

HOARDING APPLICATION

made under the Environmental Planning & Assessment Act 1979
and the Roads Act 1993

Disclaimer: The information provided by you on this form will be used by Parramatta City Council or its agents to process this application. Once collected by Council, the information can be accessed by you in accordance with Council's Access to Information Policy and Privacy Management Plan or in special circumstances, where Commonwealth legislation requires or where you give permission for third party access.

PART 1 - Property & Applicant Details

1. Property details

Address	unit:	house:
	street:	
Lot/DP/SP etc	suburb:	postcode:
	lot:	DP/SP etc:

2. Applicant details

Full name/company and contact person	family name (or company):	
	full given names:	
	OR company contact person:	
Postal address		
Contact details	suburb:	postcode:
	home phone:	mobile:
	office phone	fax:
	email:	date:
	24 hour emergency contact:	

Note: Applicant is required to sign the last page of this application.

PART 2 - Hoarding Contractor Details

3. Contractor details

Full name/company and contact person	family name (or company):	
	full given names:	
	OR company contact person:	
Postal address		
Contact details	suburb:	postcode:
	home phone:	mobile:
	office phone	fax:
	email:	date:
	after hours phone contact:	

OFFICE USE ONLY

Reference:	<input type="text"/>	Fee:	\$ <input type="text"/>
Date:	<input type="text"/>	Receipt #:	<input type="text"/>

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PART 3 - Hoarding Details

4. Hoarding type Please tick (✓)

Type A - fence type	yes	<input type="checkbox"/>	no	<input type="checkbox"/>	Within city centre (see LEP 2007)	yes	<input type="checkbox"/>	no	<input type="checkbox"/>
Type B & C - overhead type	yes	<input type="checkbox"/>	no	<input type="checkbox"/>	With traffic barrier	yes	<input type="checkbox"/>	no	<input type="checkbox"/>
Single storey on-site shed	yes	<input type="checkbox"/>	no	<input type="checkbox"/>	With traffic barrier along kerb-side	yes	<input type="checkbox"/>	no	<input type="checkbox"/>
Double storey on-site shed	yes	<input type="checkbox"/>	no	<input type="checkbox"/>					

5. Hoarding length

Length of proposed hoarding: meters

6. Hoarding Period Required:

From : To:

7. Delivery options

Please tick (✓)

Collect from office

yes no

Post to applicant

yes no

DX mail to applicant

yes no

PART 4 - Documentation—Digital Requirements

8. Digital requirements

To assist Council in record keeping and processing your application all documentation (including written documents) are required on a digital data disc i.e. CD-ROM, DVD-ROM.

File format requirements:



One PDF file should contain all plans and drawings (excluding internal residential floor plans)
i.e. site and elevation plans in the same single file.



Each additional accompanying document requires a separate PDF file e.g. application form, traffic control plans etc each in separate files.

File name requirements:

Files named as follows: **Document Type—Property Address**



Site & Elevations Plan - 30 Darcy Street Parramatta.pdf
Application Form - 30 Darcy Street Parramatta.pdf
Structural Engineers Details - 30 Darcy Street Parramatta.pdf
Dilapidation Report—30 Darcy Street Parramatta.pdf



You can book an inspection via http://www.parracity.nsw.gov.au/build/lodging_a_development_application/building_inspection/view_reservations_nocache or contact the customer contact centre on 9806 5050.

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Part 5 - Digital Documentation Checklist—no paper copies required

Item	Description	Notes	Applicant (✓)	Officer (✓)
1	Site and Elevations Plan	Full drawings of approved development (1:100/1:200). Includes street features, trees, traffic signs, etc.		
2	Structural engineers details for the proposed hoarding			
3	Copy of Public Liability Insurance Policy to value of \$10,000,000			
4	Dilapidation Report	Showing any existing damage to Council land from kerb to the site. Includes park benches and Council furniture.		

PART 6 - Applicant Declaration

9. Applicant declaration I declare that all the information in the application and checklist is, to the best of my knowledge, true and correct.

yes

no

Applicant's signature

date:

PART 7 - Council Officer Declaration

10. Officer declaration I declare that this application is, to the best of my knowledge, complete, including digital documentation and digital requirements outlined in the checklists.

yes

no

Officer's name/signature

date:

Notes/Comments

Parramatta City Council
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