service requests involving environmental protection resolved		First Year Recorded
	Sep 08	Dec 08
Target	90%	90%
Actual	93%	105%
<p>Comments: This measure seeks to identify the completion rates of service request by a comparison of the received and closed service requests during the quarter. The number of service request received during the quarter has increased from 209 to 491 with 516 being closed in the quarter. The increase in the number of service request received and closed can be attributed to the amalgamation of the environment and development control functions within the teams.</p>		

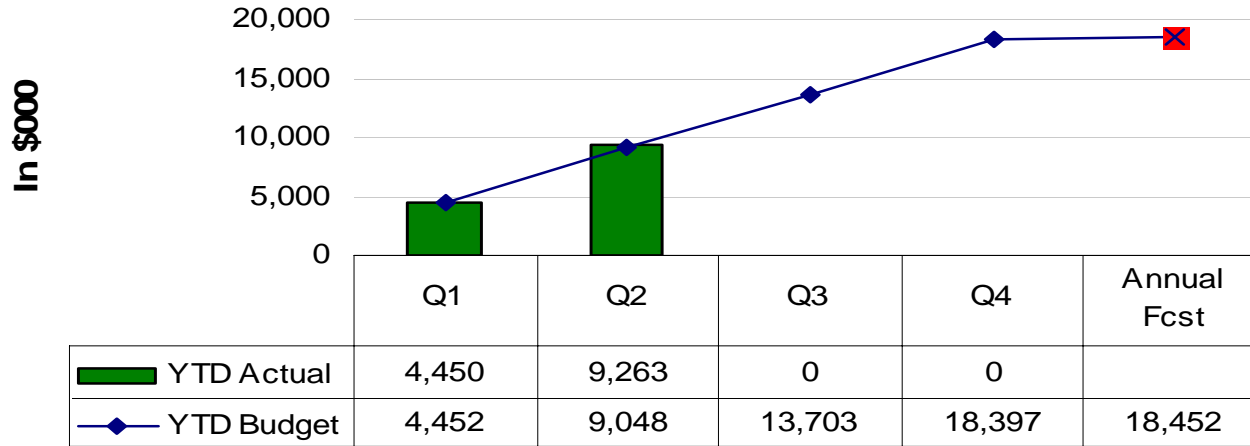
Measure: Number of brothel closure orders issued		First Year Recorded	
	Sep 08	Dec 08	
Target	0	0	
Actual	2	1	
<p>Comments: This measure seeks to identify orders issued on restricted premises, brothels. Council has resolved to inspect each approved restricted premises including brothels on a 6 monthly basis. There are currently 30 premises identified for regular inspection, 29 inspections were conducted during the quarter.</p>			

11.30 REGULATORY PROGRAM PROJECTS PROGRESS REPORT¹⁸

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
Capital Projects				
	REGULATORY CONTROL 13669. 2008/09 PDA	260,000	260,000	2,041
	Milestones achieved. Request for tender submitted November 2008. Tender closed January 2009. Received tender documentation to be reviewed/scored February 2009 to select best supplier.			
	Total For Capital Projects	260,000	260,000	2,041
	TOTAL FOR REGULATORY PROGRAM	260,000	260,000	2,041

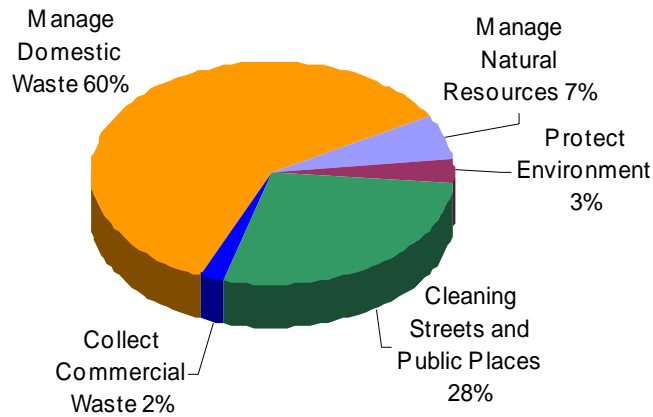
¹⁸ Refer to Page 80 of 2008/09 – 2011/12 Management Plan.

12.0 ENVIRONMENT PROGRAM SERVICES EXPENDITURE EXCLUDING DEPRECIATION

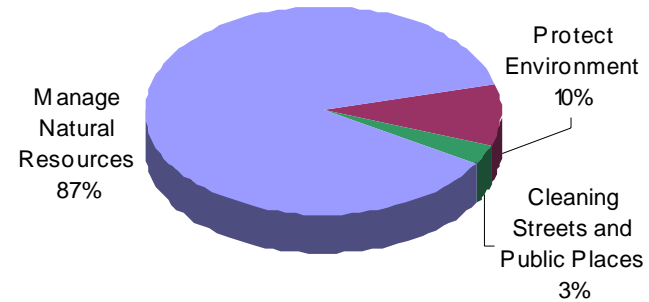


12.10 ENVIRONMENT PROGRAM EXPENDITURE¹⁹

Services Costs



Projects Costs



¹⁹ Refer to Page 48 and 49 of 2008/09 – 2011/12 Management Plan.

Environment Expenditure	Services Cost (\$,000)						Projects Costs (\$,000)					
	YTD Actual	YTD Budgets	YTD Variance	Annual Approved Budget	Forecast	Forecast Variance	YTD Actual	YTD Budgets	YTD Variance	Annual Approved Budget	Forecast	Forecast Variance
Natural environment												
Manage natural resources	414	485	71	1,120	1,104	16	870	1,385	515	3,313	3,413	(100)
Protect environment	154	249	96	654	634	20	78	102	24	382	382	-
Waste and cleaning												
Cleaning streets and public places	2,693	2,601	(92)	5,140	5,231	(91)	-	53	53	106	106	-
Collect commercial waste	145	101	(44)	264	264	-	-	-	-	-	-	-
Manage domestic waste	5,858	5,612	(246)	11,219	11,219	-	-	-	-	-	-	-
Program Total	9,263	9,048	(215)	18,397	18,452	(55)	948	1,540	592	3,801	3,901	(100)
Rates and annual charges	15,616	15,560	56	15,660	15,664	5	-	-	-	-	-	-
User charges and fees	-	1	(1)	1	1	-	-	-	-	-	-	-
Interest	26	108	(82)	210	40	(170)	-	-	-	-	-	-
Other revenues	13	17	(4)	34	34	-	2	-	2	-	-	-
Grants	657	633	24	642	642	-	9	40	(31)	80	180	100
Contributions and donations	28	25	3	50	50	-	287	140	147	280	280	-
Total gain on disposal of assets	-	-	-	-	-	-	-	-	-	-	-	-
Revenue	16,340	16,343	(4)	16,598	16,432	(165)	297	180	117	360	460	100

Project Milestones Achieved

81%

Environment Major Highlights Services and Projects

The Environment Program is responsible for maintaining and restoring Parramatta's remnant bushland and waterways while improving the City's waste and recycling services.

Highlights

During the second quarter of the new financial year Council continued to work on key water, climate, natural resource and waste management projects, with highlights including:

- Public exhibition of the draft Ponds Subiaco Creek Waterways Rehabilitation Master plan;
- Completion of sustainability retro-fit works at Council's Jubilee Childcare Centre;
- 75% of the bushland restoration projects have been awarded, with all contracts commenced;
- Completion of the Fish ladder art and interpretative signage project at three locations along the river;
- Completion of a wheelchair access boardwalk at Toongabbie Creek reserve;
- Engagement of consultant to commence the Camellia / Silverwater sustainable business needs assessment;
- Production of Sustainability promo material including bamboo USB sticks, flyers and launch of a web-based Business Sustainability tool kit; and
- Completion of the Parramatta River Estuary data compilation and literature review in which over 870 references were documented.

Expenditure

a) Services

The overall service budget for the Environment Program is around 1% over budget for the quarter. This small variation is primarily due to an over spending in Domestic Waste as a result of a substantially higher number of replacement bins required than budgeted, and back payment of the increase in charges allowed under the contract for May and June 2008 which had not been previously charged.

b) Projects

The 'Natural Environment' component of the program incurred a 40% under spend for this quarter. A significant proportion of this under spend relates to delays experienced by three key projects including Fish Ladders construction (Project 11800), Water Quality Improvement Capital (Projects 13105 & 13538) and Parra River Seawalls (Project 13506). Delays have been caused by a combination of third party approvals and contractor hold ups. An increased budget forecast variation of \$100k has been proposed for the Fish Ladders construction project (grant funded).

Revenue

a) Services

There is a small budget variance forecast (\$170k) for this quarter involving lower than expected interest revenue resulting from the global financial crisis.

b) Projects

This quarter Council received additional \$100k grant funding from the Upper Parramatta River Catchment Trust to finance the construction of the fourth fish ladder located at the Upstream weir in Parramatta Park.

12.20 ENVIRONMENT PROGRAM MEASURES²⁰

Measure: Average response rate (days) to customer requests regarding pollution incidents (CE)				2007/08 Actual	2008/09 Target
				20 days	16 days
	Dec 07	Mar 08	Jun 08	Sep 08	Dec 08
Target	10 days	10 Days	10 Days	16 days	16 days
Actual	16 Days	16 Days	32 Days	8 days	11 days
Comments: Target met and process improvements being undertaken in early 09 should see a further reduction in the response rate					

²⁰ Refer to Page 50 and 51 of 2008/09 – 2011/12 Management Plan.

12.30 ENVIRONMENT PROGRAM PROJECTS PROGRESS REPORT²¹

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
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Capital Projects

CLEANING STREETS AND PUBLIC PLACES

13523. 2008/09 CAP Neighbour hood Cent Scrubber	106,013	106,013	0
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Milestones Achieved. Order has been placed for Scrubber and Trailer. Delivery expected in third quarter.

MANAGE NATURAL RESOURCES

11800. Fish Ladders Parramatta River	592,360	692,360	7,053
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Milestones Achieved. Contract for the construction of the third Fish Ladder at Marsden Street weir has been awarded with construction anticipated to start during by February 2009. An additional \$100k in budget has been received from the Upper Parramatta River Catchment Trust for completion of the fourth fish ladder upstream from Parramatta Park. A tender for this is under preparation with construction commencement projected for June 2009.

11828. Fish Ladders Arts & Interpret	34,052	34,052	15,075
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Milestone Achieved. Artwork and interpretation signage for the Fish ladders has been completed at all three locations. A walking guide has been finalised with a promotional launch expected during the March quarter.

13081. CAP - 2007/08.Walking Track Construction	8,477	8,477	2,222
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Milestone Not Achieved. Awaiting on contractor to commence works on Ponds Walk.

13105. CAP - 2007/08.Water Quality Improvement	173,844	173,844	0
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Milestone Not Achieved. Two major projects delayed by third party approvals including creek stabilisation works for Vineyard Creek (Sydney Water managed) and the installation of a gross pollutant trap in Parramatta Park (Park Trust land). Works to be completed by fourth quarter.

13284. Vineyard Crk Powerful Owl	7,822	7,822	816
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Milestone Not Achieved. Works underway & scheduled for completion by May, 2009.

13468. Oakes Res. reveg/walking tract	20,000	20,000	10,681
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Milestone Achieved. Stage 1 planting event completed at Oakes Reserve Winstion Hills. Walking track markers designed and Works underway & scheduled for completion by April 2009.

²¹ Refer to Page 80 of 2008/09 – 2011/12 Management Plan.

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
13506.	2008/09 CAP Parramatta River Seawalls Milestones Not Achieved. Complex investigation and design work has been undertaken on the next stage of the Byrnes Mill Seawall reconstruction project. Several options are currently being considered with construction not anticipated to commence until late in the March Quarter 2008/09.	500,000	500,000	108,850
13512.	2008/09 CAP Public Facility Environment Project Milestone Achieved. This project involves the retrofit of priority Council facilities with energy and water saving initiatives. Sites have been selected by the Strategic Asset team with retrofits to occur between March and June.	106,326	106,326	0
13524.	2008/09 CAP C/Hill/Vineyrd Milestones Achieved. Works underway at Campbell Hill Pioneer Reserve and Vineyard Creek. Scheduled for completion by June 2009.	40,000	40,000	19,627
13537.	2008/09 CAP Sustainable Water Program Milestone Achieved. Currently liaising with Strategic Asset Management to prioritise works in accordance with Council's Water Savings Action Plan. Expenditure of funds in fourth quarter.	50,000	50,000	10,000
13538.	2008/09 CAP Water Qual Imp Program Milestones Achieved. This program of works consists of 4 projects. Works incorporating water sensitive urban design (WSUD) have been completed within Guildford Laneway, Guildford. The remaining 3 projects are programmed to be undertaken during the March and June Quarters.	300,000	300,000	28,359
13539.	2008/09 CAP Waterways Restoration Milestone Not Achieved. Quotations received for the remaining works at Wyuna Plc Oatlands, Model Farms Res, Winston Hills & Ponds Creek master plan works. Project due for completion by June 2009.	346,893	346,893	156,903
13540.	2008/09 CAP Natural Resources Management Milestone Achieved. Bushland restoration project on track for completion June 30.	280,000	280,000	131,568
13541.	2008/09 CAP Bushland 87 Hammers Road Milestone Achieved. Ongoing annual rolling works project for bush regeneration activities in this area at Constitution Hill beside Toongabbie Creek. Works are progressing on schedule and are due for completion by June 09.	70,000	70,000	34,002
13542.	2008/09 CAP Walking Track Construction Milestone Achieved. Ongoing annual rolling works project for the upgrade &/or new walking tracks in various core bushland areas. Wheelchair access boardwalk nearing completion at Toongabbie Creek Reserve. Scheduled for completion by April 2009.	107,640	107,640	73,381

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
Total For Capital Projects		2,743,427	2,843,427	598,536
Operating Projects				
<u>MANAGE NATURAL RESOURCES</u>				
12865. OP - 2006/07 Estuary Management Plan		120,000	120,000	5,227
Milestone Achieved. Consultant brief for the Parramatta River Estuary Processes Study issued. Appointment of preferred consultant and project commencement by February 2009.				
13107. OP - 2007/08. Waterways Rehabilitation		32,433	32,433	24,039
Milestones Achieved. Public exhibition of Ponds Subiaco Creek Rehab Master plan completed. History brochure to be printed and final report to be adopted by Council in third quarter.				
13170. OP - 2007/08 Bushland Protection & Noxious Weeds		21,364	21,364	11,720
Milestone Achieved. Tree removals along the Parramatta River foreshore almost completed. To be completed by Jan 2009.				
13561. 2008/09 OPER Waterways Rehab Master		20,000	20,000	0
Milestone Achieved. Project supporting the Parramatta River Estuary Processes Study (project 12865). Funds to be expended following the engagement of a consultant in third quarter.				
13562. 2008/09 OPER Bushland Resources Mgt		55,000	55,000	40,588
Milestone Achieved. Project will be completed ahead of schedule in April 2009 within budget.				
13563. 2008/09 OPER Bushland Protection		327,000	327,000	143,686
Milestone Achieved. Contractors engaged & works underway for all 10 core remnant bushland areas. Scheduled for completion in June 2009.				
13566. 2008/09 OPER Asbestos Removal		50,000	50,000	38,597
Milestone Achieved. Removal of asbestos at Duck River Bushland completed. Works within Prince Street, Harris Park next to stormwater canal almost completed. To be completed by Jan 09.				
13568. 2008/09 OPER Waterways Litter R		50,000	50,000	7,750
Milestones Achieved. Litter booms on each of the creeks have been serviced. Balance of work will be completed by 30 June'09.				

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
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PROTECT ENVIRONMENT

12858. OP - TBL - Model for Duck River	303,000	303,000	54,151
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Milestones Achieved. Completed the UWS sustainability partnership into industrial businesses within the Camellia and Silverwater area. Appointed Consultant to undertake business needs assessment. Business engagement strategy and Waste Exchange Program on track. All grant funding for Year 1 of the project fully received.

13101. OP - 2007/08.Cities for Climate Protection	29,000	29,000	24,748
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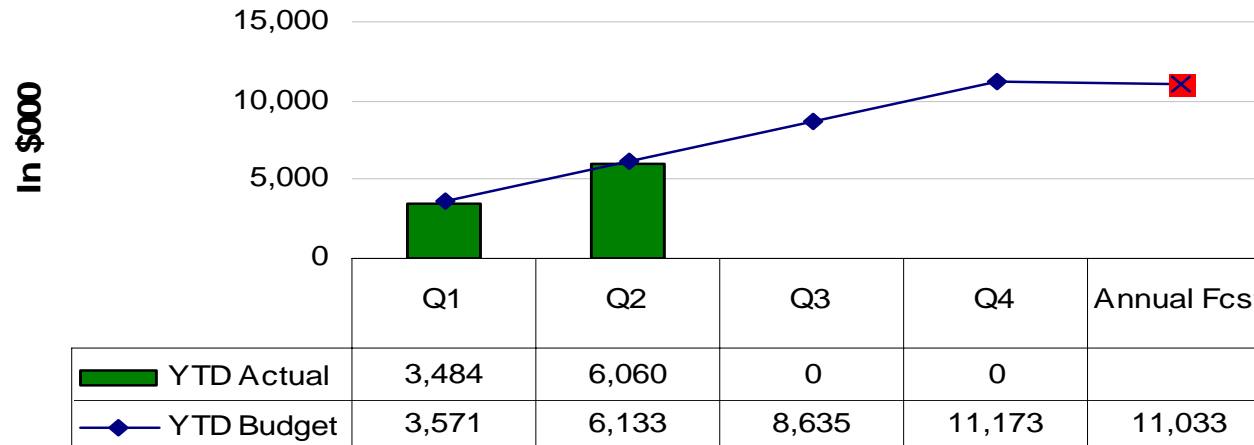
Milestones Achieved. Minor landscaping and outdoor works scheduled for second quarter at Jubilee Childcare Centre complete. Savings in energy and water for the centre currently being monitored. Production of a sustainability flyer and bamboo USB stick completed.

13565. 2008/09 OPER Climate Action Plan	50,000	50,000	(748)
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Milestones Achieved. Projects included Fridge Buy Back, CitySwitch Green Office Program, Business Sustainability Toolkit, Walking School Bus and Sustainability Bamboo USBs. Expenditure planned for third quarter for 'highest greenhouse gas emitters' research.

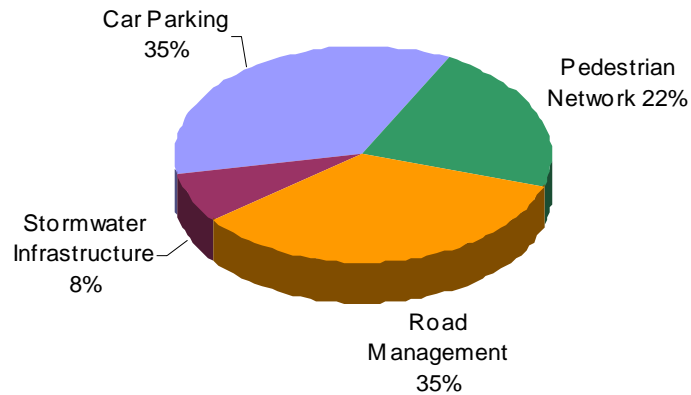
Total For Operating Projects	1,057,797	1,057,797	349,758
TOTAL FOR ENVIRONMENT PROGRAM	3,801,224	3,901,224	948,294

13.0 ROADS, PATHS, ACCESS AND FLOOD MITIGATION PROGRAM SERVICES EXPENDITURE EXCLUDING DEPRECIATION

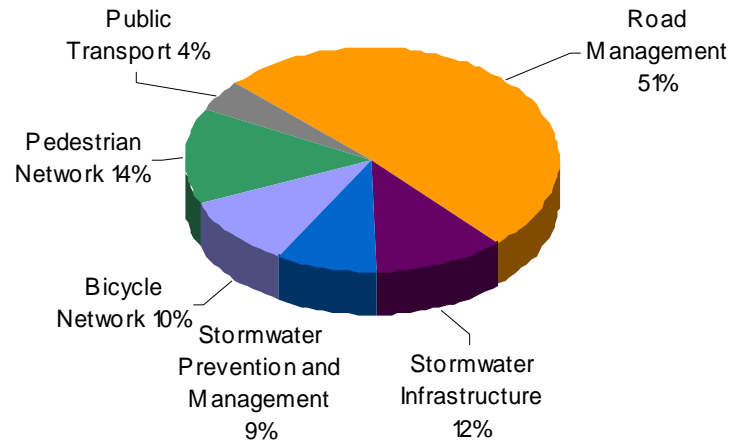


13.10 ROADS, PATHS, ACCESS AND FLOOD MITIGATION PROGRAM EXPENDITURE²²

Services Costs



Projects Costs



²² Refer to Page 55 and 56 of 2008/09 – 2011/12 Management Plan.

Roads, Paths Access and Flood Mitigation Expenditure	Services Cost (\$,000)						Projects Costs (\$,000)					
	YTD Actual	YTD Budgets	YTD Variance	Annual Approved Budget	Forecast	Forecast Variance	YTD Actual	YTD Budgets	YTD Variance	Annual Approved Budget	Forecast	Forecast Variance
Provision of roads, footpaths and bicycle facilities												
Bicycle network	4	-	(4)	-	-	-	140	396	257	1,556	1,556	-
Bridge management	-	-	-	1	-	1	-	-	-	-	-	-
Pedestrian network	1,116	1,249	132	2,290	2,270	21	1,145	959	(187)	2,053	2,130	(77)
Road management	1,907	1,899	(8)	3,656	3,616	39	5,059	4,435	(623)	8,325	7,784	541
Stormwater drainage												
Stormwater infrastructure	505	550	45	1,102	892	209	367	578	211	1,306	1,763	(457)
Stormwater prevention and management	2	-	(2)	-	50	(50)	172	519	347	1,715	1,285	430
Transport support services												
Car parking	2,526	2,434	(92)	4,124	4,204	(80)	-	-	-	-	-	-
Public transport	-	-	-	1	1	-	186	255	69	655	656	(1)
Program Total	6,060	6,133	72	11,173	11,033	140	7,068	7,143	74	15,609	15,173	436
User charges and fees	5,984	5,818	166	11,543	11,726	183	-	-	-	-	-	-
Other revenues	1	-	1	-	-	-	-	-	-	-	-	-
Grants	623	623	-	1,246	1,246	-	877	297	580	2,964	3,122	158
Contributions and donations	337	472	(134)	1,302	1,284	(18)	128	110	18	150	150	-
Total gain on disposal of assets	-	-	-	-	-	-	-	-	-	-	-	-
Revenue	6,946	6,913	34	14,092	14,257	165	1,005	407	598	3,114	3,272	158

Project Milestones Achieved

78%

Roads, paths access and flood mitigation Major Highlights Services and Projects**Highlights**

- 2008 draft Bike Plan on exhibition until January 2009
- Contract awarded for Parramatta Valley Cycleway from Charles St to Gasworks Bridge
- 74% of road repair and maintenance program complete
- The Loop free city bus has carried 207,000 passengers since 29 August 2008 to 31 December 2008

Expenditure**Services**

Pedestrian network management - \$132K YTD underspend is due to a focus on delivering new infrastructure in this quarter which involves design work prior to implementation. The forecast underspend of \$21K will be spent in the last quarter with a focus on maintenance.

Roads Management - \$8K YTD overspend is due to internal cost transfer.

Stormwater Infrastructure - The annual forecast \$209K underspend is due to a transfer from services budget (\$189K Stormwater Levy) to Memorial Drive, Granville project.

Stormwater Prevention & Management - The annual forecast \$50K overspend is due to a transfer of Stormwater Levy funds from Culture & Leisure to Recreation Planning and Development.

Car Parking - \$92K YTD overspend is due to extra maintenance costs of car parks and parking metres. The annual forecast \$80K overspend is due to urgent fire prevention works.

Projects

The Roads to Recovery funding (\$619,000) has been distributed to Kerb & Gutter Repair and Maintenance (\$120K), Roads Repair & Maintenance (\$80K) and Stormwater Infrastructure (\$419K). The Doig St Cycleway Wentworthville (\$132K) is a RTA funded project. Memorial Drive Granville is funded by the Stormwater Levy (\$81K) and Roads to Recovery (\$419K). The remaining Drainage Construction budget (\$43K) has been transferred to Guildford Better Neighbourhoods Program. Floodplain Risk Management Plans - the Duck River Plan has been delayed until February 2009 due to Council Elections and staff vacancy - it is expected to start in February 2009. The proposed Mid-Parramatta River Plan has been deferred due to an unsuccessful grant application and staff vacancy

Revenue**Services**

Contribution & Donations - decrease of \$134K YTD mainly due to restoration work in City Operations.

User Charges & Fees - annual forecast variance increase of \$183K due to increased parking station revenue.

Projects

Grant reductions - Accident Blackspot (\$75K), NSW Maritime (\$225K) for Wharf Rd Boat Ramp which is deferred due to design changes and \$350K transferred back to special rate reserve from the Flood Prone Property Acquisition.

13.20 ROADS, PATHS, ACCESS AND FLOOD MITIGATION PROGRAM PROJECTS PROGRESS REPORT²³

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
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Capital Projects

BICYCLE NETWORK

13075. CAP - 2007/08. Regional Bicycles 30,000 30,000 11,317
 Draft 2008 Bike Plan completed & placed on public exhibition. Submissions close 9 Jan 2009. Funding for printing of the plan, maps, brochures & consultant.

13076. CAP - 2007/08. Local Bicycles 6,000 6,000 0
Milestone Not Achieved. Delays experienced in completing last minor section of shared pathway off road link between Goliath St & Oakes Rd Winston Hills due to new Sydney Water pipeline under the path. Remainder completed & temporary pavement provided. Scheduled for completion by April 2009.

13496. CAP- 2008/09. Parramatta Valley Cycleway 1,150,000 1,150,000 72,097
Milestones Achieved. This project involves the construction of cycleway (incorporating landscaping & public art) between Charles Street Wharf and Gasworks Bridge, Parramatta. The contract has been awarded with works anticipated to start during the March quarter.

13555. 2008/09 CAP Local Bike Facilities 250,000 250,000 25,793
Milestones Achieved. This project includes the construction of a section of cycleway in Colquhoun Park, between Lavinia and Blaxcell Streets, Granville. The contract has been awarded and works are due to commence by 19th January 2009.

13719. 2008/09 - Blacktown Cycleway 120,000 120,000 30,328
Milestones Achieved. Cycleway connection from Old Windsor Rd Toongabbie to Station Rd. Concept plan & budget estimate completed. Flood study has now deemed the proposed bridge across the stormwater canal in McCoy Park cannot proceed. Revised concept plan completed & consultation arranged for February 2009. Fully funded by a Federal Government Grant.

PEDESTRIAN NETWORK

12477. CAP - 2006/07 Epping TMAP 150,000 150,000 105,679
Milestones Achieved. Two lengths of footpath to be completed during March 2009 Quarter.

²³ Refer to Page 81 and 82 of 2008/09 – 2011/12 Management Plan.

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
13054.	CAP - 2007/08.Bridge Street Epping Milestones Achieved. Works Completed.	61,889	61,661	61,661
13056.	CAP - 2007/08.Local Network Services Milestones Achieved. Works Completed.	20,000	19,497	19,497
13556.	2008/09 CAP PAMP Milestones Achieved. This project includes construction of 53 individual sections of footpath and 2 pedestrian facilities. The two traffic facility projects: Clyde Street, Granville and South Street, Rydalmere have been completed. 11 sections of footpath have been completed and an additional 11 are underway.	1,000,000	1,000,000	562,411
13707.	2008/09 Urgent Works - Arthur Phillip Milestones Achieved. Individual projects created for each ward to show actual budget positions.	80,000	80,000	4,684
13708.	2008/09 Urgent Works - Caroline Chish Milestones Achieved. Individual projects created for each ward to show actual budget positions.	136,276	136,276	18,669
13709.	2008/09 Urgent Works - Elizab Mac Milestones Achieved. Individual projects created for each ward to show actual budget positions.	138,726	138,726	44,922
13710.	2008/09 Urgent Works - Lachlan Mac Milestones Achieved. Individual projects created for each ward to show actual budget positions.	160,000	160,000	159,940
13711.	2008/09 Urgent Works - Woodville Milestones Achieved. Individual projects created for each ward to show actual budget positions.	83,750	83,750	53,806
PUBLIC TRANSPORT				
13057.	CAP - 2007/08.Street Lighting Enhance Milestones Achieved. Carry over work relating to 6 outstanding jobs that have all been awarded to Integral Energy and are now awaiting construction.	30,000	30,000	11,616
13509.	2008/09 CAP Street Furniture Milestones Achieved. 16 bin enclosures delivered and due to be installed between March and June 2009. 3 bike racks received and scheduled for installation in March 09 quarter however timeline is subject to the outcome of the consultation process. 1 additional bus shelter proposed for Bogalara Rd, Toongabbie and are currently undergoing an internal consultation process with possible installation in the March 09 quarter.	100,000	100,000	17,422

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
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ROAD MANAGEMENT

12577. CAP - 2006/07 City Centre Transport Plan		60,000	60,000	0
Milestone Not Achieved - The Integrated Transport Plan has been delayed by several months due to protracted negotiations with the RTA for supporting data for the City Centre Traffic model.				
13047. CAP - 2007/08.Civil Construction		278,738	278,738	227,077
Milestones Achieved. Works on Gordon McKinnon Lane 90% complete.				
13050. CAP - 2007/08.Roads to Recovery		531,500	557,482	557,482
Works Completed. 100% Federal Government funded project in Marion Street, Parramatta. Grant monies fully received. Budget increased to match the expenditure				
13052. CAP - 2007/08.Local Traffic Facilities		36,740	36,681	36,681
Works Completed.				
13061. CAP - 2007/08.Mobbs Lane Shops Carpark		47,282	47,282	0
Milestones Achieved. Design completed. Project to be tabled at Local Traffic Committee for approval in February 2009 with construction to follow approval.				
13360. CAP 2007/08 Macquarie Street Bus		16,827	16,827	16,827
Milestones Achieved. Works completed.				
13503. CAP-2008/09 CBD Maintenance Vehicle		62,000	62,000	0
Milestones Achieved. Order has been placed for Truck. Delivery expected in third quarter				
13545. 2008/09 CAP Civil Construction Program		400,000	400,000	196,125
Milestones Achieved. This program of works consists of 7 projects. Remediation works on Macquarie Lane, Parramatta and Rawson Street, Epping have been completed. Reconstruction of Frank Beames Lane, Harris Park is 20% complete.				
13547. 2008/09 CAP K&G Repair & Maintenance		900,000	1,020,000	423,273
Milestones Achieved. This program of works is undertaken in conjunction with Project No. 13557 - 2008/09 CAP Roads Repair & Maintenance Program and consists of 16 projects. 4 have been completed. 5 are currently underway. Forecast budget increase is due to a redistribution of grant funds from Project No. 13553.				

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
13551.	2008/09 CAP Local Traffic Facilities	150,000	180,000	21,780
	Milestones Achieved. This program of works consists of 12 projects of which 3 have been constructed. 4 more projects: 1) Kent St north of Boronia Avenue, Epping - Ped Refuge 2) Quarry Road at Yates Avenue, Dundas Valley - Rumble Bars 3) Sutherland Road at Gloucester Road, North Parramatta - Slow Point Device with Rumble Bars 4) Burrabogee Road at Bogalara Road - Ped Refuge island are on the Local Traffic Committee's agenda for its meeting in February 2009, construction will follow formal Council approval late February 2009. Budget increase is the result of inclusion of an RTA Grant that will cover the cost of part of the program of works.			
13552.	2008/09 CAP Blackspot Program	200,000	125,000	15,000
	Milestones Achieved. This program of works consists of two projects. 1) Alfred/George Streets, Parramatta 2) William/South Streets, Granville. Both are in the design stage and are not anticipated to be constructed until the June Quarter. Total approved RTA grant for this program of works less than anticipated.			
13553.	2008/09 CAP Roads to Recovery	619,000	0	0
	Roads to Recovery are a four year Federal Government funded road repair program. This financial years allocation of \$619k has been redistributed across 3 project numbers to better reflect where the money will be spent. They are 13557 (Oakes Road, Winston Hills - completed), 13547 (Hermington Avenue, Epping - 50% completed) and 14001 (Memorial Avenue, Granville - Works to commence January 2009).			
13557.	2008/09 CAP Roads Repair & Maintenance	4,423,300	4,503,300	3,308,116
	Milestones Achieved. This project comprises major road pavement resheeting and patching works. 52 out of 70 streets completed. Works ahead of schedule. Budget increase is due to a redistribution of grant funds from Project No. 13553.			
13586.	200708 CAP Wharf Road Boat Ramp	300,000	75,000	51,088
	Milestones Achieved. Stage 1 Design for modifications to the Wharf Road Boat Ramp have been finalised and application for construction certificate has been lodged with NSW Maritime. This project is fully funded by NSW Maritime under a \$ 455,000 grant. This project spans both the 2008/09 and 2009/10 financial years.			
13611.	2008/09 Doig Street Cycleway	0	138,500	132,950
	Milestones Achieved. This project was for the construction of the missing link of cycleway adjacent to the North West T-way between Harvey Murray Park and Doig Street, Wentworthville. Work almost completed. To be completed by late Jan 09. Fully funded by the Roads and Traffic Authority.			
<u>STORMWATER INFRASTRUCTURE</u>				
13045.	CAP - 2007/08.Camelia Drainage Works	96,426	96,426	39,045
	Milestones Achieved. Drainage investigation at Grand Avenue, Camelia completed. Works programmed for March Quarter 2008/09.			
13048.	CAP - 2007/08.Drainage Construction	49,231	6,282	6,282
	Milestones Achieved. Design for Station Street, Guildford being finalised. Remaining budget of \$43k transferred to Guildford BNP Project 13124.			

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
13051.	CAP - 2007/08.Flood Mitigation Milestones Achieved. Remaining budget to be spent on drainage maintenance and upgrading works and will be completed by June, 2009.	189,990	189,990	81,855
13546.	2008/09 CAP Flood Mit Big 7 Milestones Achieved. Flood mitigation works at Johnson Road, Eastwood have been completed. Preston Road, Old Toongabbie is currently out to open tender with commencement of works scheduled for March 2009.	350,000	350,000	95,387
13549.	2008/09 CAP Drainage Const Big 7 Milestones Achieved. Drainage works at Kywong Street, Telopea and Woodstock Street, Guildford have been completed. The remaining projects are scheduled to be undertaken during the March and June Quarters.	620,000	620,000	144,779
14001.	Memorial Drive, Granville Milestones Achieved. This project is for the construction of a major stormwater drainage line along Memorial Avenue, Granville between Duck Creek and South Street. Works to commence during the March quarter. Funds sourced from 2008/09 Roads to Recovery (Project No. 13553) and Stormwater Levy Reserve.	0	500,000	0
<u>STORMWATER PREVENTION AND MANAGEMENT</u>				
13550.	2008/09 CAP Floodplain Prop Acquisition Milestone Not Achieved. Acquisition of flood affected property still being finalised from previous financial year. Due to staff vacancies and required lead time, budget has been reduced and funds returned to special rate reserve.	550,000	200,000	0
Total For Capital Projects		13,319,923	12,979,418	6,553,588
Operating Projects				

PEDESTRIAN NETWORK

13564.	2008/09 OPER Footpath Repairs Milestones Achieved. Works on schedule. Footpath paving repair carried out in various locations within CBD.	300,000	300,000	111,755
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Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
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PUBLIC TRANSPORT

13560. 2008/09 OPER Shuttle Bus 525,000 525,700 157,168

Milestones Achieved. The Loop free city bus was launched on 29 August 2008 with much media attention. Since then the Loop has proven to be well supported and the service has carried 207,000 passengers to the end of December. The Loop service was also used in conjunction with Council's New Year's Eve celebrations held in Prince Alfred Park.

ROAD MANAGEMENT

13572. 2008/09 OPER Fair Value Assets 300,000 283,400 72,165

Milestone Achieved. Tender for Drains now appointed. Information in the Road management system is being assessed.

STORMWATER PREVENTION AND MANAGEMENT

12480. OP - 2006/07 Floodplain Risk Management 175,186 175,186 0

Milestone Not Achieved. Project involves the preparation of a floodplain risk plan for the Duck River catchment (Parramatta, Auburn and Bankstown Councils). Project was initially delayed due to the Councillor elections and appointment of councillors to the committee. Further delays in the engagement of a consultant have been caused by staff vacancies. Project expected to recommence by late February 2009.

12873. OP - Sustaining the Parramatta River 544,606 544,606 123,510

Milestones Achieved. Three year grant funded project across 7 councils along the Parramatta River. Retrofit of water sensitive urban design (WSUD) capital works complete for Parramatta Council. Consultants have reviewed designs and performance modelling for six other councils within the grant. Draft report prepared on existing and recommended WSUD requirements within planning instruments (LEP/DCP) for each council.

13567. 2008/09 OPER Stormwater Data Capt 191,000 191,000 3,554

Milestone Achieved. Tender process completed. Report to Council on 23 February 2009 to recommend successful tenderer.

13569. 2008/09 OPER Catchment Modelling Roads 133,736 133,736 43,623

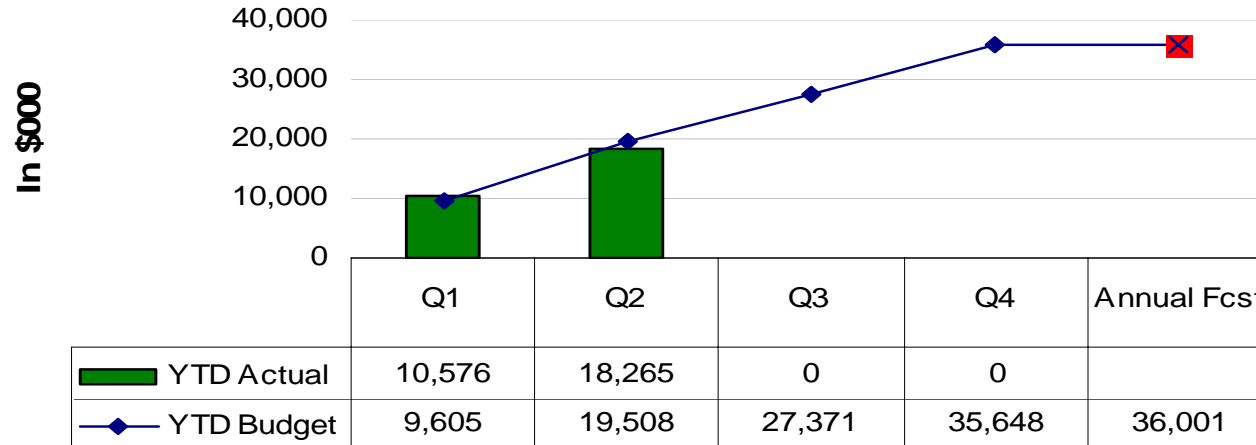
Milestones Not Achieved. Modelling carried out during December, 2008 and final report is expected to be completed by March, 2009.

13570. 2008/09 OPER Floodplain Risk Mgt Roads 120,000 40,000 1,000

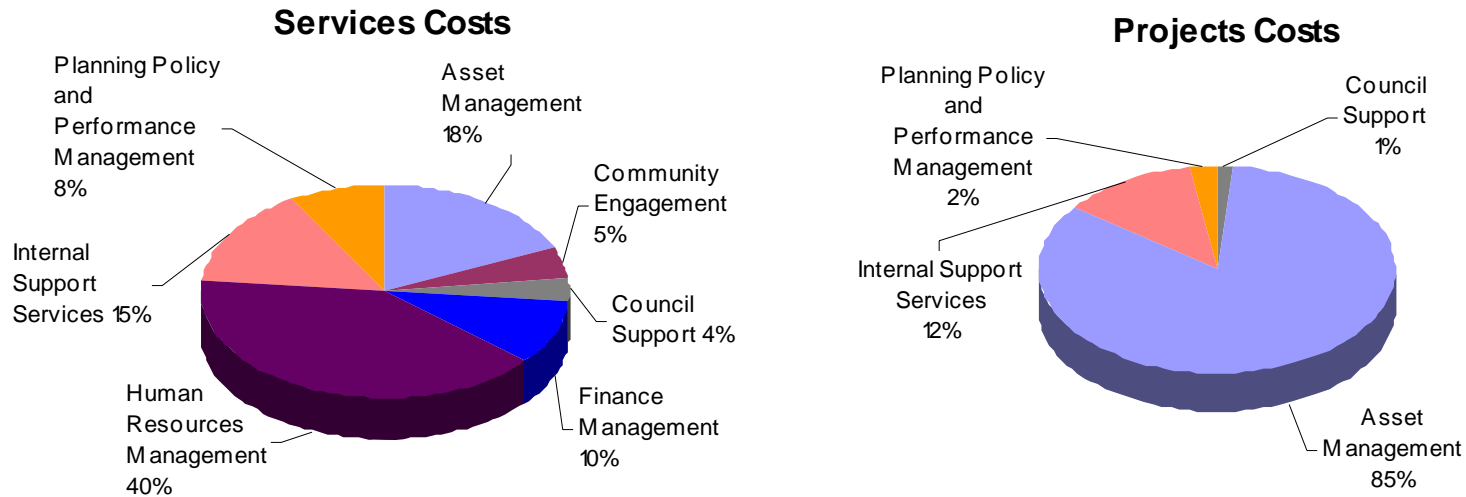
Milestone Not Achieved. Project to prepare Mid Parramatta River Floodplain Risk Management Plan. Budget reduced to reflect inability to complete work. Reduction due to an expected grant being unsuccessful and staff vacancy. Project deferred to 2009/10.

Total For Operating Projects	2,289,528	2,193,628	512,776
TOTAL FOR ROADS, PATHS ACCESS AND FLOOD MITIGATION PROGRAM	15,609,451	15,173,046	7,066,363

14.0 CITY LEADERSHIP AND MANAGEMENT PROGRAM SERVICES EXPENDITURE EXCLUDING DEPRECIATION



14.10 CITY LEADERSHIP AND MANAGEMENT PROGRAM EXPENDITURE²⁴



²⁴ Refer to Page 62 and 63 2008/09 – 2011/12 Management Plan.

City Leadership and Management Expenditure	Services Cost (\$,000)						Projects Costs (\$,000)					
	YTD Actual	YTD Budgets	YTD Variance	Annual Approved Budget	Forecast	Forecast Variance	YTD Actual	YTD Budgets	YTD Variance	Annual Approved Budget	Forecast	Forecast Variance
City leadership												
Civic ceremonies	114	139	25	338	338	-	-	-	-	-	-	-
Community engagement	1,801	1,981	180	3,808	3,702	107	-	-	-	-	-	-
Council support	1,504	1,588	84	2,658	2,648	10	-	40	40	80	80	-
Planning policy and performance management	1,918	2,193	275	4,362	4,379	(17)	57	58	1	150	150	-
Corporate management												
Asset management	1,115	1,171	56	1,719	1,755	(36)	1,537	2,540	1,003	4,774	5,365	(592)
Finance management	2,110	2,528	419	6,090	5,615	475	-	-	-	-	-	-
Human resources management	4,109	3,524	(586)	4,777	5,582	(805)	-	-	-	-	-	-
Internal support services	6,690	6,384	(305)	11,896	11,957	(61)	227	612	385	630	780	(150)
Program Total	19,360	19,508	148	35,648	35,976	(328)	1,821	3,250	1,429	5,634	6,376	(742)
Rates and annual charges	77,924	77,439	485	77,678	77,938	259	-	-	-	-	-	-
User charges and fees	342	287	54	576	567	(9)	-	-	-	-	-	-
Interest	(242)	131	(373)	1,425	180	(1,245)	-	-	-	-	-	-
Other revenues	744	652	92	1,408	1,453	45	-	-	-	-	-	-
Grants	3,501	3,489	13	6,191	6,208	17	-	40	(40)	80	80	-
Contributions and donations	219	155	65	305	295	(10)	15	8	7	15	15	-
Total gain on disposal of assets	2,980	2,980	-	2,980	2,980	-	-	-	(-)	-	(121)	(121)
Revenue	85,468	85,133	335	90,564	89,621	(943)	15	48	(33)	95	(26)	(121)

Project Milestones Achieved

85%

City leadership and management Major Highlights Services and Projects**Highlights**

The draft core Strategic Asset Management Plan was completed and is now being reviewed by the project group. The printer/photocopier fleet was successfully rationalised with 25 machines replaced and the project is nearing completion. New hardware for Councils on Line was installed and the cutover successfully managed. Significant purchases of hardware took place for the planned migration from Lotus Notes to Microsoft Outlook. The financial monthly reporting processes for Managers were significantly improved during the quarter. HR undertook a comprehensive review of the organisation's staff establishment.

Services Expenditure

YTD expenditure is \$148K or 0.8% underbudget. Workers Compensation premium costs have exceeded the YTD budget and a variation to the forecast annual budget of \$404K has been necessary. YTD under budget results are generally a result of budget phasing issues. The overall full year forecast has been increased \$328K or 0.9% primarily due to the Workers Compensation adjustment and an increase of \$100K for software enhancements offset by a reduction of \$174K in interest payments following the drop in interest rates.

Services Revenue

YTD revenue is \$335K (0.4%) over budget. The variation is primarily due to rates and annual charges over budget by \$485K, offset by an under budget of \$373K in interest income. Other YTD over budget results are in insurance recoveries, property leases, fuel tax rebate and long service leave contributions from other Councils. Full year forecasts have been reduced by \$943K. Interest on investments is reduced by \$1.2 million due to the crisis in financial markets. This is offset by increased rates income of \$259K.

Projects

Projects YTD are on track with all milestones being met with the exception of the Darcy Street ground floor refurbishment which was terminated and the Lotus Notes to Exchange project incurring a slight delay due to staffing in January and clarification of procurement issues. Annual forecasts are increased by \$742K due primarily due to provision for property purchase (\$580K) fully funded from section 94.

14.20 CITY LEADERSHIP AND MANAGEMENT PROGRAM MEASURES²⁵

Measure: Number of service requests (CRM) received (CE)				2006/07 Actual	2007/08 Actual
				10,729	18,436
	Dec 07	Mar 08	June 08	Sep 08	Dec 08
Actual	4,606	6,288	4,926	4,955	4,921
Comments:					
There has been a slight decrease in the number of Service Requests received this quarter, however this was still an increase of 6.4% on the same quarter last year.					

Measure: % of CRM's responded to within agreed timeframe (CE)				2006/07 Actual	2007/08 Actual
				72%	79%
	Dec 07	Mar 08	June 08	Sep 08	Dec 08
Actual	83%	84%	79%	79%	83%
Comments:					
The number of Service Requests completed within the agreed timeframe has increased this quarter, remaining constant with the same quarter last year.					

²⁵ Refer to Page 64, 65 and 66 of 2008/09 – 2011/12 Management Plan.

Measure: % of incoming correspondence 'actioned' in TRIM within agreed timeframe (Records)				2006/07 Actual	2007/08 Actual
				71%	70%
	Dec 07	Mar 08	June 08	Sep 08	Dec 08
Actuals	69%	70%	69%	70%	70%
Comments: This is the current indicative figure however true figures can only be presented after the 24 th of the month					

Measure: Number of phone calls offered at Customer Service Centre (answered and abandoned) (CE)				2005/06 Actual	2006/07 Actual	2007/08 Actual
				190,628	169,438	174,780
	Jan 06	Feb 06	Mar 06	Apr 06	May 06	June 06
Actual	15,968	16,439	17,508	12,672	15,348	13,753
	Jul 06	Aug 06	Sep 06	Oct 06	Nov 06	Dec 06
Actual	14,392	16,689	15,167	13,826	14,041	10,527
	Jan 07	Feb 07	Mar 07	Apr 07	May 07	June 07
Actual	11,896	12,560	14,321	12,876	17,570	15,573
	Jul 07	Aug 07	Sep 07	Oct 07	Nov 07	Dec 07
Actual	15,244	18,394	14,570	17,179	16,200	12,638
	Jan 08	Feb 08	Mar 08	Apr 08	May 08	Jun 08
Actual	14,325	14,553	13,696	12,871	13,255	11,855
	Jul 08	Aug 08	Sep 08	Oct 08	Nov 08	Dec 08
Actual	13,939	14,495	14,628	14,559	12,409	12,063
Comments:						
We have received a decrease in the amount of calls received this quarter, in comparison to both the previous quarter and the same period last year.						

Measure: Number and % of incoming phone calls that are abandoned from Customer Service Centre (CE)				2005/06 Actual	2006/07 Actual	2007/08 Actual
				17,313 or 8.7%	14,777 or 8.7%	17,026 or 9.6%
	Jan 06	Feb 06	Mar 06	Apr 06	May 06	June 06
Actual	1,535 or 9%	1,524 or 9%	2,004 or 11%	1,250 or 10%	1,227 or 8%	1,173 or 8%
	Jul 06	Aug 06	Sep 06	Oct 06	Nov 06	Dec 06
Actual	1,208 or 8%	1,416 or 8%	1,340 or 9%	1,218 or 9%	1,297 or 9%	805 or 8%
	Jan 07	Feb 07	Mar 07	Apr 07	May 07	June 07
Actual	1,079 or 9%	1,092 or 9%	1,001 or 7%	1176 or 9%	1606 or 9%	1539 or 10%
	Jul 07	Aug 07	Sep 07	Oct 07	Nov 07	Dec 07
Actual	1,381 or 9%	1,721 or 9%	1,327 or 9%	1683 or 10%	1620 or 10%	1282 or 10%
	Jan 08	Feb 08	Mar 08	Apr 08	May 08	Jun 08
Actual	1,568 or 11%	1,417 or 10%	1,294 or 9%	1,287 or 10%	1,421 or 10%	971 or 8%
	Jul 08	Aug 08	Sep 08	Oct 08	Nov 08	Dec 08
	841 or 6%	974 or 7%	995 or 7%	926 or 6.4%	1043 or 8.4%	784 or 6.5%
Comments:						
Our Abandonment rate has increased to 7.1% this quarter by comparison to the previous quarter, this is still however a dramatic improvement on the same period last year which was 10%.						

14.30 CITY LEADERSHIP AND MANAGEMENT PROGRAM PROJECTS PROGRESS REPORT²⁶

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
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Capital ProjectsASSET MANAGEMENT

13286. Purchase of 23 Budgeree	398,600	398,600	335,667
Milestone Achieved. Purchase of flood affected property completed. DA submitted for demolition of existing dwelling with approval expected at Feb 2009 council meeting.			
13356. Darcy St Ground Floor Ref	0	10,000	9,850
This project has been terminated and was not completed.			
13449. 2008/09 Property Acquisition - Land Acquisition	0	580,000	600
Milestone not achieved. Negotiations ongoing			
13558. 2008/09 CAP Passenger Vehicle Replacement	2,251,600	2,251,600	725,301
Milestones Achieved. 32% Annual Expenditure - Changeover higher than expected due to lower residual prices - 54% annual changeover already expensed			
13585. 2007/08 Building Modifications	45,000	46,893	46,889
Milestones Achieved. Project Completed. Slight over expenditure due to unforeseen need to install an additional IT Network switch at Ground Floor of east end of library building.			
13637. 2008/09 CAP Heavy Plant Replacement	1,385,600	1,385,600	245,657
Milestones Achieved. 18% Annual Expenditure - Orders placed for delivery of Heavy Plant in the last half of the financial year			
13638. 2008/09 CAP Light Commercial Replacement	652,800	652,800	151,675
Milestones Achieved. 23% Annual Expenditure - Changeover higher than expected due to lower residual prices - 75% annual changeover already expensed			
13639. 2008/09 CAP Small Plant Replacement	40,000	40,000	21,815
Milestones Achieved. 55% Annual Expenditure - Small Plant replaced before summer season resulted in high expenditure in first 2 quarters			

²⁶ Refer to Page 83 of 2008/09 – 2011/12 Management Plan.

Project No	Description	Annual Budgets	Annual Forecast	YTD Actual
<u>INTERNAL SUPPORT SERVICES</u>				
13279.	IT HW Purchases	0	168,702	87,307
	Milestones Achieved. Hardware expenditure is on track as per forecasts. Tender for replacement of entire PC/Notebook fleet is due out soon, with commencement of replacement anticipated in the next quarter.			
13727.	Cap 2008/09 Lotus to MS	297,000	297,000	1,773
	Milestones Achieved. Hardware has been purchased in conjunction with project 13279 (IT Hardware Purchases) and is currently being configured. Services will be provided in the next quarter.			
13728.	Printer Device Replacement	314,653	314,653	137,668
	Milestones Achieved. Project nearing completion. Some minor remote site issues to be resolved during the next quarter.			
Total For Capital Projects		5,385,253	6,145,848	1,764,202
Operating Projects				
<u>COUNCIL SUPPORT</u>				
13834.	2008/09 Councillor Support Project	80,000	80,000	0
	Milestones Achieved. Underspend due to money to be spent in the nest two quarters.			
<u>PLANNING POLICY AND PERFORMANCE MANAGEMENT</u>				
13571.	2008/09 OPER Bus Imp Initiative City	150,000	150,000	56,956
	Milestones achieved. This initiative comprises a number of components which will include the: - finalisation of draft Long Term Financial Plan, improvement of the contacting/tendering process by Commercial & Risk Unit and improvements to both project management and business planning. All these components are progressing well.			
Total For Operating Projects		230,000	230,000	56,956
TOTAL FOR CITY LEADERSHIP AND MANAGEMENT PROGRAM		5,615,253	6,375,848	1,821,158

15. December Quarterly Review Operating Statement (\$000)

Description	YTD Actuals	YTD Budgets	YTD Variance	Annual Original Budget	Annual Approved Budget	Forecast Variance	New Budget Forecast
REVENUE							
RATES AND ANNUAL CHARGES	88,120	87,668	452	87,773	87,912	271	88,183
SPECIAL RATES	5,419	5,331	88	5,419	5,426	(7)	5,419
USER CHARGES AND FEES	11,206	10,716	489	21,271	21,793	256	22,049
INTEREST	356	805	(449)	4,056	2,471	(1,415)	1,056
OTHER REVENUES	5,389	5,020	369	11,174	10,265	323	10,588
GRANTS - SERVICES	6,029	6,035	(5)	10,589	11,093	74	11,167
CONTRIBUTIONS AND DONATIONS - SERVICES	908	974	(66)	2,158	2,214	33	2,247
GRANTS - MP PROJECTS - (Operating)	12	160	(148)	335	240	0	240
CONTRIBUTIONS AND DONATIONS - MP PROJECTS (Operating)	115	110	5	0	150	15	165
TOTAL OPERATING REVENUE	117,554	116,819	735	142,775	141,564	(450)	141,114
GRANTS - MP PROJECTS - (Capital)	921	217	705	1,467	2,934	458	3,392
OTHER REVENUES	4	0	4	0	0	0	0
CAPITAL CONTRIBUTIONS AND DONATIONS	2,614	2,244	370	4,193	4,488	0	4,488
TOTAL CAPITAL REVENUE	3,540	2,461	1,079	5,660	7,422	458	7,881
OTHER ITEMS							
NET GAIN ON SALE OF ASSETS	2,980	2,980	(0)	0	2,980	(121)	2,859
TOTAL REVENUE	124,074	122,260	1,814	148,435	151,966	(113)	151,853
EXPENSES							
EMPLOYEE COSTS	33,560	33,369	(191)	62,664	64,612	(1,019)	65,631
BORROWING COSTS	3,370	3,391	21	6,817	6,573	913	5,660
MATERIALS & CONTRACTS	13,807	14,051	244	27,337	27,902	262	27,641
OTHER OPERATING EXPENSES	11,934	12,091	157	23,476	22,931	224	22,707
NET INTERNALS (OVERHEADS) (Note)	(69)	85	154	0	0	61	(61)
TOTAL SERVICES EXPENSES	62,603	62,988	385	120,293	122,018	440	121,578
OPERATING PROJECTS - EXP	1,323	1,606	284	3,042	4,591	(57)	4,648
DEPRECIATION	12,549	12,549	(0)	25,100	25,098	(530)	25,628
OTHER ITEMS							
LOSS ON SALE OF ASSETS	0	0	0	0	0	0	0
TOTAL OPERATING EXPENSES	76,475	77,143	668	148,435	151,707	(147)	151,853
NET OPERATING RESULT	47,599	45,117	2,482	0	260	(260)	(0)
Operating Result before Capital rev.	44,059	42,656	1,403	(5,660)	(7,163)	(718)	(7,881)

16.0 GLOSSARY OF TERMS

Services Costs	<p>Costs related to providing Council's services to the community, and meet statutory requirements.</p> <p>This includes all administrative costs, which are not specifically capitalised. Expenses related to these items do not create or contribute towards the creation of an asset.</p>
Projects Costs	<p>Capital expenditure works undertaken to enhance the capacity of Council to deliver existing or new services; purchase of assets or</p> <p>Operating expenditure, where there is only a single one-off commitment for a fixed period to achieve a specific deliverable that does not create an asset. This represents expenditure, which is over and above Council's expenditure on regular services. Operating projects expenditure is now included in the Ordinary Revenue and Operating Expenditure Budget as a separate line item.</p>



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